

**Minutes of the Salhouse Parish Council meeting
held at 7.30pm on Monday 4th December 2017
At Jubilee Hall, Lower Street, Salhouse**

Present: Martin Murrell (Chairman), Colin M^cCormick (Vice Chair), Bob Cooper, Steve Jarvis, Reg Reeve, Julie Redburn, Nick Ball and Andrew Peachment.

In Attendance: Sarah Martin, Parish Clerk

Members of Public: 5

1. Apologies for absence

Apologies were received and accepted from Martin Nudd (work commitments).

2. Declarations of Interest in items on the agenda

Martin Murrell and Bob Cooper declared an interest as Trustee on the Salhouse United Charities Trust.

3. Approval of the minutes of the Parish Council meeting of 6th November 2017

The minutes of the Parish Council meeting of 6th November 2017 were approved as a correct record on the proposal of Julie Redburn; seconded by Reg Reeve – all agreed. These will be posted onto the website.

4. Chairman's Report, to include consideration to any matters arising, not on this Agenda

Chairman reported that Colin Thomas had resigned from the Parish Council. Broadland District Council have been informed and notices placed on the notice boards. There are two vacancies on the Parish Council to fill.

5. Public Participation and District Councillor and Police reports

- Apologies were sent by District Councillor Vince Tapp.
- PCSO Sean Phillips was unable to attend the meeting, however a report was sent in and read out by the Vice Chairman. 4 incidences: 1x assault at Milestones; 1x sexual assault at Milestones; 3x assault at Milestones and 1x domestic criminal damage at Cheyney Avenue
- There was no further public participation.

6. Progress reports relating to:

i) SAM2 speed monitoring equipment data report

The report was circulated – it was reported that there was a high number of vehicles exceeding the speed limit on Bell Lane. It was suggested to report the findings to Highways and the Police, to include recommendations of moving the 30mph speed limit nearer to the Church.

ii) Team Salhouse Report

The report had been circulated, and was read out– no comments were raised. Cllr. Ball thanked Team Salhouse on behalf of the PC for the work they have carried out opposite the Church.

iii) Highway and footpath matters – to include Highway Ranger update

- The footpath report has no outstanding problems. A meeting was had with Highways on 16/11 on site looking at Footpath 12. This is now in the hands of NCC to look into. Clerk to follow up for progress.
- Highway Ranger – due to visit Salhouse within the next 3 months. Clerk sent the street furniture list to Highways.

iv) War Memorial Report

No further update at present. Clerk to investigate asking for the road to be temporarily closed for next years' service.

v) Mobile Telephone Signal Survey

9 responses had been received in response to the mobile phone signal request in the SAGA. From those 9, 7 comments from Vodafone users had seen improvements. The other 2 responses were from

users of suppliers not on the mast and therefore there was no improvements. Review again next meeting.

vi) **Any Other Reports**

None

7. **To receive Bell Pond Report and make decisions on matters arising, including donation to Bure Valley Conservation Group (BVCG), and action plan to move forward if agreed**

The Bell Pond report was briefly mentioned including the meeting with BVCG and the ecologist from Norfolk Wildlife Trust; who provided a further report endorsing the planned conservation works. There were two action points 1) eradicating of New Zealand pigmy weed and 2) coppicing of the Willow tree.

A date of 7th February 2018 has been agreed to carry out the conservation work.

Quotes had been received for the weed control, tree works and donation to BVCG – these were proposed to be accepted as reasonable quotes by Julie Redburn; seconded by Nick Ball and agreed by all.

8. **To consider a planning report and agree recommendations on the following planning applications:**

Colin McCormick read out the planning report (Appendix 1).

Updates had been received from BDC on outstanding applications, but no definitive answers given.

i) **Planning Applications Received**

20172002 – Sunrise Cottage, 5 Upper Street, Salhouse, NR13 6RZ

Two Storey Front/Side Extension & Erection of Detached Garage

Resolution: Object – on grounds of Highways and conservation area.

20172054 – Longacre, Howletts Loke, Salhouse, NR13 6EZ

Erection of 1 No. Dwelling With Attached Garage

Resolution: No objection or comment. *Planning approval had previously been given on the plot for a similar property (20160367)*

ii) **To report on monitoring of the Neighbourhood Plan**

No progress – postpone until next meeting.

iii) **To report on Rackheath Development Boundary**

Representatives attend Rackheath Parish Council's meeting and reported that Rackheath PC were not happy with the recommendations, and wanted to wait until the overall Local Plan was produced.

Chairman to follow up with Rackheath PC.

iv) **Any other planning matters**

None

9. **To agree Parish Council meeting dates for 2018**

The proposed meeting dates were agreed and will be published on notice boards and website.

