

SALHOUSE PARISH COUNCIL

Minutes of the Parish Council Meeting held at Salhouse Jubilee Hall on Monday, December 7th 2015 at 7.30pm.

Present: Councillor C. McCormick (Chairman)
Councillor M. Murrell
Councillor N. Ball
Councillor F. Whymark
Councillor M. Thrower
Officer: Mrs. D.R. Wyatt – Clerk
Visitors in Attendance: Eleven members of the public.

2015

910 APOLOGIES RESIGNATIONS CO-OPTIONS AND ELECTIONS.

910.1. To accept resignations

There were no resignations.

910.2 To accept co-options.

There were no co-options.

910.3 To consider and accept apologies

Apologies were considered and accepted from Cllr. V. Tapp and Cllr. Mrs. Rachael Constantine.

911 DECLARATIONS OF INTEREST (Agenda items only)

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2nd July 2012.

There were no Declarations of Interest.

912 MINUTES OF PREVIOUS MEETING.

Minutes of the Parish Council meeting, of November 2nd 2015, were agreed as a true report and duly signed by the Chairman. Proposed by Cllrs Murrell and Whymark.

913 CHAIRMAN'S REPORT (not including items on Agenda)

At last month's meeting someone suggested that we might consider starting a 'Good Neighbour' scheme here in Salhouse such as the one they have at Wroxham. This is obviously a worthwhile idea.

The reports currently in the news of flooding in the north of England reminded me that some time ago we were talking about a 'Resilience Plan' for the village in the case of an emergency, but for various reasons we did not get very far with it.

Also, for many years we had a Neighbourhood Watch scheme here in Salhouse, but that appears to have fallen by the wayside in recent times.

All three of these functions are broadly similar as they rely on a network of volunteers who can communicate with each other and act responsibly. It occurred to me therefore, could these three be combined into one group? Perhaps this is something we would like to consider for our community.

914 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3 mins:

914.1 To receive a report from County Councillor Tom Garrod.

No report received.

914.2 To receive report from District Councillors F. Whymark and V. Tapp.

There was no report from the District Councillors.

914.3 To receive a report from Norfolk Constabulary –October/November Reports for October & November, read out to all attending. See Appendix II and III.

914.4 To receive remarks from Parish residents

Mr. B. Cooper reported mud on the road at the entrance of the new site (Barn Piece) Reminded all that it should be swept daily. Clerk to contact Ingram Homes.

Mrs. L.Smith commented on the fact that ‘stalemate’ had been reached regarding traffic on Upper St. Also that there seems to be confusion over the meeting with Mr. Cator regarding the Camp Site. Chairman will check this.

Mr. S. Piper commented on the lack of agendas on the Notice boards. Clerk replied that the only missed board was on Station Rd.

Mrs. J. Rose suggested that we all support Prima Rosa, as businesses were needed in the Village.

Mr. J. Fielder also commented on the mud on the road outside Barn Piece and the fact that there was no sign displayed. Also a second access had been made in the ancient hedge which should be reported.

Resume Standing Orders.

915. PLANNING REPORT

Chairman of Planning report, forwarded to all councillors and read to all present. See Appendix 1. The following new applications had been received since the last meeting.

915.1 PA20151919 – Land adj:24, Norwich Road, Salhouse – (Mixed Tenure) to allow for External Variation of Condition 2 (Plans 7Documents) of Planning permission 20141505 Chimney and Minor re-siting of Plot 13 &Change to House types to Bungalows on Plots 8, 9 and 10. Ingram Homes.

915. PA20151890 – Prima Rosa – 82, Lower Street, Salhouse.
Temporary use of Premises for Craft Workshop (D2) between 6pm and 9.30pm
Mr. Martin Nudd.

915.3 PA20151800 – 66, Norwich Road, Salhouse
Extension and Part Conversion of Garage Block.
Mr.John Lyon.

915.4 BA/2015/0366/FUL – Salhouse Broad, Salhouse, Norwich.
Proposed work for the replacement of the existing 98 metres of timber quay heading with 3-4m corrugated steel sheet quay heading.

After discussion, no objections were raised for any of the four above applications.

916. CORRESPONDENCE.

916.1 Letter received from Mr. P.Penson, regarding “dead” Silver Birch Trees at Redell Close. All enquiries to locate an owner had proved negative and after discussions with BDC and NCC, in view of public safety, the Parish Council agreed to ask for a quotation for removal and authorise if not excessive in total.

916.2. Photographs received from Mr. I. Perry, showing erosion of bank adjacent to Hall Drive pond, by heavy vehicles.(30/11/15)
Circulated and noted.

