

# SALHOUSE PARISH COUNCIL

**Minutes of meeting held on November 11th 2013, in Salhouse VC Primary School,  
Cheyney Avenue, Salhouse at 7.30pm.**

**PRESENT:** Cllrs. N. Ball, S.Blow, C. Dady (Chairman), L.Fielder, S. Heard, C.McCormick  
(Vice Chairman) and N.Taylor

Officer: Mrs. D.R.Wyatt – Clerk

There were also 11 residents attending.

**2013**

## **485 APOLOGIES RESIGNATIONS CO-OPTIONS AND ELECTIONS.**

**485.1.** To consider apologies for absence.

There were no absences.

**485.2** Co-options

There were no co-options

**485.3** Resignations

There were no resignations.

## **486 DECLARATIONS OF INTEREST (Agenda items only)**

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2<sup>nd</sup> July 2012.

**Note:** Councillors now required to declare Disposable Pecuniary Interests (DPI's) rather than prejudicial interests and non-pecuniary interests (NPI's) rather than personal interests.

Cllr. C.Dady declared an interest in minute 504.1.

Cllr. C. McCormick declared an interest in additional Planning application 20131541 as knowledge of applicant.

## **487 MINUTES OF PREVIOUS MEETING.**

To confirm and agree the minutes of the Parish Council for 14<sup>th</sup> October 2013

Minutes were agreed as a true report, proposed by Cllr. Fielder and seconded by Cllr. McCormick and duly signed by the Chairman.

## **488 MATTERS ARISING – from previous minutes**

**488.1** (min: 437.1.Door still requiring repair.

Clerk to enquire re-mobile welder unit.

## **489 CHAIRMAN'S REPORT ( not including items on Agenda)**

A wreath was laid on behalf of the village at the memorial service yesterday at All Saints, sadly the last such service the current vicar Lorna will preside at as she and husband Peter leave in the new year. We will of course wish them well at the time, and we hope the time we spend without a new vicar will be short.

In the same way we hope that the Bell will also reopen shortly. There have been reassuring noises from the owners, Enterprise Inns, but time will tell.

Thank you to all who assisted with and came along to the exhibition showing the proposals for potential new developments in the village. We will be discussing these later in the meeting.

As always we have conflicting predictions for the weather this coming winter, albeit there seems to be agreement that there is a real risk we will be caught north of a powerful jet stream, and if this happens the risk of a truly horrific winter increases dramatically.

If you have elderly neighbours please check with them that they are ready for winter, heating systems have been serviced and checked and they know who to contact should they get into difficulty. As cuts bite deeper into the level of services provided this becomes even more vital this year.

#### **490 PUBLIC PARTICIPATION (Standing Orders suspended)**

**Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3 mins:**

**490.1** - Guest – Julia Wright – Salhouse Preschool.

Julia Wright and Emily Buckingham reported to the Council members that they were proposing to move to the Salhouse V.C. School in January. They were awaiting a report from their treasurer to evaluate their financial position.

Chairman informed them to contact the Clerk for our “form of request” if they required any further assistance.

**490.2** No report received from County Councillor Tom Garrod

**490.3** No report received from District Councillors S. Buckle and Ben McGilvray  
Apologies from Cllr. Buckle as away at present.

#### **490.4 Norfolk Constabulary – read by the Clerk.**

Although unable to attend, PCSO 8238 Bob Hall had researched the crimes for October and reported:-

1 – Domestic 01/10/2013

2 – Criminal damage – 04/05/10/2013 football club, Thieves Lane. Grated window smashed.

3 - Common assault 19/10/2013 Milestones hospital. Patient on patient assault.

#### **490.5 Public submission relating to Planning applications (if any**

**Ms P. Gallendars** asked Cllr. McCormick whether any of the proposed development sites to discussed had any plans for affordable housing allocated for the Salhouse residents first. Cllr. McCormick explained that Site Z50-02, Norwich Road (north side) had no affordable housing exclusively for Salhouse people included, due to it having lost its Exception Site status. It does, of course have an affordable housing quota available to the whole Broadland Housing Register under the existing plan, and a reduced quota under the latest site allocations proposal if adopted. No details available yet on the other two.

#### **490.6 Public submission relating local issues**

**Mr. S. Piper** reported the fact that Toby Baker was no longer the Ranger at Salhouse Broad but would be continuing with the Youth Club. Will be missed very much and his hard work was much appreciated.

**Mr. David Hastings** stated again that the buses were speeding in Thieves Lane.

**Mr. Paul Fielder** expressed his concern about cycles on the footpath past his property after two incidents and reported that dogs are not being kept under control.

**Malcolm Prestwood** was requested by the Council to arrange for this message to be published in the next Saga magazine issue.

**Mr. S. Piper** commented that there was a cycling by-law – Police will issue notices and specific sign are available from the Norfolk County Council.

**Ms. P. Gallendars –Item 499.**

At the last PC meeting, Cllr Heard intimated that Salhouse PC was falling behind the times, and other parishes', by not using Twitter and Facebook to attract youth to take an interest in the village.