10. **To consider application to Parish Partnership Scheme**

It was agreed to put in bids for Trod and pedestrian access at the recreation ground; Trod from Church to Vicarage Road; old fashioned signage for village amenities and bus shelter on Norwich Road. It was also agreed to enquire about a small Trod path at entrance to Barn Piece.

11. **To consider supporting the CPRE's pledge**

A vote was taken whether to support the pledge: For = 5 and Against = 2 – the vote was in favour to support the pledge.

12. **To consider the notes and matters arising from Playing Field Management Group**

Chairman gave a brief report. The PC had to seek permission from SUCT under the terms of the lease to have a more permanent structure on the land, which has in principle been granted; awaiting signed agreement. The PC needs to have sufficient funds to restore the land back to agricultural as

per the lease; these could be obtained from rent and/or field hire monies. A more permanent structure would have a greater demolition cost and no re-saleable value. The ongoing running costs, and the end of life costs both need to be considered in depth. The PFMG is to request a meeting with the builder to discuss options, and therefore no further decisions can be made at this time.

13. To consider Defibrillator's within the Parish

A defibrillator located at the Broads car park has been agreed in principle; however, a decision is postponed until the next meeting. Clerk to invite a representative from the Ambulance Trust to attend the meeting to give advice.

3 members of the public left at 9.28pm

14. To consider Parish Council website

Chairman and Clerk to investigate options, including a separate PC website, to allow Clerk to publish agendas/minutes and other council documents. The current village website, although still running is not supported anymore.

15. Finance

i) Approval of Payments

The following payments were approved:

S J Martin November Salary - (55.5 hours) £563.23 NET & Expenses £118.34	£681.57
The Norfolk Pension Fund (£32.78 EE & £128.14 ER)	£160.92
Paul Green Invoice 858 (October)	£250.00
Linda Smith (Team Salhouse Expenses)	<u>£ 22.94</u>
	£1,123.43

ii) To note monthly bank reconciliation report

The monthly bank reconciliation for October was approved and signed by Martin Murrell.

iii) To finalise the Parish Council's Budget for 2018/19 and agree the Precept

The Budget was approved. It was discussed to increase the Precept to £30,100; which will mean a Band D amount of £49.00. Proposed by Bob Cooper; Seconded by Julie Redburn, all agreed.

iv) Any other Financial matters arising

None

16. To receive correspondence and agree response (if any)

NALC Newsletter and Training course dates

Police Parish Newsletter

Clerks and Councils Direct

Broads Local Plan Publication Consultation - Have your say

17. Public Right to Reply- adjournment of meeting for public to comment

One member of the public asked a question with regard to a new development with green areas who is responsible for maintaining them? The reply was the PC; along with streetlighting.

18. Any items for the next Parish Council meeting to be held on Monday 15th January 2018 in the Jubilee Hall at 7.30pm.

There being no further business the meeting closed at 10.00pm

**PLANNING REPORT
TO SALHOUSE PARISH COUNCIL MEETING 4th DECEMBER 2017
(correct as of 1st December 2017)**

Planning Applications Received for consideration at this Meeting

PA 20172002 – Sunrise Cottage, 5 Upper Street Salhouse NR13 6RZ
Two storey front/side extension and erection of detached garage

PA 20172054 - Longacre, Howletts Loke, Salhouse, NR13 6EZ
Erection of 1 No. Dwelling with Attached Garage

Correspondence Received in relation to the above Applications

None

Decisions Advised by Broadland District Council

PA 20171708 - Land adjoining Ashleigh, Chapel Loke, Salhouse, NR13 6RA
Erection of 3 bedroom detached bungalow with associated garage and parking.
SPC Response: **NO OBJECTION** to revised plans
APPROVED at Planning Committee 29th November 2017

PA 20171580 – Wood Farm, Norwich Road, Salhouse, NR13 6JW
Erection of Building Comprising Two Light Industrial Units and Associated External Works
SPC Response: **OBJECTION**
REFUSED 1st November

PA 20170431 - Land off Barn Piece Close, Norwich Road, Salhouse
Mixed Dwelling Residential Development of 22 Single Storey Properties
SPC Response: **OBJECTION**
WITHDRAWN

Decisions Advised by The Broads Authority

PA BA/2017/0367 – Replacement quay heading at Salhouse Broad
SPC Response – **NO OBJECTION**
APPROVED

Awaiting Decision

PA 20170243: Land to the Rear of 74-90 Norwich Road, Salhouse, NR13 6PB
Residential development comprising a minimum of 95 dwellings including affordable housing, landscaping, car parking and 7.01 hectares of publicly accessible green infrastructure containing children's play equipment, tree planting and a 30 space visitor car park (Outline)
SPC Response: **OBJECTION**

PA 20170764 – Equestrian Centre, Lower Street, Salhouse, NR13 6RH
Residential Development for 16 dwellings (Outline)
SPC Response: **OBJECTION**
Planning Committee decision **DEFERRED** for 4 months from 4th October 2017