916.3 E-mail address received from Cllr.F.Whymark regarding better interest rates available on our

monies held from the sale of the Reading Room.
These addresses to be checked out.

- 916.4** Tax base Update from BDC.
Provisional figures provided from Broadland District Council, will be updated in time for the precept to be agreed.
- 916.5** Requests received for cutting of hedges at: 1) The Croft, Hall Drive and 2) 8, Cheyney Avenue
Clerk to write and request attention to these problems.
- 916.6** Telephone call from resident reporting excess mud on Hall Drive.(29/11/15)
Clerk requested to notify land owner, which had previously been done on (25/11/15)
Reply received from Robin Baines (Farmer/Contractor) 2/12/2015, explaining the situation and reporting that Hall Drive had been inspected on the 2nd and it seems no worse than usual, except for a few squashed leaves and a bit of mud at the extremities. Requested that in future residents contact him direct (07721465647) and problems will be dealt with sooner.
- 916.7** E-mails from Broads Authority requesting permission to circulate information regarding up and coming consultations to members through our Parish Magazine.
Clerk had forwarded this to the Editor of the Saga Magazine.

Two E-mails from residents referring to the size and colour of the new awning at Radleys and questioning whether permission was required in the Conservation area.
Council suggested that residents write to Broadland District Council individually about this matter.

917. FINANCIAL MATTERS

- 917.1.** AGREE and RESOLVE the following payments and other matters:-
- 917.2** Cheques in the sum of £1337.94 were presented to the Council It was decided to hold the C.P.R.E. cheque (£36.00) for further decision at the next meeting. Finance Chairman pointed out an error, which when adjusted changed the total listed sum. New list to be arranged and presented to the next meeting.
- 917.3** Monthly balances as per ledger figures.
There was no comment from councillors.
- 917.4** Statement balances as declared on the cheque list.
Proposed by Cllrs. Murrell and Ball, agreed and signed by Chairman of Finance.
- 917.5** There will be an allocation of funds from Ingram Homes and suggestions sought on ideas for spending.- Noted.
- 917.6** Setting Budget and precept suggestion for 2016/2017
This to be held over until the next meeting.

918 NEIGHBOURHOOD PLAN.

918.1 Report received from Steering Group, summarized and read by the Chairman. Full report will be available in the Saga and for council minutes, see Appendix iv.

919. VODAPHONE – Chairman Cllr. C.McCormick.- Updated.

919.1. “Initial performance of the system is unsatisfactory and I have received a number of complaints. I have therefore contacted Vodaphone and they are sending an engineer to the village on Wednesday 9th December.”

920. HIGHWAYS – further site meeting.

- 920.1** Another site meeting had been held with Mr. Le –May, Highways Engineer, to discuss and walk the route of the trod path to the Church in order to define exactly the alignment of the path in relation to the road/hedge boundaries and the daffodils some residents are concerned about. Also, discussed the elimination of the drainage ‘grips’ which are so hazardous and their replacement with proper storm drains. Mr. Le-May explained that it is not possible to produce a ‘proper’ plan for the path, as some residents have demanded, because this would require full draughtsman/CAD input which would add significantly to the cost and is not justified on such a small budget project.
- 920.2** There has been a very satisfactory response to the ‘flyer’, placed in the Saga last month regarding support for this TROD which is still being processed.
- 920.3** “At the request of a Thieves Lane resident, Mr. Le-May was asked to consider a trod path on the lower section, west side of Thieves Lane for inclusion in the 2016/17 scheme. This went quite well, but unfortunately cannot be completed over the last 10 metres or so due to the verge width being restricted by a telephone pole and BT cabinet. Therefore we can apply for this scheme but are unlikely to get approval.”
- 920.4** Requested photographs of additional finger sign, Lower Street, re-sent to Mr. Le-May as apparently the originals had not been received.
- 920.5** It was suggested to Mr. Le-May that SPC should pursue some kind of Traffic Control Order for Upper St, following complaints from residents. Advised to hold back because he was already dealing with it. E-mail received 3rd December stating that it is not possible to do anything about this, primarily because the traffic levels do not justify it.

921 FOOTPATHS

A comprehensive report had been received, **which was summarized by the Chairman.**
See appendix v

922 NORFOLK COUNTY COUNCIL – 50/50 PARTNERSHIP 2016/2017

Community Speedwatch had suggested a SAM2 movable sign. This was accepted by the Parish Council and application forwarded to NCC. They had replied immediately requesting further details which are being collated.

