

# SALHOUSE PARISH COUNCIL

**Minutes of the Parish Council Meeting held at Salhouse Jubilee Hall on Monday, February 1st 2016 at 7.30pm.**

Present: Cllr. C. McCormick (Chairman)  
Cllr M.Murrell  
Cllr. Mrs. R. Constantine  
Cllr. M. Thrower  
Cllr. F. Whymark  
Cllr. N. Ball  
Officer: Mrs. D.R.Wyatt – Clerk  
Visitors in Attendance: Nine members of the public.

**2016**

**22. APOLOGIES RESIGNATIONS CO-OPTIONS AND ELECTIONS.**

- a) To accept resignations - None
- b) To accept co-options - None
- c) To consider and accept apologies – apologies were forwarded by Cllr. Tapp.

**23. DECLARATIONS OF INTEREST (Agenda items only)**

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2<sup>nd</sup> July 2012.  
There were no declarations.

**24. MINUTES OF PREVIOUS MEETING.**

Minutes of the Parish Council meeting of January 4<sup>th</sup> 2016 were confirmed as a true report, proposed by Cllr.Murrell, seconded by Cllr. Thrower and duly signed by Chairman,Cllr. McCormick.

**25. CHAIRMAN’S REPORT ( not including items on Agenda)**

Chairman reported that he was moved by the return of MAX. The residents who cared for Max had mounted a robust campaign for the much loved cats’ return and were rewarded when Max arrived home after 57 days.

I have also been approached with the suggestion that the village might like to have a “Picnic in the Park” day to commemorate the Queens 90<sup>th</sup> birthday and would we like to approach Mr. Cator to see if this could be held on the lawn at Salhouse Hall. This I will do as soon as the opportunity arises.

**26. PUBLIC PARTICIPATION (Standing Orders suspended)**

Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3 mins:

- a) To receive a report from County Councillor Tom Garrod.  
No report or contact made.
- b) To receive report from District Councillor F.Why mark.  
District Councillor Why mark reported that residents can now request e-mails direct from Norwich Transport and also go on line to read daily reports on “Transport Matters” which will give warnings of road closures etc.
- c) To receive a report from Norfolk Constabulary .  
There was no report this month.
- d) Mr. S.Piper reported on behalf of several parishioners their concerns regarding the visits to their premises by “persons” asking about their views on proposed properties to be built

at the rear of their premises on Lower Street. Should we squash these rumours before they spread.

Chairman replied that rumours were exactly what they were, there has been no approach to the Parish Council on this matter, only one call reported to me and your collective concern.

Mr. S. Piper continued with queries regarding the Trod agreed for Bell Lane, stating that the residents had been misled as it had not been discussed properly.

Chairman disputed this replying that this subject had been on the agendas for at least twelve months.

Mr. I. Woolner – Salhouse Rovers Football Club, queried the content of e-mail reply from the Clerk, in response to a request for a further grass cut on the Football pitch. Clerk replied that she merely had forwarded the reply that she had received.

Mr. I. Woolner also queried why they should have to pay for the extra cuts, when their contract states, hire of the field until April.

This is a matter which will be researched before new contracts issued.

Mrs. Jackie Rose reported that things were coming together nicely for the St. Georges Day Parade.

#### **Resume Standing Orders.**

Mrs Rose and friend left the meeting at 8.05pm.

## **27 PLANNING REPORT**

### **Planning Applications Received for consideration at this meeting**

**PA20152047** – 111 Lower Street, Salhouse.

Erection of conservatory.

Ms. Jane Taylor

**PA20160096** – Spindrift, 20 Lower Street, Salhouse.

Variation of Condition 2 of Planning Permission 20151489 – Sub division of Plot and erection of dwelling.

Mrs. Jennifer Shreeve

### **Decisions Received from Broadland District Council**

**PA20151890** – Prima Rosa – 82, Lower Street, Salhouse.

Temporary use of Premises for Craft Workshop (D2) between 6pm and 9.30pm.

Mr. Martin Nudd.

**TEMPORARY APPROVAL (until July 2017)** 18<sup>th</sup> January 2016

**PA20151919** – Land adj:24, Norwich Road, Salhouse – (Mixed Tenure) to allow for External Variation of Condition 2 (Plans & Documents) of Planning permission 20141505 to allow for external Chimney & Minor Re-siting of Plot 13 & Change of House types to Bungalows on Plots 8,9 and 10.

