

SALHOUSE PARISH COUNCIL

Minutes of Salhouse Parish council meeting held at Salhouse V.C.Primary School, Salhouse on Monday 8th October 2012 at 7.30pm

12/176 ELECTION OF CHAIRMAN

One nomination only received from Cllr. Dady – Unanimously accepted.
Cllr. Dady, thanked the Council for their confidence, signed the “Acceptance of Office”, and took his seat at the Council. Meeting proceeded.

WELCOME AND HOUSEKEEPING.

Chairman welcomed all to the meeting and informed them of the Fire exits and other facts should they be required

12/177 PRESENT

Chairman Chris.Dady,Cllrs: Colin McCormick, Nick (David).Taylor, Stephen.Heard, Daphne Wyatt (Clerk). Resident attendance numbered sixteen.
District Councillor S.Buckle and Broadland District Council Monitoring Officer Martin Thrower were also present.

12/178 APOLOGIES FOR ABSENCE –

There were no absences.

12/179 DECLARATION OF INTERESTS (Agenda items only) –Members are invited to declare a personal or prejudicial Interest in items on the Agenda, requirement of Parish Council Model Code of Conduct Order 2008 s8 Form, revised 1st July 2012 and Localism Act.

All present declared and interest in Item No.12/184 – Neighbourhood Plan as residents.
Cllr. Heard declared his interest in Item No.12/191 – Campaign Protection for Rural England, as a member of Stop Norwich Urbanisation.

12/180 CHAIRMAN’S REPORT.

Chairman reported that he was pleased to see that Salhouse Parish Council are quorate again and they could now resume their functions.

12/181 PUBLIC PARTICIPATION

-consider adjournment of meeting for Public Participation, inc: District and County Councillors and Norfolk Constabulary.

Suspend Standing Orders

Mrs. J. Blake commented on the lack of information regarding meetings on the Neighbourhood Plan and the Police Commissioner’s Election.

Clerk replied that both of these items would be clarified on the notice board the next day.

Ms.P. Gallanders, called for an explanation for items displayed on the SNUB blog etc.

Also asked Cllr. Heard if he had any pecuniary interest in SNUB.

Chairman requested that all complaints and questions be forwarded in writing.

Mr. S. Piper asked for amendment to the minutes of 15th August, which was agreed and duly carried out.

Mr. J. Fielder reported that the P.C.C would be requesting help from the P.C towards work required at the Church.

District Councillor S. Buckle congratulated the new Chairman and stated that the only complaints he had received this month were for speeding.

Standing Orders resumed.

12/182 MINUTES OF MEETING 15.08.2012

Minute 12/173 –Joint Core Strategy Consultation.

Subject to the insertion of “A working party was set up to agree a balanced précis document, pointing the residents in the right direction and with returns to be their opinion”at the end of the paragraph, the minutes were agreed as a true and accurate record and duly signed by the Chairman.

Minutes of Planning meeting August 20th 2012 were proposed and seconded by Cllrs. McCormick and Taylor.

Minutes of Extraordinary meeting July 27th 2012. were agreed and signed as a true record.

12/183 CLERKS REPORT.-previous minutes

a)Letters forwarded to residents concerned re reply from Cator Trust regarding permissive footway at Honeycombe Road.

b) Both Post Office Counters and Royal Mail have no knowledge of any changes being made at the Post Office premises.

c) Salhouse Jubilee Village Hall – Solicitor’s reply.

Councillors agreed that Solicitor should be thanked and they would await further developments.

Action DW

12/184 NEIGHBOURHOOD PLAN (Minute 154)

Richard Squires (Broadland District Council Officer) was contacted regarding our current position. Agreed with the Parish Council to postpone until a new council in place and take a considered decision then .Place on future Agenda.

Action DW

12/185 CORRESPONDENCE.

185a Park Benches – Donation by Plymouth Brethren Christian Fellowship.

1) It was agreed to accept the kind offer of a park bench.

2) Design selected was Corbridge.

3) Immediate decision was on Station Road by Telephone Kiosk. Clerk to reply and contact Highways for approval.

Action DW

185b Audit Commission

Mazars LLP have been appointed as our External Auditors until and including 2016/17 Noted.

185c Broadland District Council

Invitation to the Annual Meeting of Town & Parish Councils on Wednesday October 17th at Broadland Offices, buffet at 6.45pm and formal meeting commencing at 7.30pm.

Chairman C.Dady and Cllr. S. Heard agreed to attend. Clerk to confirm.

Action DW

185d Norfolk County Council

Norfolk Mineral Site Specific allocations DPD and Norfolk Waste Site Specific Allocations DPD. Invitation to make representations on the soundness of these documents.

Available to view at www.norfolk.gov.uk/nmwdf **Must be received by November 12th.**

Council agreed that there were no further comments to forward.

185e The Shelroy Trust – Information re hampers.

Passed to Mrs. D. Dye who usually deals with this, copied to all.

Action DW

185f Town & Country Planning (Local Planning) (England) Regulations 2012. Joint Core Strategy- Representations required by November 2nd 2012.

Council agreed to meet and discuss this, formulate their reply and pass to Clerk to forward to the GNDP response team.

