

SALHOUSE PARISH COUNCIL

Minutes of the Parish Council Meeting held at Salhouse Jubilee Hall on Monday, 15th September, 2014 at 7.30pm.

Present: Councillor C. McCormick (Chairman)
Councillor N.Taylor
Councillor C.Dady
Councillor S.Blow
Officer: Daphne Wyatt – Clerk

Visitors in Attendance: District Councillor Alex Cassam
District Councillor Fran Whymark
Four members of the public.

2014

681 APOLOGIES.

681.1 Verbal apologies received for Cllr.Heard, considered and accepted.(Written apology received by the Chairman)

682 DECLARATIONS OF INTEREST (Agenda items only)

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2nd July 2012.

Cllr. Dady declared a non pecuniary interest in item 693 as a volunteer.

683 MINUTES OF PREVIOUS MEETING.

To confirm that the minutes of 21st July 2014 unanimously agreed between meetings (Standing Order Section 3 (x)) Minutes were confirmed as a correct record of the meeting. Proposed Cllr. Dady and seconded Cllr. Taylor.

684 CHAIRMAN'S REPORT (not including items on Agenda

Chairman addressed members and public.

685 MATTERS ARISING (from the previous minutes)

Confirmation of changes to Public Participation as discussed via Standing Order 3x. To accept these changes was confirmed at this meeting.

1. Points raised in Public Participation shall be minuted, but only with the minimum detail necessary to identify the topic of comment.
2. Time for speakers in PP shall be adhered to more rigorously (3 mins)
3. Transcripts of PP comments, if submitted by the public, shall be accepted but filed only.
4. Draft minutes shall in future only be issued to Councillors for comment.
5. Second period of Public Participation shall be discontinued.

686. STANDING ORDER CHANGES Standing Order Section 3 L is no longer relevant. On 6th August 2014, the 1960 Act was amended by the Openness of Local Bodies regulation 2014 and provided that a person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a Parish Council or its committees but otherwise may:

- a. Film, photograph or make an audio recording of a meeting;
- b. Use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. Report or comment on the proceedings in writing during or after the meeting or orally report or comment after the meeting.

New copies of this page in the Standing Orders will be provided to Council members in due course and our Website corrected.

686.1 To decide what facilities will be available for the use of the Press. Standing Order Section 3m. It was agreed that a table and chairs would be provided for members of the Press should they be present.

687 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 30mins. Each speaker allowed a maximum of 3 mins: Matters to be reported as received by the Clerk.

Norfolk Constabulary Police reports July & August- available from the Clerk upon request.

District Cllrs. Report from Cllr. Cassam and introduction Cllr. Whymark.

New District Councillor Fran Whymark was welcomed by the Chairman.

Resident Mr. Piper reported that the Standing Orders on the Website were out of date and requested that they be updated as soon as possible. Expressed concern that their comments would not be listened to.

Resident Ms. P. Gallanders requested that all information available to the public be accurate and reported promptly to the Website.

Copies of all reports received available from the Clerk upon written request.

Resume Standing Orders.

688 CORRESPONDENCE

688.1 BDC Invitation to Town & Parish evening, October 14th – Subject Recycling Changes.

Clerk to book places for councillors.-Inform Cllr. Ball.

688.2 Boat Waste at Salhouse Broad – Requested by Cllr. Ball. Cllr. Ball not in attendance.

688.3 NCC – Shaping future of Norfolk Waste – Invitation 9th October, John Innes Institute 9.00am – 14.50pm. Cllr Ball confirmed acceptance by e-mail.

688.4 BDC Broadland Homewatch Association cessation, future contact Safer Neighbourhood Team.

688.5 NPTP – Training Clerks and Councillors. Copied for councillors, for decisions.

688.6 NPTP – Chairmanship Training – Oct:2nd, 9.45am for 10am start until 4pm Weston Longville Village Hall. Fee £70. Council agreed that Chairman should attend.

688.7 Residents letter regarding concerns on emerging from Hall Drive onto Bell Lane.

This letter copied to all councilors, it was noted and any help that could be given will to be considered.

689 FINANCIAL MATTERS.

689.1 To consider and confirm changes to the Annual Return year ended 31st March 2014
Place on next agenda as not completed.

