

SALHOUSE PARISH COUNCIL minutes of meeting held on October 14th 2013, in Salhouse VC Primary School, Cheyney Avenue, Salhouse at 7.30pm.

PRESENT: Cllrs. N. Ball, S.Blow, C. Dady (Chairman), L.Fielder, S. Heard, C.McCormick (Vice Chairman) and N.Taylor

Officer: Mrs. D.R.Wyatt – Clerk

There were also 12 residents attending.

463 APOLOGIES RESIGNATIONS CO-OPTIONS AND ELECTIONS.

463.1. There were no absentees.

463.2 There were no co-options

463.3 There were no resignations

464 DECLARATIONS OF INTEREST (Agenda items only)

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2nd July 2012.

Declaration was received from Cllr. Heard with interest in Minutes 476.3 and 478 para2.

465 MINUTES OF PREVIOUS MEETING.

To confirm and agree the minutes of the Parish Council for 9th September 2013
Minutes were agreed by members and signed by Cllr. Dady.

466 MATTERS ARISING – from previous minutes

466.1 (min: 437.1.Door still requiring repair.

Clerk to look for alternative source of repair if not carried out.

455 para2. PCSO Bob Hall contacted regarding unacceptable behaviour in Station Road.

- will keep a watching brief.

467 CHAIRMAN’S REPORT (not including items on Agenda)

There was no report from Chairman.

468 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3 mins:

468.1 - No report from County Councillor Tom Garrod.

468.2 - No reports report from District Councillors S. Buckle and Ben McGilvray.

468.3 - Norfolk Constabulary reported – no crimes recorded for the month of September.

468.4 - There was no public submission relating to Planning applications

468.5 Public submission relating local issues

Resident Ms Gallanders reported the new Consultation on the B.D.C. Portal.

Noted.

Resident R. Cooper reported concerns by another resident over the entrance from Lower Street to the new Site proposal Z50.03 -Noted

Resident Mr. Roofe queried the Post Office detail regarding the position of the door and also entrance from Lower Street. – This is still detail to be agreed or not by planning.

Could we not have double yellow lines at the entrance to Chapel Loke to prevent parking?

This request will be taken on board if required.

Resume Standing Orders.

469. CORRESPONDENCE

469.1 100th Anniversary of the Great War.

Suggestion forwarded by resident was accepted and purchase of seed for field poppies agreed by council. Team Salhouse to be asked to carry out the task of scattering the seed. Proposed by Cllr. Dady and seconded by Cllr.Fielder.

469.2 Norfolk County Council

Grant application presented to Council from Team Salhouse for removal of invasive, -native, Crassula Helmsli from Bell Pond agreed by Council and balance of £40 required to be paid by Parish Council.

Proposed by Cllr. Dady and seconded by Cllr. Taylor.

469.3 Norfolk County Council

Order received prohibiting use of the U57143 Stonehouse Road, from Wroxham Rd to Bell Lane - One day – October 22nd - Carrying out Railway bridge examination.

469.4 Lloyds Bank

Confirmation received Salhouse Parish Council is now with Lloyds Bank, not TSB.

469.5 Mazars LLP

Confirmation of completed Audit for year ending 31st March 2013. Notices placed on boards as legally required and copies circulated to council members.

469.6 Norfolk RCC

After much discussion renewal of membership was agreed at the basic rate of 20.00.

469.7 Norfolk County Council.

e-mail received regarding Anglian double decker bus being damaged by village trees. Request that residents be contacted to attend to this matter.

Chairman suggested that the Clerk forwarded to N.C.C. the addresses of properties with offending trees for N.C.C. to follow up.

470 INVITATIONS

470.1 C.P.R.E.Norfolk 80th Anniversary Open Days. October 19 – November 9

Copied to members – will place on Website and notice boards.

471 FINANCIAL MATTERS.

471.1 To **AGREE** and **RESOLVE** the following payments and other matters:-

471.2 Cheque payments to the total value of £4929.50 were agreed by the Council.

471.3 Monthly balances as per ledger figures were presented to all members.

471.4 Statement balances as declared on cheque list were agreed and signed by Cllr. Dady.

- 471.5 Defibrillator purchase was agreed and Clerk asked to contact responders for an insert into the Saga regarding training etc. Also checking with Electrician and Jubilee Hall regarding permissions.
- 471.6 Council considered quotation for tree trimming at the Recreation Ground but agreed to await further outcome from Norfolk County Council request.
- 471.7 "Councillors Guides" ordered £3 each plus postage.
- 471.8 "Councils Explained" ordered £50.00
- 471.9 To note that first half of rent received from Salhouse Football Club.
- 471.10 To note that 2nd half of Precept has been received.

472 PLANNING APPLICATIONS & REPORT

472.1 AGREE and RESOLVE upon the following applications and/or matters:-

472.2 P.A. 20130871 - 32, Thieves Lane, Salhouse – Variation of Condition 2 of P.A.20110100.
Amended plans have been submitted. Council had no objections.

472.3 P.A. 20131303 – Mount Villa, 44, Norwich Road, Salhouse. Erection of outbuilding to use as cattery.
Council could not see where outbuilding was to be erected, so forwarded a conditional reply.

472.4 P.A. 20131298 – 19, Otter Close, Salhouse. One and a half storey side extension.
After discussion it was agreed that there was no objection.

