

SALHOUSE PARISH COUNCIL

Minutes of Salhouse Parish Council meeting held in the Salhouse V.C. Primary School on Monday 8th April 2013 at 7.30pm.

13/310 WELCOME AND HOUSEKEEPING.

Chairman welcomed all to the meeting and informed them of the Fire exits and other facts should they be required

13/311 PRESENT

Meeting attended by Cllr. C. Dady (Chairman) Cllrs: Heard (Vice Chairman) McCormick (Planning), Taylor (Finance), Blow and Fielder.

Also present, District Cllr. S. Buckle, Clerk. Mrs.D.R.Wyatt and five residents.

13/312 APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr. Ball.

13/313 DECLARATION OF INTERESTS (Agenda items only) –Members are invited to declare a personal, prejudicial or pecuniary Interest in items on the Agenda, requirement of Parish Council Model Code of Conduct Order 2008 s8 Form, revised 1st July 2012 and Localism Act.

All council declared an interest in Neighbourhood Plan as residents of the village of Salhouse.

13/314 CHAIRMAN'S REPORT.

The Annual Parish Meeting preceded by the Neighbourhood Plan exhibition, parish plan update and potential expansion of the conservation area all happens on the 20th. Some important decisions to be made. so we hope for a good turnout!

A reminder that Broadland District Council have a continuing consultation for the growth triangle area action plan - this runs until 10th June. There is the usual mountain of documentation to wade through, pre formulation questions to answer. I am building up to tackling it, and if you decide to respond - good luck!

Finally, I was pleased to see that planting for the Diamond Jubilee Wood linking Hagg Wood and Hall Wood is getting underway on Henry Cator's estate with some 600 new trees

13/315 CLERKS REPORT

315a Large pothole has been repaired at top of Thieves Lane.

315b Trod has been completed on Norwich Road, Salhouse by Station Road.

315c Infrastructure Planning (Environmental Impact Assessment) Response was forwarded by the due date.

315d Tyres deposited along Norwich road, Salhouse, have been removed.

13/316 PUBLIC PARTICIPATION (15mins)

-consider adjournment of meeting for Public Participation, inc: District and County Councillors and Norfolk Constabulary.

Standing Orders suspended

316a Report received from Norfolk Constabulary.PCSO 8238 Bob Hall.

Crime report for March.from motor vehicle, 18-19/3/13 Lower Street, rear window broken and stereo taken

316b **District Councillor S. Buckle.**

Cllr. Buckle updated the members on the situation at Broadland Council Offices, the cuts were considered too many by some members.

Gave Clerk copy of Broadland News AF280213 relating to Growth Triangle Development and contact details on the Broadland website. Consultation runs until June 10th. These notices are no longer being sent to Clerks. Cllr Buckle also called for support for gritting of Stonehouse Rd as it was not on the current programme. This matter had already been taken up by the Council and was to be approached again early autumn when the new gritting programme is discussed by County.

Also gave Councillors posters regarding The Big Switch Energy saving but unfortunately when Clerk enquired at BDC, she was told that it had finished that evening. It is understood that this will be extended later on in the year.

Mr. S. Piper – resident. Reported that no minutes had been received via the internet. Clerk apologised and would recirculate again immediately.

Jennie Blake – resident. Concerned that the access road to the new development at Mill Road was not wide enough for two vehicles to pass and the splay did not seem large enough.

Councillors to check and report back. Also reported condition of footpath F11 Cllr.Taylor replied that the condition was that expected of a rural footpath.

Concerns were raised regarding the forthcoming diversion whilst work was carried out on services to the Mill Rd Site. Clerk to contact Highways to ensure adequate signage was in place before the traffic reached Bell Lane.

David Hastings reported buses travelling too fast again along Thieves Lane. Suggested rethink of route.

Standing orders resumed.

13/317 MINUTES OF MEETING 11.3.2013

Minutes were agreed as a true report, proposed by Cllr. McCormick, seconded by Cllr. Taylor and will be signed by the chairman Cllr. Dady in due course.

13/318 THE PLANNING INSPECTORATE.-Project NDR

Infrastructure Planning (Environmental Impact Assessment) Response by 25th March 2013.

After much discussion, it was agreed that for larger consultations a group of named councillors would meet to complete, ensuring circulation of the papers well before the deadline so all councillors had a chance to comment, in situations where the response could not be brought back to the next meeting for approval. It was noted that the response was approved before being sent, but it was a last minute affair.

13/319 PLANNING – Report by Chair of Planning Committee.

Planning Applications to be considered at this Meeting.

Meeting adjourned whilst Councillors viewed the plans.

PA 20130349 – 11, Lower Street, Salhouse

Proposed alterations and erection of Conservatory (Listed Building)

“ After discussion it was agreed that the Parish Council would have No Objections. It noted that as the application is for a listed building in the Conservation area, the BDC planners would exercise their own decision in relation to this.”

Planning Decisions from Broadland District Council:

No changes.

Investigation/Enforcement Cases Open

Nothing new to report.

Investigation/Enforcement Cases Closed

None

13/330 Council asked if they accepted this item being brought forward as Cllr.Heard had to leave early. Agreed.

NEIGHBOURHOOD PLAN.

