

**Minutes of the Salhouse Parish Council meeting  
held at 7.30pm on Monday 3<sup>rd</sup> July 2017  
At Jubilee Hall, Lower Street, Salhouse**

**Present:** Martin Murrell (Chairman), Colin M<sup>c</sup>Cormick (Vice Chair), Bob Cooper, Julie Redburn, Reg Reeve, Nick Ball and Steve Jarvis

**In Attendance:** Sarah Martin, Parish Clerk

**Members of Public:** 10

**1. Apologies for absence**

Apologies had been received by Colin Thomas and Martin Nudd.

**2. Declarations of Interest in items on the agenda**

Robert Cooper and Martin Murrell declared an interest as Trustees on the Salhouse United Charities Trust. Nick Ball declared an interest on planning application 20170764, and Colin M<sup>c</sup>Cormick declared an interest in planning application 20161390.

**3. Approval of the minutes of the Parish Council meeting of 5<sup>th</sup> June 2017, and EM on 26<sup>th</sup> June 2017**

The minutes of the Parish Council meeting of 5<sup>th</sup> June 2017 were approved as a correct record on the proposal of Julie Redburn; seconded by Colin Thomas – all agreed. The minutes of the Parish Council meeting of 26<sup>th</sup> June 2017 were approved as a correct record on the proposal of Steve Jarvis; seconded by Colin M<sup>c</sup>Cormick – all agreed. Both minutes were duly signed by the Chairman. These will be posted onto the website.

**4. Matters arising not on this agenda**

Chairman's urgent business – planning application 20171074 will be resolved within item 7, as response date is prior to the next meeting date.

12 Norwich Road – Clerk contacted the housing association with regard to an access onto the property at this location, and was informed that it will be up to the new tenant to request an access to be put in if they required one.

**5. Public Participation and District Councillor and Police reports**

Steve Piper reported the play area gate closer doesn't close – Clerk to investigate.

He also asked for clarification of how to report hedge cutting - the law protects nesting birds and cutting should be at certain times only.

Also, raised that as there is no Parish Council meeting scheduled in August will one be arranged if planning applications come in? Martin Murrell said that an EM will be called and publicised if a meeting is needed to submit planning responses or any other business, before the September scheduled meeting date.

Nick Taylor spoke regarding the revised plans for 90 Lower Street and commented that they are worse than the original and there are inaccuracies in the planning statement. The plans appear that the proposal is at his house incorrectly. Not having a tarmacked surface would be worse.

Martin Murrell urged members of the public to make all of the issues aware to BDC.

Colin McCormick spoke as a member of the public about the planning application 20161390 for 90 Lower Street and commented that the application is within a conservation area and the access road will affect adjacent properties, it is steep and not a safe access from the highway. The current access from 92 & 94 is hazardous. There are problems already with drainage

along Lower Street, and with sewerage capacity. There are concerns over the belt of trees at the side of the site which are an important landscape feature.

Another resident commented the bottom of the drive is already very bad and a further 20 cars would not make it passable. The current drive has to be raked every day.

Linda Smith questioned how construction traffic would access the site?

Julie Redburn commented that the road is un-adopted and therefore there should only be 8 houses; but the plans are for 10.

Vince Tapp replied that County will allow up to 10 maximum, and that the planning department at BDC is aware, however consultations are still taking place. Council lorries will not go up there and therefore would imply that emergency services may not be able to, due to the surface.

Martin Murrell again urged residents to submit responses directly to BDC.

Vince Tapp commented that responses should be submitted to BDC even if the resident is not directly affected.

Steve Piper asked when the closing date was - reply 13<sup>th</sup> July 2017.

PCSO reported there had been 5 incidents in the last month – 3 at Milestones; 1 theft and 1 assault on the recreation ground.

Steve Piper asked the PCSO about a car in the village that has no tax or MOT; reported on the DVLA website.

PCSO said that was the correct thing to do, they will act quicker for the public. Keep reporting it if it does not get resolved.

Vince Tapp asked what if the car does not have any Insurance? PCSO replied that the DVLA will flag this information to the police, and then the details will be put onto the camera until caught. It cannot be dealt with any other way due to lack of resources.

Steve Piper also asked the PCSO about the hedgerows and the Wildlife & Countryside Act, and who should it be reported to. The PCSO took Mr Piper's details and will ask the Wildlife Officer at Acle to get back to him.