I have searched the web and as yet not found any local parishes that have signed up to these media forms.

Both media forms are used by all age groups, not just youth.

I ask the Parish Council the following questions:

- Who will set up the sites?
- What information is supposed to appear on the sites?
- Most importantly, who will moderate the sites?
- Is there any evidence that there is much to be gained from this step?
- Given the standard of Twitters and Facebook comments, has the Parish a 3<sup>rd</sup> party insurance for libel and slander?
- If not, then does it intend to take out means to indemnify itself against such comments appearing on the sites and at what financial cost?
- Is the Parish Council prepared for the possibility that it could be denigrated in the public domain?

Finally, I would remind Cllrs McCormick and Taylor that as Cllrs last year, they and their then Cllr colleagues were subjected to unjustified and unacceptable levels of abuse online, the content of which still remains in the public domain for all to read.

Is this really what the Parish Council is about, is the proposal being made for valid reasons or, with its sparse resources should not the Parish Council be concentrating on the current pressing issues?

**Resume Standing Orders.**

**491. CORRESPONDENCE**

**491.1 Broadland Youth Advisory Board.**

Mr. Michael Mills has been appointed as the new Youth and Community Worker for Broadland Youth Advisory Board and would like a meeting with the Council.

It was agreed that Mr. Mills be invited to the January meeting.

**491.2 Traffic priority**

e-mail received from resident requesting consideration be given to a road sign being supplied giving priority to one stream of other on Cheyney Avenue just before the chicane.

Clerk has contacted Highways and the Council will await their comments.

**491.3 Norfolk County Council**

Details supplied again this year for the Parish Partnership Scheme 2014/15

50% will be paid by N.C.C.for schemes adopted.

Bids to be received by 30<sup>th</sup> January 2014.

There were several suggestions put forward.

1.Concrete pad for the re-cycling bins. Clerk to check the changes proposed for re-cycling next year.

2.Trod, from Wood Green to Salhouse Road bus stop.

3.Trod, from village to Church. Awaiting copy of N.C.C.(Highways) owned land Salhouse.

- 491.4** e-mail received from resident(S.Piper) containing village suggestions for retaining Post Office and other village benefits.  
Further e-mail received (J.Blake) requesting that this be discussed.  
This item was transferred to minute 495 for discussion.

#### **492 INVITATIONS**

- 492.1** NPTP Training session – Chairmanship skills – Tuesday November 26<sup>th</sup>  
Barnham Broom Hotel 10am – 3pm. **Cost £40.00**  
Currently – no members volunteering.

#### **493 FINANCIAL MATTERS.**

- 493.1** To **AGREE** and **RESOLVE** the following payments and other matters:-  
**493.2** Cheques and Debit Card payments, to the value of £1488.71 were agreed for payment .Unanimous decision.  
**493.3** No monthly balances available this month.  
**493.4** Statement balances as declared on cheque list  
Duly agreed and initialed by Cllr. Taylor  
**493.5** Donation to Royal British Legion – 137s.  
It was agreed that a donation of £50 be forwarded to the Royal British Legion.

#### **494 PLANNING APPLICATIONS & REPORT**

- 494.1** **AGREE** and **RESOLVE** upon the following applications and/or matters:-  
**494.2** **P.A. 20130965** - Erection of 100 houses Wroxham – Change of Access.  
After discussion it was agreed that the moving of the access position was an improvement.  
**494.3** **P.A. 20131408 - Solar Farm – Stonehouse Road.**  
Prepared report was presented by Cllr. McCormick to council for approval. Majority to approve this report, which strongly objected to this application.. Reply available on Salhouse Website or by written request from the Clerk.  
**494.4** **OPEN MEETING REPORT 2<sup>ND</sup> NOVEMBER 2013**, including Site Allocation Consultation.  
Very good attendance approximately 130. Conclusion was made from written comments left, that Site Ref. Z50-02, Norwich Road (North side) was the preferred site.  
Full reply available on Salhouse website or by written request from the Clerk.

#### **495 SALHOUSE POST OFFICE& COMMUNITY SHOP- Updated report.**

- It was agreed to have a valuation carried out on the shop with a view to making an offer, to be agreed at the next meeting following receipt of valuation.

#### **496 NEIGHBOURHOOD PLAN.**

- 496.1** Members met with Mr. H. Cator on the 6<sup>th</sup> November 2013 and arranged a meeting with Mr. A. Cator for the 18<sup>th</sup> November 2013. Cllr. Taylor will be attending a meeting at BDC and DCLG on 13<sup>th</sup> December 2013 and arranging a meeting of Neighbourhood Plan members early in January 2014.

#### **497 CONSULTATIONS.**

- 497.1.** (Minute 462) Greater Norwich Development Partnership. Suggested Main Modifications.  
Agreed responses forwarded to [jointcorestrategy@gndp.org.uk](mailto:jointcorestrategy@gndp.org.uk) and can be viewed online at [www.gndp.org.uk](http://www.gndp.org.uk).

