

# **SALHOUSE PARISH COUNCIL**

## **Minutes of Salhouse Parish Council meeting held in the Salhouse V.C. Primary School on Monday 11<sup>th</sup> March 2013 at 7.30pm.**

### **13/285 WELCOME AND HOUSEKEEPING.**

Chairman welcomes all to the meeting and informs them of the Fire exits and other facts should they be required

### **13/286 PRESENT**

Meeting attended by Cllr. C. Dady (Chairman) Cllrs: Heard (Vice Chairman) McCormick (Planning), Taylor (Finance) Ball, Blow and Fielder.

Also present, District Cllr. S. Buckle, Clerk. Mrs. D.R.Wyatt and four residents.

### **13/287 APOLOGIES FOR ABSENCE**

None.

### **13/288 DECLARATION OF INTERESTS** (Agenda items only) –Members are invited to declare a personal, prejudicial or pecuniary Interest in items on the Agenda, requirement of Parish Council Model Code of Conduct Order 2008 s8 Form, revised 1<sup>st</sup> July 2012 and Localism Act.

All council declared an interest in Neighbourhood Plan as residents of the village of Salhouse.

### **13/289 CHAIRMAN’S REPORT.**

It is with great pleasure that I can now welcome Lynn Fielder officially to the Parish Council.

I also have to report the resignation of Councillor, Geoff Kirby, and whilst Geoff has not been with the council for long we have been very grateful for his input. Thank you Geoff. Council accepted resignation with regret.

We are preparing for an exhibition seeking the village view on whether we should proceed and compile a Neighbourhood Plan. This will take place immediately before the Annual Parish meeting at the Village Hall on Saturday 20<sup>th</sup> April at 2 – 5pm.

### **13/290 CLERKS REPORT**

290a Resident reported that the 30mph sign opposite No. 36 Thieves Lane has been repaired.

290a Information Commissioners Office – renewal confirmed. New Expiry date 8<sup>th</sup> March 2014.

290b Muck Lane Tyre Dump – letter received offering address of association that clears at a cost to the Council.

290c Muck Lane Tyre Dump – letter received from Manufacturers – they will forward letter to Used Tyre Working Group, a government industry advisory body.

290d Acknowledgement received from Martin Thrower (BDC Monitoring officer) of receipt of Council’s “request for listing” of Post Office property. Will be heard at the next cabinet meeting.

**13/291 PUBLIC PARTICIPATION (15mins)**

-consider adjournment of meeting for Public Participation, inc: District and County Councillors and Norfolk Constabulary.

*Standing Orders suspended*

291a Report received from Norfolk constabulary.PCSO 8238 Bob. Hall.

1 – Burglary dwelling 06/02/2013 13, Lower Street, premises entered but no property removed.

2 – Domestic 26/02/2013.

When not available please contact Sgt Adam Edge or a fellow member of the Acle Safer Neighbourhood team.

*Standing orders resumed.*

**13/292 MINUTES OF MEETING 11.2.2013**

Minutes were agreed as a true report, proposed by Cllr. McCormick, seconded by Cllr. Taylor and signed by the chairman Cllr. Dady.

**13/293 THE PLANNING INSPECTORATE.-Project NDR**

**Infrastructure Planning (Environmental Impact Assessment) Response by 25<sup>th</sup> March 2013.**

After discussion it was agreed that a letter be drafted and circulated by Cllr. Heard for approval By Councillors.

Clerk will forward to Inspectorate as soon as received.

**13/294 PLANNING – Report by Chair of Planning Committee.**

**Planning Applications to be considered at this Meeting:**

None

**Planning Decisions from Broadland District Council:**

P.A. 20121823 –Land adjacent to Vicarage Rd FULL REFUSAL

PA 20121044 – Norwich Road 20 dwellings AWAITING DECISION

**Investigation/Enforcement Cases Open**

2013ENF009 - Old Garage Site, removal of trees from southern boundary, contrary to approved plans. (A site visit found that the conifer trees were outside the site covered by PP, but case is still open).

**Investigation/Enforcement Cases Closed**

None

**13/295 CORRESPONDENCE.**

a) **Broadland District Council – Green Deal**

Notification from BDC that an additional meeting will be held at South Norfolk Council on the 5<sup>th</sup> February

Further communication from BDC enclosing Survey for completion and returning by 7<sup>th</sup> March 2013.

Both communications were noted. Cllr. Heard explained the difference between the two Green Deal offers available, which included the retrofit scheme by Broadland District Council.

b) **Joint Core Strategy Housing Targets. – Letter from CPRE.**

Forwarded to Councillors for comments and response. 12<sup>th</sup> February.  
Clerk to forward again as not received.

c) **Broadland District Council –Growth Triangle Area Action.**

Briefing session taking place at Council Chamber on Tuesday 5<sup>th</sup> March at 6.30pm.