PCSO left the meeting at 7.55pm

District Councillor Vince Tapp reported:

- A pharmacist in Rackheath wants to build a new Health Centre on some land he owns off Green Lane West. His plan is to have 3 doctors and the police presence for mental health issues. He needs agreement from the NHS and currently in negotiations with them. Rackheath PC, BDC and Councillor Whymark are keen for this to happen and will save Rackheath and Salhouse residents having to go to Wroxham Medical Centre.
- To encourage the PC to make comments as soon as possible on the Call for sites.
- Path Review – if unused paths are not identified they may cease to be recognised. It is important to make sure none get forgotten especially historic paths.
- To encourage the statement “if this application is approved, we do/don't want pathway or street lighting involved” to avoid miscommunication and preserve dark skies in the Parish.
- Consider putting a dog bin along the footpath next to the village hall.

Public Participation closed at 8.01pm

**6. Progress reports relating to:**

**i) SAM2 speed monitoring equipment data report**

The report was circulated - no comments were raised.

**ii) Highway and footpath matters – to include NDR**

No major comments from Footpath Ranger. The barbed wire and overgrown hedges on footpath 12 is still ongoing.

Honeycombe Road – Clerk spoke to Highways with regard to requesting to lower the speed limit as per requests from parishioners. It however has been confirmed that there is no funding for this and the road does not meet the criteria's set for these changes. Clerk to investigate costs. Concerns still raised over this speed limit for parishioners and wildlife. Colin McCormick and Nick Ball to carry out a survey of street furniture around the village. Reports that there are signs with rotten posts and the grit bin and 'Cheyney Avenue' sign still not fixed.

**iii) Team Salhouse Report**

A report was circulated – no comments were raised. The problem with the van parking on verges at Norwich Road has now been resolved.

**7. To consider a planning report and agree recommendations on the following planning applications**

**i) 20170764 – Equestrian Centre, Lower Street, Salhouse, NR13 6RH**

Residential Development (Outline)

Colin McCormick wrote a response to the application on behalf of the PC, which has been circulated to all. All the comments the public made at the meetings on 5<sup>th</sup> and 26<sup>th</sup> June, were taken into consideration.

Resolution: To OBJECT to this planning application

Propose Colin McCormick; seconded Nick Ball – all agreed.

Colin McCormick's Planning Report read out.

Decision notices received:

PA 20170314: 2 Dakenham Close, Salhouse, NR13 6PA - Alterations and extensions including rooms in roof. (Revised application following SPC objection).

FULL APPROVAL 16th June 2017

PA 20170600 – High Oak Equestrian, 26 Station Road, Salhouse, NR13 6NX

Proposed Riding Area/Manege

FULL APPROVAL 5th June 2017

PA 20170810 – Land Adjoining Ashleigh, Chapel Loke, Salhouse, NR13 6RA

Erection of 4 Bedroom Detached Dwelling and Associated Garage & Parking

WITHDRAWN

PA 20170884 - Salhouse V C Primary School, Cheyney Avenue, Salhouse, NR13 6RJ

Erection of 98.7sqm Single Storey Timber Outbuilding

BDC NO OBJECTION 6th June 2017. Final decision with NCC.

**ii) 20171019 – Dancing Bee Lodge, Honeycombe Road, Salhouse, NR13 6JP**

1: Loft conversion & installation of 3 dormer windows; 2: Front porch

Resolution: NO OBJECTIONS. (Nick Ball abstained)

Propose Colin McCormick; seconded Bob Cooper – all agreed.

**iii) 20161390 - Meadow Hill, 90 Lower Street, Salhouse, NR13 6AD**

Residential development comprising up to 10 dwellings (outline)

Resolution: To OBJECT to this planning application for reasons including concerns over access, within conservation area and outside settlement area. The PC previously objected to the first planning application and many of the objections still stand. Martin Murrell to compile a response to submit to BDC.

Propose Julie Redburn; seconded Bob Cooper – all agreed. (Colin M abstained)

iv) **Any other planning matters** (*Chairman's Urgent Business*)

**20171074 – Fishers Croft, Heron Close, Salhouse –**

Single storey conservatory to rear

Resolution: NO OBJECTIONS

Propose Colin McCormick; seconded Bob Cooper – all agreed.

**8. To consider the notes and matters arising from Playing Field Management Group**

Notes from the last PFMG meeting on 21<sup>st</sup> June 2017 have been circulated to Councillors. Martin Murrell gave a brief report – MUGA at Lingwood has been visited and the playing field site measured for suitable positioning. The PC is contacting Sport England to confirm court sizes and are looking into possible funding options. Penny Turner (Architectural Liaison & Crime Reduction Officer) has attended the site and looked at the plans for the pavilion. Penny is pleased with all aspects including the plans for the car park extension. Shared Access has completed the installation of the mast and is awaiting providers. There is a meeting with Lanpro and Heritage this week (04/07/17) and then the PC should receive a full specification. Bob Cooper suggested contacting the Football Association who are keen to support MUGA's. The PFMG is also looking at improving the pedestrian access onto the field with barriers/gates which will address previous comments made by the public addressing safety at that access point.