Action DW

12/186 WAR MEMORIAL.

Chairman C. Dady agreed to lay the wreath at the War Memorial, representing the parishioners.
Clerk to order. Action DW

12/187 PLANNING (Minutes 163)

P.A. 2012/1173 – 140 Lower Street, Salhouse.
Loft Conversion including 3 No Dormer Windows to Front Elevation and insertion of First floor window to side elevation.

Mr & Mrs. Stephen Read.

Parish Council had no objections.

Action DW

P.A. 2012/1341 – Land Adj: 96, Norwich Road, Salhouse.

House and Garage

Mr. Chris Ramsbottom.

Parish Council had no objections.

Action DW

12/188 RISK ASSESSMENT

Cllr McCormick reported that in his opinion the Recreation Ground Gents Toilets required the decoration to be refreshed and there was still no guttering.

Action DW

12/189 FOOTPATHS

Cllr. Taylor reported that nettles would die back soon and brambles were being kept in check by our Landowner Mr. H.Cator. Thanks to be forwarded. See Appendix 1.

Action DW

12/190 MEETING DATES

It being imperative that all present councillors be available for the next meeting, it was agreed that the date should be the 26th November and the December meeting would be held on the 10th. Both meetings would be at the Salhouse V.C. Primary School.

Action DW

12/191 C.P.R.E.

It was agreed by all council members, to confirm their offer of support in the campaign to reduce housing targets set by the proposed Joint Core Strategy.

Action DW

Salhouse Parish Council supports the aims of the C.P.R.E Norfolk Alliance Campaign to reduce the current housing targets set under the Joint Core Strategy. We urge the Greater Norwich Development Partnership to begin an immediate review of the housing targets, including opportunities for effective public participation, as provided for under the localism agenda.

12/192 CODE OF CONDUCT

All Members Register of Interests, have to be signed and returned. Instructions will be forwarded about the Web Site and this will have to be included in the review of Standing Orders. Action DW

12/193 FORMER GARAGE SITE.

Broadland District Council -name required for development. Copied to all.

Council agreed that this should be placed on our Website for parishioners to offer their suggestions and the School should be notified also to enlist the suggestions of the pupils.

Action DW

Norfolk County Council – Street Lighting. Copied to all.

Council agreed that as the majority of Salhouse residents had replied “no” to street lighting in the Parish Plan, this should be our reply.

Action DW

12/194 FINANCE

a) agree cheques for payment in the future.

Cheques to the value of £ 9692.45 for future payment proposed by Cllr.Taylor and seconded by Cllr.Heard.

b) Statement balances were proposed by Cllr Taylor and seconded by Cllr. Heard and duly initialed by Cllr. Dady.

- c) Quotation received from Norse (as requested) for cutting hedges at Recreation Ground, in the sum of £175 plus Value added Tax acceptance was proposed by Cllr. Taylor and seconded by Cllr. McCormick. Unanimous decision.
 - d) Cheque signatories were agreed as Cllrs. Taylor, McCormick and Heard.
 - e) Audit Commission Annual Return received and copied to all.
- Comment: No cause for concern.

All work relating to above to be actioned by the Responsible Officer.DW

12/195 RECYCLING BANKS AT RECREATION GROUND,SALHOUSE

Notification of changes in the way the repayments are made and updating of new contract. They are proposing a 10% service charge and a deduction for contractors' fees. Service and contractors' work will be monitored in future by the Parish Council. Council agreed that the new contract document should be forwarded to Allianz Insurance, for their approval. Action DW

12/196 JUBILEE HALL.(Minute 163)

No further information received from Management Committee so it was agreed that the Chairman would contact Ann Shorten, Chairman of Management Committee and Clerk would contact the Charity Commission again and also Mr.G. Kirby of Lower Street, who has offered access to his knowledge of these matters. Action C.Dady & DW

12/197 EMERGENCY RESPONSE (Minute 164)

Owing to other commitments this has been slow to produce. Action C.McC

12/198 REVIEW CONSERVATION AREA. (Minute 168)

Mrs Barbara Hornbrook reported that two open meetings would be held at the Jubilee Hall during October and this has not yet been confirmed. Clerk to contact and confirm future dates.Action DW

12/199 COUNCILLORS INPUT

Cllr. Heard referred to the non-recording of meetings. This will be placed on a future agenda. Cllr. Dady reported that he had attended the Beyond the Green meeting, regarding the 3500 houses being proposed for North Sprowston/Catton area. This was a very positive meeting with excellent PR and consultation methods used by Beyond the Green.

12/200 PARKED ITEMS (on-going items, awaiting response)

ALLOTMENTS
DRAINAGE – MILL ROAD
HALL DRIVE PONDS
TREES – MILL ROAD
DIRECTIONAL SIGNAGE.
BDC – AWAITING REPLY FROM BARBARA HORN BROOK RE- CHANGE OF NAMES TO LISTED HOUSES IN VILLAGE

This list to be omitted from the Agenda in future.

12/201. DATE OF NEXT PARISH COUNCIL MEETING.

Date of next meeting will be 26th November 2012