Area based workshops available on:-

Tuesday 16<sup>th</sup> April Diamond Centre, Sprowston, 19:00 – 21:00

Thursday 18<sup>th</sup> April Trinity Church, Rackheath 19:00 – 21:00

Thursday 25<sup>th</sup> April Thorpe End Village Hall 19:00 – 21:00

Noted

d) **Broadland District Council – Planning Training.**

Anticipating training in the future (possibly March), still places available, dates 25<sup>th</sup> April and 10<sup>th</sup> April.- Noted.

e) Resident reported hedge encroachment at Nos.25 and 27 Lower Street, Salhouse.  
Clerk requested to write to residents.

f) Application 20121823 – Land adjacent Vicarage Road – Planning permission refused.

g) Notification of increase to dog and litter bin charges and Waste transfer note -01/04/12 – 31/03/13  
Increases accepted by Council.

**13/296 NEW FOOTPATH REQUEST.**

Replies received from Mr. A. Cator and Mr. H. Cator . Mr. H. Cator had suggested that further talks might be able to take place and this is what will be arranged at a later date. Cllr. Ball to note.

**13/297 DONATIONS REPORT.**

After discussion it was agreed that Cllr.Lynn Fielder would make further adjustments and table a further report.

**13/298 RISK ASSESSMENT**

No report available owing to inclement weather.

**13/299 FOOTPATHS**

No report available owing to inclement weather.

Clerk reported that contacts at Norfolk County Council had reported that to make any alterations to the footpaths, the landowner would have to consent and any problems arising from Parish Council work would be the Parish Councils responsibility.

**13/300 POST OFFICE**

Cllr. Dady updated those present on the current position and it was agreed that he would draft another letter for forwarding to the Post Office authorities.

**13/301 FINANCE**

a) Cheques to the value of £901.60 were agreed for payment. Proposed by Cllr. Taylor

and seconded by Cllr. Heard.

- b) Balances were agreed and signed by the Finance Chairman.
- c) Donation requests from Citizens Advice Bureau, Age UK, Vitalise, Norfolk & Suffolk 4 x 4 response, Magpas (Emergency Medical Charity), Nourishing Norfolk Together (H.Cator) Broadland Homewatch and Norfolk Accident Rescue Service .  
No decision for this year as donations are under review.

**13/302 AON INSURANCE CONTRACT AT RECYCLING BANKS AT RECREATION GROUND, SALHOUSE AND FIDELITY AGREEMENT.**

Explanation received from Broadland. Filed with Insurance in case of future reference.

- 302a Insurance renewal 1<sup>st</sup> April – new quotations received from AON, Zurich and Came and Co. Cllr. Heard pointed out that we might obtain better figures from G.P.S. Clerk would enquire . Came & Co were favourite choice at present. Clerk to confirm acceptance if best price available.

**13/303 JUBILEE HALL.-UPDATE**

No report available owing to Cllr. Kirby's resignation.

**13/304 ANNUAL PARISH MEETING.**

- 304a Replies expected from the Residents attending the Neighbourhood Plan meeting, would not be available for discussion at the Parish Meeting, but it would not prevent any resident putting forward a question if they had not been able to attend.  
Posters were presented, agreed and Clerk to arrange the printing of A5's and deliver to Carole Woodward for distribution with the Saga. Also have A3's printed and placed on notice boards. It was agreed that no banner would be required for the Neighbourhood Planning meeting.
- 304b Discuss inclusion of extending Conservation area.  
This too would only be discussed if the subject raised by residents.
- 304c Time was fixed as 6.00pm, with light refreshments being provided. Residents would have the opportunity of advertising by placing tables or posters around the Hall. Groups and Organisations may read a report or forward to the Clerk for inclusion with the minutes of the meeting.

**13/305 SPEED LIMITS.**

The County have speed limits under review and hence there will be a delay until discussions can be held. On going.

**13/306 BUSES and TRAINS.**

Cllr. Heard preferred to leave this report until after he had attended a meeting with NNTR Action Group. Cllrs Heard and Ball will attend as representatives of Salhouse Parish Council.

**13/307 COUNCILLORS INPUT.**

Cllr McCormick reported tyres being distributed at regular intervals on Norwich Road, Salhouse. Clerk to report to Environmental at Broadland District Council.

Cllr. Taylor to draft a reply to Ms P. Gallanders regarding the costs of maintaining the Recreation Ground.

Cllr. Heard going back to draft of CIL and GNDP to review.

Clerk confirmed that the Contract for Salhouse Football Club has not yet been received. To e-mail them again.

**13/308 PUBLIC PARTICIPATION (15mins)**

consider adjournment of meeting for Public Participation, inc: District and County Councillors and Norfolk Constabulary.

*Standing Orders suspended.*

**District Councillor S. Buckle.**

Delivered information on forthcoming consultations on Broadland District Council website.

Items presented were:-

CIL – Can now be used for anywhere in Norfolk

New Homes Bonus is not just for this year.

Bell Lane Exit.

Footpaths.

Salhouse United Charities, available to accept donations from the Council.

*Standing Orders resumed.*

**13/309 DATE OF NEXT PARISH COUNCIL MEETING.**

Date of next meeting will be 8<sup>th</sup> April 2013