473 SALHOUSE POST OFFICE& COMMUNITY SHOP- Updated report.

473.1 Notification received from Post Office authorities informing us of commencement of 6-wk consultation re- transfer of the Post Office to Sorting Office. Forms available in Post Office for individual comments.

473.2 Copy e-mail and letter from Solicitor (Hancox) confirming Valuation has been forwarded to the owner of the Sorting Office.

473.3 Anglian Water had been informed by the Clerk," that contrary to their information, Salhouse Parish Council has not occupied the Old Sorting Office premises and neither were they the owners".

474 SPEED LIMITS

(Minute 377.1) Discuss proposals suggested at previous meeting and whether to take forward.

Reply received from BDC Planning Officer Martin Thirkettle, circulated to all previously. E-mail received from resident in response to chairman's Saga item. 23/7/2013 and several replies to chase up letter recently.

Council decided to put this on hold at the moment as the P.C. would have to pay for any signage. If monies available from any building projects in Salhouse, then money would be available to use.

475 NEIGHBOURHOOD PLAN.

475.1 Current position is that arrangements are being made to meet with local landowners for discussions.

476 CONSULTATIONS.

476.1 (Minute 392.3) Proposed Norwich Northern Distributor Route.

Council has replied and also placed reply on the Salhouse Village Website.

476.2 Norfolk County Council – Advance Notice. Consultation o the 2014/2015 Budget and Savings proposals for 2014/2017.

476.3 (Minute 462) Greater Norwich Development Partnership.
No reply completed at present. It was agreed that another Power of Delegation be given to the Clerk.
This would enable councillors to circulate their comments and for Cllr.McCormick to summarise, collate and forward to the Clerk for submission.

476.4 Broadland District Council
Notification that the consultation regarding **Council Tax Reduction Scheme** is closing on the 20th October 2013. – Council had no comments.

476.5 Norfolk County Council
Norfolk Putting People First consultation now open and will run until 12th December 2013.
Visit www.norfolk.gov.uk/puttingpeoplefirst
See 476.2. Name change of consultation.

477 COMMITTEE & REPRESENTATIVES REPORTS.

477.1 Footpaths

Reported loose fingerboard post at junction with FP8.

477.2 Risk Assessment – General - No report this month.

477.3 Jubilee Hall.

Council was requested to take this over. It was proposed by Cllr.McCormick and seconded by Cllr. Dady that the Clerk commences this procedure with the Charity Commission. All agreed.

478 CLERKS REPORT

Email received from resident regarding unnecessary debris left lying around after work had been completed. Openreach. Ref: 4544797 FW – Noted.

E-mail received from Salhouse Preschool reporting their current position.
Council decided to invite their representative to attend the next meeting.

Peer Challenge

Following on from Clerks information processed to members on 30th September, Cllr. Heard has offered to represent both Council and Snub as he has received a direct invitation from BDC (Mr. P. Kirby).

Cllr. Heard was invited to the “Campaign” session, held separately from the “Parish Councillors” meeting.Cllr Heard was not representing the Parish Council. Unfortunately it did not have another councillor available to attend.

This meeting is arranged on 5th November 4.30 – 6pm at Broadland District Council. BDC will be visited by a “peer challenge” team co-ordinated by the Local Government Association (LGA).

Part of the improvement and learning, it is designed to be forward looking, facilitative and problem solving.

There will be a strong emphasis on peers providing practical advice and less emphasis on summarising current and past performance. Ideal for parishes considering Quality Council or developing a Neighbourhood Plan.

479 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3mins.

Resident Ms. Gallanders stated that she did not feel that Cllr. Heard should represent the council at the “Peer Challenge” meeting as he did not agree with the Neighbourhood Plan.

Also confirmed that, in the future, the P.C’s share of the CIL, raised from development, could be used to fund such items as changing road signs. (speed limits) etc.

Potholes in Gun Carriage Way, were also reported. Clerk to report to Mr. H. Cator for attention.
Resume Standing Orders.

480 MISCELLANEOUS

480.1 FOCUS – Autumn Issue.

480.2 Badcog News –Issue 167

481 ROSPA REPORT. – June 2013

All equipment received a “very low” risk figure. Recommendations as below:-

Multiplay Unit wooden. – Timber not in good condition, ramp beginning to wear at the edges. Surface needs repair or replacement. .

Quotation received for consideration has been rejected as far too expensive.

Clerk checked with ROSPA who reported that as our surrounding area is grass, then there is no problem and not required.

482 READING ROOM CHARITY MEETING

This will be held immediately before the 11th November P.C meeting.

483 COUNCILLORS INPUT

Cllr. Heard will check again with resident who was concerned about the position of the bench in Station Road.

Cllr. Heard asked that Social media, Twitter etc be placed on the next Agenda.

Cllr. Ball reported that the ferry from Woodbastick to the Horning Ferry was to be reinstated by the Broads Authority as reported at the recent meeting he attended.

484 DATE AND TIME OF NEXT MEETING.

484.1 To note that our next P.C. meeting is on 11th November at 7.30p.

Appendix 1.

LATE CORRESPONDENCE. – 14th October 2013

Broadland D.C. – Food and Agriculture Hub for Broadland & South Norfolk. – Draft Supplementary Planning Document.

John W. Archer – W.W.II searchlight location required.

Broadland D.C. – Site Allocations new potential sites put forward by promoters of development. – Consultation opens October 14th – Monday 25th November.

Viewing <http://consult.broadland.gov.uk> (You must register first)

Response forms available from Clerk upon request.