923 RECREATION GROUND.

923.1 This is a complicated issue. Meetings have been held by Mr. Peter Jefford (Salhouse United Charities Trust) and myself (Chairman), regarding the future layout of the playing field, in relation to the proposed new pavilion and other potential developments supported by S106 9and CIL, and he has produced a number of alternative plans for consideration. These may involve a change of position for the pavilion. A joint e-mail containing relevant questions in clarification of their new pavilion, forwarded to the developers, was responded to positively. Cllr. F.Whymark and the Chairman had a meeting with Chris Skinner of NP Law at County Hall to discuss the ownership issues surrounding the new pavilion which is to be ‘gifted’ to the community.

To assist our decision a ‘flyer’ was placed in the Saga which has received a significant response.

Once these plans have been considered together with the ideas of the public and the legal position established, we will be in the position to have a meeting with the football club to discuss our plans and then to meet the developers and tell them what we intend for the pavilion. Modifications will have to be made to accommodate usage by other village groups, together with the football club.

923.2 Suggestions arising from the Saga flyer are still being processed.

924. ST. GEORGES DAY PARADE 2016

After meeting with representatives of the Scouts and walking the proposed route from the recreation Ground to the Camping Field, it was agreed not to park at the Recreation Ground, but to use it as a dropping off zone, for which permission has been given. Clerk to notify Salhouse Rovers that the Car Park will be used in the morning of April 17th, in case they have a game on that day. Sponsorship money has been requested and will be discussed at the next meeting.

925. KONNECTBUS SERVICE 53

Following pressure and suggestions from the public, it has been announced that this service will commence on January 10th.

926 SALHOUSE WAR MEMORIAL

Proposal for improvements to surrounding area were put to the Council and met with full approval. Church approval has verbally been given, which we will formalize. Costings and plans will now be called for.

927 COMPLAINT FROM OTTER CLOSE.

Ball games and creating a nuisance has been taken up by the PCSO, Sgt Kennedy.

928 PUBLIC PARTICIPATION (Standing Orders will be suspended if time permits.)

Mr. S. Piper, complained to the Council, that in the 'flyer' (included with the Saga) the Council were a little economical with the truth. Noted.

929. COUNCILLORS INPUT.

Reported matters for the next agenda, -were: Shared access(further communication system at the Recreation Ground), Scouts St. Georges Day Parade donation, C.P.R.E, confirmation of N.P. Law use/fee, War Memorial, NCC 50/50 partnership clarification to the i, Commercial advertising and Public enforcement.

930 DATE OF NEXT MEETING.

Next meeting confirmed as January 4th 2016.

There being no further business Chairman thanked all for coming, wished all a Merry Christmas and closed the meeting at 9.50pm.

APPENDIX 1.

**PLANNING REPORT
TO SALHOUSE PARISH COUNCIL MEETING 7th DECEMBER, 2015**

Planning Applications Received for consideration at this meeting

PA20151800 – 66, Norwich Road, Salhouse.
Extension and Part Conversion of Garage Block.
Mr. John Lyon.

PA20151890 – Prima Rosa – 82, Lower Street, Salhouse.
Temporary use of Premises for Craft Workshop (D2) between 6pm and 9.30pm.
Mr. Martin Nudd.

PA20151919 – Land adj:24, Norwich Road, Salhouse – (Mixed Tenure) to allow for External Variation of Condition 2 (Plans & Documents) of Planning permission 20141505 to allow for external Chimney & Minor Re-siting of Plot 13 & Change of House types to Bungalows on Plots 8,9 and 10.
Ingram Homes.

Decisions Received from Broadland District Council

PA – 20151489, 20 Lower Street,
Subdivision of plot and erection of a dwelling
FULL APPROVAL 3rd November 2015

PA20151615 – Land adj:24, Norwich Road, Salhouse
Variation of Condition 2 (Approved Plans and Documents) of Planning Permission 20141505 – Single Storey Garden Room addition to Rear of Bungalow on Plot 14. Ingram Homes.
FULL APPROVAL 16th November 2015

PA – 20151569, 82 Lower Street, Prima Rosa
Variation of Condition 3 (Opening Hours) of Planning Permission 20141092
WITHDRAWN

Awaiting Decision

None

Correspondence Received

None

Planning Applications or Decisions Received from THE BROADS AUTHORITY

BA/2015/0366/FUL – Salhouse Broad, Salhouse, Norwich.
Proposed work for the replacement of the existing 98 metres of timber quay heading with 3-4m corrugated steel sheet quay heading.

APPENDIX II AND III

I have researched the crimes for the Parish of Salhouse for the month of October 2015 there has been three recorded crimes in the parish.

1-Criminal damage to a building other than a dwelling, 18/10/2015 Vicarage Road, window smashed to property.