689.2 Bell Pond Grant for eradication of *Crassula helmsii*, has expired.

Council agreed to place this on the future Budget agenda for consideration

689.3. Consider donation request for Christmas decorations at Jubilee Hall.

Paperwork had not been received by the Clerk

689.4 Consider donation request for assistance with Wi-Fi installation.

Paperwork had not been received by the Clerk.

689.5 Consider and agree cheque payments.

Cheques in the sum of £ 3601.15 as presented were agreed for payment. Unanimous decision.

689.6 Monthly balances were agreed as per bank Statements.

689.7 Agree acceptance of Financial Regulations as approved by Finance Chairman.

To be placed on the next agenda.

690 PLANNING APPLICATIONS.

PA20141274 – The Grange, 21, Lower St, Salhouse, NR13 6RW

Replacement windows & door to front elevation (Listed Building)

Mr. S. Pond.

Salhouse Parish Council had no objections to the alterations and deferred the matter of Listed Building consent to Broadland District Council.

PA20141276 – Willow Pond Cottage, Hall Drive, Salhouse, NR13 6RS
Rear Extensions – Revised proposal incorporating Room in Roof (Retrospective)
Mr. G.Ferdinando.
Confirmed – No objections. This was agreed under Standing Order No.3x

PA20141369 – Application for Free Standing, -non- illuminated Advert, to be placed in the field behind the flower bed at the top of Honeycombe Road, Norwich Road Side, by the Mill Road roundabout. Council OBJECTS on the following grounds:

1. Loss of visual amenity at a location where considerable effort has been made by the community to improve the appearance around this junction.
2. Potential for driver distraction at this busy and hazardous junction.

691 RURAL OPEN SURE MOBILE SIGNAL.

Unfortunately Cllr. S.Heard was not available this evening so this item will be referred back and dealt with between meetings as the closing dated was October 14th

692 NEIGHBOURHOOD PLAN

Confirming that the Neighbourhood Plan group will be constituted as a Working Party.

Voted again under Standing Order No. 3x

Copies of Terms of Reference supplied to Cllrs to read before meeting.

P.C. Agreed their acceptance.

Update supplied for information only. Next W.P. meeting to be held on Sept:29th after meeting with Broadland District Council on the 26th.

693 SALHOUSE PARISH COUNCIL & NDR and CPRE.

As councillor Dady having an interest, would have to leave the room, this would make the meeting inquorate. Therefore this item will be placed on the next agenda.

694 NEGOT AREA ACTION PLAN CONSULTATION RESPONSE.

To receive the collective report of Cllrs. McCormick, Heard and Dady, who attended the recent briefings and Broadland District Council. – Councillor Dady gave a verbal report and Council agreed that there would be no further response.

695 RECREATION GROUND SAFETY INSPECTION

After discussing the age and state of the Wooden Tower, it was agreed to obtain quotations for a replacement to be considered at our Budget meeting.

696 FURTHER TROD PATH DESIGNS

Consider designs as prepared by Cllr. Heard. As Cllr. Heard was absent this will be placed on the next agenda.

697 COMMITTEE & REPRESENTATIVES REPORTS.

Written Footpath report received and circulated. It was noted that leylandi trees were encroaching onto Footpath 12. N.C.C. to be informed.

There were no other written reports.

698 COUNCILLOR'S INPUT.

To report other matters and request items for further Agendas

Clerk reported letter received today from Salhouse Rovers. To be placed on next agenda

699 DATE AND TIME OF NEXT MEETING.

Annual Charity meeting was arranged for 7.00pm on Monday 20th October 2014. Followed by Parish Council meeting at 7.30pm.

In accordance with section 1 (2) of the Public Bodies (admission to Meetings) Act 1960 requested Press and Public to leave the meeting during consideration of the remaining items, due to their confidential nature. All except councillors to now leave the room.

700 CONFIDENTIAL MATTERS.

1. Residents complaint dated 11th August 2014
2. Residents complaint dated 11th August 2014
3. Clerks request of 12th August 2013. Minutes 433.3 (Clerk left the room)

There being no further business all were thanked for their attendance and the meeting was closed