Ingram Homes.

**FULL APPROVAL** 18<sup>th</sup> January 2016

### **Awaiting Decision**

NONE

### **Correspondence Received**

None

## **Planning Applications or Decisions Received from THE BROADS AUTHORITY**

None

### **28 CORRESPONDENCE**

- a) e-mail report received from “Shared Access”  
This was circulated to councilors, no further discussions.
- b) e-mail received from Mr. Paul Morton – sewer pumping station problems again.  
Mr. Morton had taken all the appropriate action and problem was being attended to.
- c) e-mail received from Mr. A. Burrows, re: Vodafone progress.  
Mr. Burrows was updated on the latest report that had been stated at the last Parish Council meeting.

### **29 FINANCIAL MATTERS.**

- a) **AGREE** and **RESOLVE** the following payments and other matters:-
- b) Cheque payments as per list were approved for payment by Cllrs. Murrell and Thrower.
- c) Monthly balances as per ledger figures- not available for this meeting.
- d) Statement balances as declared on cheque list checked by Cllr. Murrell and agreed.
- e) To form a Finance Committee.  
As is our procedure, because of so few councilors available, all members present were selected to the committee.
- f) Cllr. Murrell was elected as Finance Chairman, unanimous decision.
- g) Council elected Cllr. Tapp to be the new Council’s Internal Auditor for regular checks of figures and procedures. Acceptance to be confirmed at the next meeting.

### **30 NEIGHBOURHOOD PLAN.**

- a) Report given verbally by Neighbourhood Plan Chairman Mr. David Taylor (Nick)

### **31 FOOTPATHS**

Report read by the Chairman to be filed with minutes

### **32 NORFOLK COUNTY COUNCIL 50/50 PARTNERSHIP 2016/2017.**

Suppliers Westecot, will be forwarding a quotation to be forwarded to N.C.C.

### **33 RECREATION GROUND.**

- a) A working party had been arranged consisting of Mr. Peter Jefford, Mr. Bob Cooper, Mr. C. McCormick, Mrs. R. Constantine and Salhouse Rovers member if available, plus one other member if requested.  
This was formed to provide a “Master Layout Plan”, together with costings to cover suggestions being forwarded to the Parish council.
- b) To discuss SRFC rent and lease for 2016/2017.  
It was agreed to leave the rent payable at its present rate and the lease would be renewed until April 30<sup>th</sup> 2017.
- c) 5-a-side Tournament was confirmed as June 11/12<sup>th</sup>.

### **SHARED ACCESS – Report from Chairman on meeting of Thursday 21<sup>st</sup> January 2016.**

Chairman explained about the offer being made from Shared Access regarding communications And situated at the Recreation Ground.

### **34 WAR MEMORIAL**

No progress report available.

**35 HIGHWAYS.**

Concern over amount of accidents at the 'Hills and Holes' location.  
After discussion it was agreed that we could only monitor the situation and ensure that Highways are informed.

**36 TRAFFIC ON UPPER ST AND CAMP SITE.**

Recent communications with Mr. H. Cator have resulted in reply being received informing us that everything is being done to formulate a sensible discussion with the residents in April.

**37 PARISH MEETING 7<sup>TH</sup> March 2016.**

It was agreed that both the dates of meetings in March, would be reversed for convenience. Therefore new date for Parish Meeting would be March 21<sup>st</sup>.  
Clerk to contact ladies of the W.I and enquire whether they would be available to supply refreshments. Our usual donation of £25.00 would be donated to their funds in appreciation.

**38 PUBLIC PARTICIPATION**

Standing Orders if time permits.- None time 10.00pm

**39 COUNCILLOR'S INPUT.**

Nothing reported.

**40 DATE OF NEXT MEETING.**

Confirming agreement was made to reverse dates of Parish meeting (March 7<sup>th</sup>) and P.C. meeting March 21<sup>st</sup> for convenience.  
Therefore next P.C. meeting is confirmed as March 7<sup>th</sup>.

There being no further business Chairman thanked all for coming and closed the meeting at 10.10pm.