2-Theft from motor vehicle, 13/10/2015 Station Road, unlocked stored vehicle entered and items removed.

3-Sending letters etc. with the intent to cause distress or anxiety, 05-08/10/2015 Cheney Ave, Malicious Facebook comments made.

I have researched the crimes for the Parish of Salhouse for the month of November 2015 there has been one recorded crime in the parish.

1-Theft, 26/11/2015 Muck Lane, yard and tools removed.

If there are any concerns or queries please contact myself or a member of the Safer Neighbourhood Team at Acle Police Station, we will be pleased to help. We are contactable on 101 or 01493 333262 this number goes straight to Acle police station and may not be answered, but there is an answer phone facility which will be listened to at the earliest opportunity. You can also contact me on the above E-mail.

PCSO 8238 Bob Hall

APPENDIX IV



Update on Neighbourhood Plan for PC meeting 7 December 2015

The Sustainability Appraisal Scoping Document has been finalised for consultation and the draft Neighbourhood Plan wording has been produced. (Both these documents have been sent to the Parish Clerk and Council Chairman.)

The Sustainability Appraisal Scoping Report has been sent to BDC to enable them to send this out to the statutory bodies for consultation. This consultation lasts 5 weeks. Any comments that they receive will be passed on to us so that the comments can then be used to refine the Scoping Report, and in particular the appraisal template that we will use to appraise the sustainability of our NP Policies.

We have also sent them a copy of the draft of the Neighbourhood Plan. Whilst we await any comments on the scoping report we propose to meet with BDC so that we can look over the policies, and our vision and objectives. Although we have had the wordings checked by a consultant, the meeting with BDC is so that we can ensure that they are in general conformity with BDC and National policies, and if needed, BDC can raise any points before the start of the pre-submission consultation period. Hopefully we will meet with BDC in the next few days.

Following feedback from the statutory bodies, we then amend the scoping report and templates, if applicable, and appraise our policies using the template; this is then used to prepare our Sustainability Appraisal.

Once the Sustainability Appraisal is completed and the NP is finalised we will then be in a position to start our Pre-Submission Consultation. As we have said, we are working to a target date of 30th January and this should

still be an achievable timeframe. We will need to organise for the documents to be available both online and in hard copy for the whole of the pre-submission period, along with a response form so people can submit comments. BDC will advise us which other consultees we have to notify during this process and they are letting us have detail once we reach that stage.

After the pre-submission consultation period (6 weeks) we need to consider any points raised and decide whether or not to amend the NP accordingly.

During the pre-submission stage we can start to collate the remaining documents that we will need to have in order to submit to BDC. This is the supporting information such as the Consultation Statement, Habitat Regulations Assessment Screening, Implementation Plan and Basic Condition Statement.

Once all this is done it is over to BDC to arrange Independent Examination and then Referendum.

Nick Taylor
Chairman Salhouse 2020+

APPENDIX V

DECEMBER 5th 2015

FOOTPATH REPORT NO 3

Over the past few weeks several new Fixed Post signs and WAYMARK POSTS + DISCS have appeared on some of our footpaths. Despite the amount of rain recently our footpaths are in mainly good condition as compared to some other parishes where my wife and I have walked!

Following on from my last month's report the updates

is FOOTPATH 8 From Vicarage Rd to Path 7 - the Sugar Beet Crop has been lifted at the Path 7 end and the footpath has been re-established.

FOOTPATH 4 From Stonehouse Rd to Howlitts Lake, this path goes over 3 fields on a cross path basis and then crosses the Railway line. There is still no obvious path. However this path has probably limited footfall as it doesn't link in well with other footpaths.

FOOTPATH 16 From Station Road to the main Wrotham Rd at Bell Lane. I gather there have been problems on the path in the past but since my last report I have walked it twice - November 19th and today (December 5th) and found it generally in fairly satisfactory condition. From Station Rd and going past the entrance to the Stables there was 2 or 3 slightly muddy areas between the 2nd and 3rd metal barriers, later on this path changes to a track and there is some mud on the section from the Hall gate to Bell Lane mainly due to tractors etc coming to and from the Hall land. However it is quite walkable if you pick your way.

The main problem is the rotten Finger Post sign at the Station Road end. It was still leaning on the telephone box so I pushed it into the hedge as a safety factor. It is still visible.

FOOTPATH 11 From lower street to Path 7. There is a muddy/puddle area just before Path 7 where there is access between 2 fields. It is possible to avoid this but some small hardcore or aggregate would hopefully solve this problem.

RAY HALLIDAY
FOOTPATH OFFICER.