**497.2 Norfolk County Council**

Norfolk Putting People First consultation now open and will run until 12<sup>th</sup> December 2013. Visit : [www.norfolk.gov.uk/puttingpeoplefirst](http://www.norfolk.gov.uk/puttingpeoplefirst)

**497.3 Broadland District Council – Food and Agriculture Hub for Broadland and South Norfolk.**

This guidance will supplement Policy 5 ‘The Economy’ in the JCS for Broadland, Norwich and South Norfolk. Draft SPD can be viewed via either Council’s websites: [www.broadland.gov.uk](http://www.broadland.gov.uk) and [www.south-norfolk.gov.uk/foodhub](http://www.south-norfolk.gov.uk/foodhub). Comments in writing welcomed by BDC Policy Team at BDC offices email: [ldf@broadland.gov.uk](mailto:ldf@broadland.gov.uk) by 5pm 9<sup>th</sup> December 2013.,

**.498 COMMITTEE & REPRESENTATIVES REPORTS.**

**498.1 Footpaths.**

It was reported that all appeared in order for this time of the year and fingerpost had replaced at FP8.

**498.2 Risk Assessment – General - None required this month.**

**498.3 Jubilee Hall.**

The Jubilee Hall meeting was mainly to discuss preparations for the Christmas Fayre on 7<sup>th</sup> December. Everybody will be on hand to help and will be available from 8.30am on Saturday morning. We will have our own Tombola stall and we will serve teas, coffees and mince pies. An admission charge of 50p per adult with accompanying children free was agreed. An advert has gone into this month's Saga and posters will be put up on notice boards

The new boiler has been installed and seems to be working efficiently.

Tim the caretaker has a new steam cleaner so will be using it to clean the floors etc.

Martin, Sarah and Shirley to have a meeting with the Chair of Salhouse Parish Council to discuss the possibility of them becoming the Trustees for the Hall, as Martin the current chair of the committee does not want to be a trustee.

Martin and Shirley will arrange a meeting asap.

Martin let everyone know that he has decided to tender his resignation as from January. This is because of his current personal situation and feels he is unable to give the time required to both the committee and his family.

**498.4 Peer Challenge meeting of 5<sup>th</sup> November.**

No Parish Council representative attended.

**498.5 Accounts Scrutiny – Cllr McCormick** reported that the ledger had been checked against invoices and cheques paid for the previous 3 months and all was found to be correct.

**499. SOCIAL MEDIA**

To

**500. CLERKS REPORT**

**500.1 Further** e-mail received from resident regarding unnecessary debris left lying around after work had been completed. Openreach. Ref: 4544797 FW. - Still in place.

**500.2 Reflector posts down**, in Thieves Lane will be replaced at the very latest 30th December 2013.(436857)

**500.3 Footpath indicator** post down at Station Rd end Howletts Loke, not yet acknowledged by Highways team and reference number issued.

**500.4 (469.1). 100<sup>th</sup> Anniversary of the Great War.**

Team Salhouse has agreed to scatter Flanders Poppy seeds, which have been ordered.

**501 PUBLIC PARTICIPATION (Standing Orders suspended)**

Meeting will be adjourned for up to 15mins.Each speaker allowed a maximum of 3mins.

Meeting adjourned, no further participation.

*Resume Standing Orders.*

**502 READING ROOM CHARITY MEETING.**

Meeting held prior to this council meeting. Separate minutes.

**503 COUNCILLORS INPUT**

-receive comments from councillors or items for next Agenda.

**503.1** – Set date for Finance meeting before January 2014 P.C. meeting.

Suggested date was January 6<sup>th</sup>, subject to RFO's availability.

**503.2** – Cllr. Nick Ball reported that Car Park repair at Recreation Ground had still not been started.

**503.3** Cllr. McCormick asked for Asset of Community Value application, in respect of the Bell public house, to be placed on next agenda.

**503.4** Cllr. Taylor requested that an item to discuss how to attract new councillors be placed on the January meeting agenda.

**504.4.** Cllr. Dady reported that there was an interested party wanting to help with speed calming on Norwich Road. Clerk was requested to obtain map showing N.C.C. ownership.

Also reported that he had contacted Enterprise Inns, who are hopeful of opening The Bell shortly.

Also announced that the council is working on the revision of the new Standing Orders.

**Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration of the remaining matters.**

**504 CONFIDENTIAL**

**504.1** To discuss Broadland District Council's reply to Complaints lodged by residents.

After a robust discussion of the salient points raised in Broadland District Council letter of Complaint received, it was agreed to acknowledge the letter, reporting that it was discussed and confirming that Council had taken note of the contents.

**505 DATE AND TIME OF NEXT MEETING.**

**505.1** Our next P.C. meeting is at 7.30p.m.(Planning viewing at 7.00pm) in Salhouse V.C. Primary School on December 9<sup>th</sup> 2013

Chairman closed the meeting and thanked all for attending.