

**Minutes of the Salhouse Playing Field Committee Meeting
Held on 28th November 2011**

1. **PRESENT;** Councillors R Cooper, P Jefford and J Rose.
It was agreed that the Minutes be taken by Cllr J Rose.

2. **APOLOGIES:** Councillors S Simpson and K Robbins.

3. **DECLARATION OF INTEREST** (Agenda items only):
Cllrs R Cooper and P Jefford – Salhouse United Charities.

4. **CHAIRMAN'S REPORT**

We have depleted numbers for our last meeting of 2011.

Obviously, some of the things we need to discuss will have to be left until the January meeting but hopefully we can discuss the more pressing matters this evening.

The repairs to the toilet block have been completed, also the necessary electrical works. It would improve the toilets slightly more if a working party could be organised to clean the toilets' interior walls and ceilings.

Thank you for coming to the meeting this evening.

5. **PUBLIC PARTICIPATION:**

The Football Club (although not represented this evening) had advised that the mole problem has returned to the field. They hoped that this problem could be attended to as soon as possible. It was agreed that the Clerk be requested to contact the firm who dealt with the mole problem previously.

6. **MINUTES OF THE LAST MEETING**

All councillors present accepted the Minutes of 31st October 2011. Proposed by Cllr Cooper, Seconded by Cllr Jefford.

7. **MATTERS ARISING FROM LAST MINUTES**

7. It was decided to leave any action regarding obtaining chestnut paling for the hedge along Thieves Lane in abeyance to allow time for alternative ways of strengthening the hedge to be explored. The Tree Warden to be contacted for advice.

8. **RECREATION GROUND TOILETS**

It was reported that repairs to the cistern in the gents toilet, re-bedding of the ladies toilet and the interior lighting to all the toilets have now been carried out satisfactorily and the electrical certificate received.

9. **CAR PARK AND FOOTPATH**

It was reported that nothing has been heard from the contractors regarding the car park.

With regard to the footpath, it was decided this should be left in abeyance until the problems with the hedge have been resolved.

10. PLAYING FIELD COMMITTEE – The Way Forward

Detailed budget figures were not to hand but Cllr Jefford said he would work on these once all figures were received.

11. BALANCE OF PLAYING FIELD ACCOUNT

The Clerk reported the balance as at 10th October 2011 stands at £3,208.82.

12. PLAY AREA

Cllr Jefford produced a draft inspection schedule, detailing necessary inspections at weekly and two-monthly intervals. Also, he produced a plan which showed the areas of grass cutting undertaken by Paul Green. It was suggested that the roof tiles and visual inspection of toilets should also be included, together with the noticeboard and bus shelters as detailed on the schedule, and a weekly inspection of the car park. After discussion, various amendments were made and the Committee felt this could now be put forward to the Parish Council meeting for approval.

13. DATE OF NEXT MEETING

The provisional date of the next Meeting will be Monday January 30th 2012.

There being no other business the Chairman thanked all for coming and closed the meeting at 8.45p.m.