**9. To consider progress report on telephone line for the Defibrillator at the Jubilee Hall**

This item to be postponed until the next meeting.

**10. To consider progress report regarding supporting youth in Salhouse**

- i. To discuss proposal for supporting School  
Clerk has emailed Oliver Simmons (YAB) to request he contacts Broadland High School again regarding this – but no response at present.

**11. Accounts**

**i) Approval of Payments**

The following payments were approved on the proposal of Martin Murrell; seconded by Colin McCormick – all agreed:

S J Martin May Salary - (76 hours) £767.83 NET & Expenses £163.53	£931.36	002099
HMRC- S J Martin Tax (13.80) & NI EE's (13.86) and ER's (15.94)	£43.60	002100
Sarah Oldfield (key cutting) (inc. 1.69 VAT)	£10.14	002101
Inter Regional Public Relations Ltd. (NP Flyers) (inc. 29.60 VAT)	£177.60	002102

**ii) Monthly bank reconciliation report**

The monthly bank reconciliation for May was approved and signed by Martin Murrell.

**iii) To agree donation to Church for grass cutting 2017/2018**

This item to be deferred until the next meeting; Awaiting information form Church Treasurer who the Clerk has contacted to obtain details regarding the cost of cutting the grass, the current contractor and frequency of cuts.

**12. To receive correspondence and agree response (if any) – no responses needed**

*NALC Newsletter and Training course dates*

*Police Parish Newsletter*

*Clerks and Councils Direct*

*CPRE Norfolk Campaign Alliance Invite meeting invitation 19 July 2017*

*Highways – passing bays at Muck Lane Rackheath scheduled to commence on July 31st - 4th August 2017.*

*Norfolk Police - Priority setting meeting 13th July*

*BDC Sports Newsletter*

*Closure of A1151 Wroxham Road - Norwich Northern Distributor Road*

Salhouse Parish Council minutes 3<sup>rd</sup> July 2017, 5 pages

DRAFT until AGREED at meeting following

**13. Public Right to Reply- adjournment of meeting for public to comment**

- Nick Taylor reported that BDC may issue a press release regarding the NP referendum. Rackheath have their NP referendum on the same day.
- Vince Tapp mentioned that there is a BDC full council meeting on July 20<sup>th</sup>, and if the NP is passed on the 19<sup>th</sup> it will be adopted at this full council meeting. The date of this meeting has been moved to accommodate this.
- Martin Murrell asked Vince Tapp if there was any further information regarding the North Area Rackheath Masterplan as the PC has not been consulted at all regarding this. Vince Tapp will enquire with the planning office and Phil Courtier (Head of Planning) and will report back. Bob Cooper requested that BDC sends a letter to the PC stating that they will be consulted. Vince Tapp believes this plan will take a few years. Martin Murrell stated that even though Salhouse is in the 4<sup>th</sup> phase there will be effects on precept, amenities and green infrastructure. It was suggested that a letter be sent to BDC expressing the disappointment that Salhouse has not been consulted to date and that this plan will further split Salhouse into segments and divide the village. It also goes against the principles of the NPPF.
- Colin McCormick asked Vince Tapp if there would be any possibility that the PC could argue about the Parish Boundary, and request it be moved so the area in question forms part of Rackheath, and therefore Salhouse excluded from the Norwich Policy Area. Vince Tapp said he would follow this up on behalf of the PC.
- Linda Smith questioned which Pond is referred to in the correspondence, to which the Clerk confirmed Bell Pond.
- Vince Tapp raised further points regarding the planning at 90 Lower Street in that there is no mention to connection to sewerage and whether it will be tankered away or possibly using an ecological method? There are quite a few points missed off the planning statement, which leaves many issues to assumption. Tarmac will mitigate noise, but create further problems with flooding.
- Bob Cooper commented the proposed doctors will barely cover the new houses which are proposed. Vince Tapp replied that the proposal is to serve existing Rackheath and Salhouse residents rather than the new Rackheath residents.

Closed 8.50pm

**14. Any items for the next Parish Council meeting to be held on Monday 4<sup>th</sup> September in the Jubilee Hall at 7.30pm.**

An EM will be called if necessary before this PC meeting date.

**There being no further business the meeting closed at 8.51pm**

**15. To resolve to exclude Press and the Public in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960, that is Asset of Community Value update**