

*You are invited to attend*  
**Salhouse Parish Council**

PUBLIC MEETING

On WEDNESDAY 2<sup>nd</sup> NOVEMBER 2016 AT 7.30 p.m.

At SALHOUSE V.C. SCHOOL, CHEYNEY AVENUE, SALHOUSE



Diana Dring, Locum Parish Clerk. Tel: 01603 758249

**Planning Applications will be available for viewing from 7pm**

**AGENDA**

1. To receive any apologies for absence
2. To receive Declarations of Interest in items on the agenda
3. To approve the minutes of the Parish Council meeting of 4<sup>th</sup> October 2016
4. To adjourn the meeting for Public Participation and to receive District Councillor reports
5. To receive a report of matters arising from the minutes not on the agenda; Clerk's report to include local crime statistics and updates
6. To consider progress reports relating to:
  - i) Lease of part of the Playing Field land for a communication mast
  - ii) Changing Room Plans for the Playing Field
  - iii) Highways and Footpath matters
  - iv) Policy relating to Advertising and Street Trading
  - v) Purchase of a Speed Activated Mobile Sign
  - vi) Village Maintenance Contract review
  - vii) Ponds & Flooding
7. To consider a report from Salhouse Neighbourhood Plan
8. To review the provision of dog and litter bins and other street furniture in the village
9. To consider potential projects for the County Council Parish Partnership Scheme for 2017/18

- 10. To consider the following Planning Matters:**
  - i) Planning Applications –**

20161725: Part demolition of existing dwelling, erection of new replacement dwelling. The swimming pool building is retained at Redwing, Howletts Loke, NR13 6EY
  - ii) Decisions and other planning correspondence**

BA/2016/0260/CU: Change of use of ground floor cottage to tea room at 39 Slad Lane, Woodbastwick – Planning permission refused
  - iii) Planning report**
- 11. To consider the locations identified by Norfolk County Council to carry out traffic monitoring prior to the opening of Norwich Northern Distributor Route and suggest other locations if appropriate**
- 12. To review the report on Parish Council governance, training needs and allocation of Councillor community responsibilities**
- 13. Accounts**
  - i) To approve payments (listed separately)**
  - ii) To note monthly bank reconciliation**
- 14. To consider a request for a donation towards refreshments for a New Year's Day walk around the Parish, suggested £75**
- 15. To receive correspondence and agree response (if any)**

*BDC – Electoral register*  
*BDC – Fringe project tree Warden Scheme training requirements*  
*BDC- Broadland Top Dog scheme*  
*Hornsea Project Three Offshore Wind Farm community newsletter*  
*NCC – Closure Notice- Station Rd between Warren Green and Dakenham Close 14- 17 Nov*  
*NCC- new Mobile Library Timetable wef 5 Dec 2016*
- 16. Public Right to Reply- adjournment of meeting for public to comment**
- 17. To resolve to exclude Press and the Public in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960, that is staff matters and application for co-option to join the Council**
- 18. Staff matters**
  - i) Agree final payment to ex-Parish Clerk**
  - ii) Contract for Locum Clerk**
  - iii) Recruitment process for new Parish Clerk**
- 19. Parish Councillor Co-option**