

**Minutes of Meeting of the Salhouse Playing Field Committee
Held on 22nd August 2011 in the Jubilee Hall Office at 7.30p.m.**

1. **PRESENT:** Cllr J. Rose (Chairman), Cllrs K. Robbins, R. Cooper, P. Jefford, S. Simpson.
Also present:- Cllr S. Piper
Minutes taken by Cllr. S.Simpson.

2. **APOLOGIES:** None

3. **DECLARATION OF INTEREST** (Agenda Items only)
Robert Cooper and Peter Jefford – Salhouse United Charities.

4. **CHAIRMAN'S REPORT:**

We have an additional meeting this month as there appears to be much to discuss and it is not always a good idea to postpone matters.

Regarding the car park, I have spoken to John from J S Asphalt again. He had apparently forgotten our quote and said he would work on the quote that day and let us have it as soon as possible. To-date, I have received nothing.

Recently, I spoke to a group of teenagers (all about 13 years of age) at the playing field. I asked them what they would like the Parish Council to provide at the field, advising that we are looking at a basketball hoop and football wall. They said that both of these would be quite good although they did say that there were not many youngsters of their age in the village.

Hopefully, the refurbishment of the toilets will be progressed as quickly as possible. There will be an update at the meeting. We are contacting 3 local firms and will arrange site meetings with them as soon as possible.

As stated at the last Parish Council meeting, we certainly require at least 1 or 2 additional members on the Playing Field Committee, although at present there seems to be so many other matters of importance going on, I think we may have to wait a while. If anyone knows of willing people in the village, please let me know.

“Suspend Standing Orders”

5. **PUBLIC PARTICIPATION**

Cllr S Piper advised that he had obtained the toilet roll holders for the toilets, as he had offered to do at the last meeting and was willing to fix them.

“Resume Standing Orders”

6. **MINUTES OF LAST MEETING**

To confirm the Minutes of 25th July 2011. Proposed by Cllr Cooper, seconded by Cllr Jefford and signed by the Chairman as a true copy.

7. **MATTERS ARISING** (from last Minutes)

Play area signs now erected. Also, Mr Mitchell put in an additional post and the car park notice was attached between two posts. Thanks to Cllr Jefford for arranging this.

It was thought that a further quote for the car park should be obtained from a different contractor. Councillors to give thought to this and discuss at next playing Field committee meeting.

8. TOILETS

Contact has been made with 3 local firms – KSC, Paul Riches and C & N Construction. Once quotes are in, we can consider these at the next meeting and then bring to Parish Council meeting, hopefully in October.

Notice to be put on one of the cubicles in the ladies' toilets that it is under repair and should not be used. Cllr Rose said she would print the notice and pin it up.

9. RoSPA REPORT

Cllrs Rose and Jefford had checked through the Report. We would check with Paul Green as to whether he has been issued with a check list but it was thought not. Councillors extremely concerned if this has not been done by the Clerk as she was asked to do this over a year ago. Cllr Jefford to enquire of Paul Green.

Various problems were highlighted –

- (i) cradle swings surfacing – Report says this is OK although it states this fails to meet requirement of relevant standard;
- (ii) Surfacing around roundabout – Reports says this fails to meet relevant standard although no work is apparently required.
- (iii) The far gate rubber buffer needs to be replaced. Also Cllr Jefford says that the gate has dropped so that the gate will not close or open easily. He will look at this.
- (iv) The wooden tower requires several repairs – hand barrier needs erecting, rope needs replacing and apparently there are sharp edges which need attention (although on inspection we could not see these)

It was decided to draft a letter for the Clerk to send to RoSPA as to why various repairs which had been carried out by SMP after the RoSPA inspection, had not been highlighted in the report, ie Springy needed new bolts, Multiplay still had climbing rocks missing and some of the parts which are bedded into the ground were incorrectly put in, frames of swings were loose and needed re-concreting in.

Cllrs Rose and Jefford suggested that the Clerk chase SMP again for a site meeting as there is still rust on the picnic table and seat. Also climbing rocks have not yet been replaced. Cllr Rose to draft a letter and ask the Clerk regarding this.

10. TREE PLANTING ON PLAYING FIELD

Cllr Piper was asked whether Team Salhouse was aware of any grants for tree planting. He thought that the offer had now lapsed but said he would ask Tobi Baker.

The Committee considered whether it would be a good idea to plant a tree for commemorate the Diamond Jubilee next year. It was decided to further discuss this at either the September or October meeting of the Parish Council for any suggestions as to possible location in the village.

Cllr Jefford also highlighted a problem in that a hole appears to have been made in the hedge along Thieves Lane. He said he would look for suitable fencing to fill the gap.

Cllr Cooper spoke regarding developing a footpath which would run down the playing field side of Thieves Lane and suggested that this could be a Jubilee project. We would need to look at grants for this.

11. NOTICE BOARD

A notice board is needed for the plaques relating to grants given for the play area, safety notices and possible fixtures of Salhouse Rovers R.C. Discussion ensued and it was thought a good idea, in view of the recent vandalism to the existing notice board, to use this one for the playing field, possibly repainting/restaining and screwing a new piece of plywood to the back so that the grant plaques can be affixed thereto. It was considered unnecessary to put any doors on as they may get ripped off again. Councillors enquired as to who has the plaques and safety notices at the present time. A new notice board (possibly by obtaining a grant) could be erected near the Post Office. These suggestions would need to be put to the Parish Council at their next meeting in September.

12. PLAYING FIELD COMMITTEE – The way forward

We need to have a clear outline of the way we proceed.

- i) aims and objectives of the committee;
- ii) delegated powers;
- iii) a programme of work for the next 12 months.

Aims: To promote the maximum use of the playing field.

To maintain the field to an acceptable standard and minimum cost.

To plan and develop the field's amenities.

Delegated Powers:

To have a dedicated annual budget

To be responsible for play area inspections and repairs

To obtain quotations, analyse and recommend action, prepare and run contracts.

To liaise with the football club.

Programme of work

Toilet upgrade

Extend car park

Purchase, install basketball hoop/football wall
Proposed footpath alongside hedge on Thieves Lane.

13. BASKETBALL HOOP/FOOTBALL WALL

Cllrs Rose and Robbins passed brochures around to decide on which basketball hoop to order but felt that more discussion was required and that a decision would be made at the September meeting, and then put forward to the Parish Council meeting in October.

It was decided that the provision of the football wall would be left to a future meeting.

14. MOLES ON PLAYING FIELD

After discussion, it was decided to ask the Clerk which company was used the last time there was a mole problem.

15. BALANCE OF PLAYING FIELD ACCOUNT

The Clerk advised that the balance stands at £3,208.41 as at 11th July 2011.

16. DATE OF NEXT MEETING

The date of the next meeting will be 26th September 2011.

There being no other business the Chairman thanked all for coming and closed the meeting at 9p.m.