After much discussion it was agreed that the final question papers and any other details would be arranged at the meeting of the group on the 11th April. Details would be forwarded to the Clerk to arrange printing. It was also agreed that 2mm cardboard, size A1 would be suitable for the exhibition.

13/320 CORRESPONDENCE.

- a) **Audit Commission papers received from Mazars – completion date 30th June 2013.**
- b) **Joint Core Strategy Housing Targets – Letter from C.P.R.E**
Forwarded to Councillors for comments and response. No further comments.
- c) **Broadland District Council – Growth Triangle Area Action Consultation.**
Papers received and placed on Salhouse Village Website to inform residents of communication details.
It was agreed that this would be dealt with by Cllrs Blow, Dady and Heard. Date to be arranged by them.
- d) **Salhouse F.C.** have signed and returned Contract for next season. Also informed Clerk of late games being played well into May.
- e) E-mail from residents who received letters regarding hedge encroachment.
This matter has now been resolved to Councils satisfaction.
- f) Salhouse P.O. Reply to e-mail of 13th March.
Clerk requested to reply and invite Andrew Wilshire to our Neighbourhood meeting on April 20th also requesting an extension of time for our reply until after said meeting.
- g) **Broadland District Council Appeals panel.**
Notification of meeting to view trees at 21,Station Rd, regarding objections to T.P.O.
Councillors not available.

13/321 VENUE CHANGE FOR PARISH COUNCIL MEETINGS

Options were found not to be available at this time.

13/322 DONATIONS REPORT.

Council considered the draft proposals and decided that the question would be put to the residents at the Parish Meeting asking for recommendations also at the Neighbourhood Plan meeting.

13/323. RISK ASSESSMENT.

Risk assessment carried out, no problems found on normal list but the damage done to roadway by Upper Pond needs attention. Also hedging opposite Salhouse Post Office.
Clerk instructed to contact Highways

13/324 FOOTPATHS

Cllr Taylor reported a tree partially blocking F.12 footway. Heavily clad with ivy and appears to have been there some time. Mr. H. Cators office to be informed.

Council had asked various questions but received a reply to only one regarding undelivered mail. We still do not know whether The Bell will be taking over, nor when Shop will close.
Clerk to follow up with post office regarding response to original questions raised.

13/326 FINANCE

- a) Cheques to the value of £1778.79 were agreed for payment. Proposed by Cllr. Taylor and seconded by Cllr. McCormick
- b) Balances were agreed and signed by the Finance Chairman.

- c) Donation requests from Citizens Advice Bureau, Age UK, Vitalise, Norfolk & Suffolk 4 x 4 response, Magpas (Emergency Medical Charity), Nourishing Norfolk Together (H. Cator) Broadland Homewatch and Norfolk Accident Rescue Service .
No decision for this year as donations are under review.

13/327 INSURANCE RENEWAL.

Renewal was agreed with Came and Co, without commitment to extra years. Confirmed that the extension would be covered until receipt of cheque in the sum of £1127.54

13/328 JUBILEE HALL.-UPDATE

New lease has arrived from solicitors and the village hall committee are in active discussion with this.

13/329 ANNUAL PARISH MEETING.

329a Banner is completed and will be erected at Station Road for seven days. Clerk would appreciate Councillors assistance with removing and placing on Jubilee Hall railings. Cllr Dady offered to carry out this task.

13/331 SALHOUSE UNITED CHARITIES TRUST

Election of member to attend their meetings will be decided at the May meeting.

13/332 SPEED LIMITS

13/333 BUSES and TRAINS

Both above items temporarily removed pending further talks with authorities.

13/334 COUNCILLORS INPUT.

Cllr Dady explained about the English Heritage scheme being piloted in Broadland for Grade 11 listed buildings in order to establish whether they are “at risk”. There are over 700 Grade 11 listed buildings in Broadland.

In addition Broadland are piloting a parish listing of buildings important to that community that are not listed – for instance in Salhouse this could include the waiting room at the railway station, and whilst this would give no statutory status to any property listed, it would ensure would be more mindful of those buildings, should any changes be proposed. The Council agrees that it should like to complete such a list in conjunction with Broadland Planning Conservation Team once they had completed the pilot list for Thorpe.

Chairman also called for two councillors to attend a meeting with Mr. H. Cator. Cllrs Fielder and Taylor were available on that day.

Chairman had been invited to meeting at Wherry Housing on the 22nd April but cannot attend. No other councillor was available.

13/335 PUBLIC PARTICIPATION (15mins)

consider adjournment of meeting for Public Participation, inc: District and County Councillors and Norfolk Constabulary.

Standing Orders suspended.

District Councillor Steve Buckle asked who was responsible for the maintenance of the trod recently completed on Norwich Road.

Jennie Blake reported that at last the tree had been trimmed on the corner of Mill Close.

Standing Orders resumed.

13/336 AGENDA AMENDMENTS.

336a **Community Investment Levy (Cil)**

To approve draft letter to Mr. Proctor – Broadland District Council. Approved, clerk to forward.

- 336b Reply to letter regarding Flooding at Station Road. Council to take no further action.
- 336c Joint Core Strategy – Reply for hearing on the 9th May. Next meeting will be too late to approve this submission.- This will be attended to in time for hearing on 21st May.

13/337 DATE OF NEXT PARISH COUNCIL MEETING.

Date of next meeting will be Monday 13th May 2013 held at Salhouse V.C Primary School.