

**Minutes of Meeting of Annual Salhouse Parish Council held on Wednesday 11<sup>th</sup> May 2011 in Jubilee Hall at 7.30pm**

**Best Practice Policies**

Chairman advised everyone in attendance of the location of the fire escapes and the procedure to be followed in the event of an evacuation.

Advised members of the public of the procedure for them speaking at Meetings of the Parish Council a) To speak on one subject only, time limit 3 minutes. Appreciated that it might be difficult for District Councillors, but a written report given to the Clerk would suffice.

Also announced that a sound recording was being made of the Meeting and if anyone wanted their remarks erased to speak now. No replies, so Chairman acknowledged that he would take the silence as a **no**.

I would also like to welcome the Council our new members Mr. David Hastings and Mrs Nicolette Richards, also our returning District Councillor Ben McGilvray and new District Councillor Steve Buckle

**1. ELECTION OF CHAIRMAN.**

It was proposed by Mr. N.Taylor and seconded by Mrs. J. Rose and unanimously agreed that Mr. R.Cooper be elected as Chairman of Salhouse Parish Council.

Mr.R.Cooper agreed, thanked the members for selecting him, duly signed the Acceptance of Office and the meeting proceeded.

**2. CHAIRMAN AND COUNCILLORS sign Acceptance of Office.**

**3. ELECTION OF VICE CHAIRMAN**

Chairman called for nominations to the position of Vice-Chairman. Proposed by Mrs J. Rose and seconded by Mr. T.Moralee.

It was unanimously agreed that Mrs. K. Robbins be elected as Vice Chairman.

**4. ACCEPTANCE OF APOLOGIES**

Apologies received and accepted from Mr. C. McCormick.

**5. DECLARATION OF INTERESTS (items on the Agenda only)**

Mr. R. Cooper declared an interest in Salhouse United Charities and the Village Fete.

**6. APPLICATIONS FOR CO-OPTION ONTO THE PARISH COUNCIL.**

Chairman asked all public members present to leave the room, while discussions took place.

Following the May elections Salhouse Parish Council had two vacancies. Applications had been received from Mr. P. Peck(previous member) and Mr. S. Heard (Chairman of SNUB)

After much discussion, Council agreed to accept Mr. P. Peck and invite him to join the Council.

Mr. S. Heard was rejected as it was felt that there would be a conflict of interests.

Public was re-admitted to the meeting and Mr. P.Peck was invited to sign the Acceptance of Office and take his seat.

**7. CHAIRMAN'S ALLOWANCE (Section 15(5) of the LGA 1972.**

It was **agreed** that the Chairman's Allowance remain at £150 as previous years.

**8. ELECTION OF VARIOUS COMMITTEES AND REPRESENTATIVES.**

**Planning Committee.**

Mr. R. Cooper, Mr. P. Peck, Mrs. K. Robbins, Mrs. J. Rose, Mr. C. McCormick, Mr. T. Moralee and Mr. N. Taylor

**Mrs. K. Robbins was elected as Chairman**, proposed by Mrs. J. Rose and Mr.

N.Taylor.- Mrs. J. Rose to act as Vice Chairman in the absence of Mrs. K. Robbins.

**Playing Field Committee**

Mr. R. Cooper, Mrs. K. Robbins, and Mrs. J. Rose and Mrs. S. Simpson were re-elected to the committee together with Mr. P. Jefford as an outside member.

**Mrs. J. Rose was elected as the Chairman.**

Proposed Mrs. K.Robbins and seconded by Mrs. S. Simpson.

Mrs. K. Robbins to act as Vice Chairman in the absence of Mrs. J. Rose.

**Finance Committee – for Budget setting x the RFO**

All members were elected to the Finance Committee with Mr.C.McCormick being Chairman (Mr. N. Taylor to cover in his absence as Vice Chairman ) Proposed by Mr. R.Cooper and seconded by Mr. P. Peck.

Mr. N. Taylor was elected to the position of Council Internal Auditor .Proposed Mrs.S Simpson and seconded by Mr. T. Moralee.

9. Council confirmed continuance of Mrs. Pauline James as our Internal auditor if she was willing.

**10. Representatives Appointed to:-**

**Footpaths** - Mr. N. Taylor.

**Risk Assessment** – Mr. N. Taylor AND Mr. C. McCormick.

**Advisory Group for Consultations.**

Mr. S. Piper, Mr. R. Williams and Ms.P.Gallanders, plus any two members available at the time.

**11. To elect members to serve on outside bodies.**

**Salhouse United Charities** – Mr. R. Cooper

**Jubilee Hall-** Mrs. J, Rose.

**Parish Tree Warden.**

Mr. Flatters was nominated for continuance and accepted. Clerk to confirm appointment, and Mrs J. Burrell, would continue as the Deputy Parish Tree Warden, if she so wished.

**Cheque signatories (three any two to sign)**

Mrs. K. Robbins, Mr. R. Cooper and Mr. P. Peck.-Clerk to countersign.

**12. MINUTES OF THE LAST MEETING.**

Minutes of the 6<sup>th</sup> April 2011 were agreed as being a true and correct record and duly signed by the Chairman. Proposed Mrs.S. Simpson and seconded Mr. P. Peck.

**13. CLERKS REPORT**

There was nothing to report.

Mrs. J.Rose, was requested to raise the question of parking at the next Jubilee Hall meeting.

**14. OPEN FORUM ( INC: Police, District and County Councillors and any members of the public)**

***Suspend Standing Orders.***

**PCSO 8238 Bob Hall reported as follows:-**

1. Theft, Wood Green 17-18/03/2011, yard entered and scrap metal taken.
2. Criminal damage 03/01/2011 – 17/03/2011 Hall Drive, CCTV and other items damaged.
3. Criminal damage 01-02/04/2100 Station Road, conservatory window broken.
4. Theft 01-04/04/2011 Norwich Road, Large Oil Tank removed from premises.
5. Theft 17-18/04/2011 Cheyney Avenue, pedal cycle removed from under front porch
6. Attempted theft 23/04/2011 Vicarage Road, persons u/k have tried to remove copper piping.

I have also had a response from David Laws (Highways) regarding the request for yellow lines. This reply was read out and the conclusion was that there was no possibility of this being carried.

If there are any concerns or queries please contact myself or a member of the Safer Neighbourhood Team at Acle Police Station, we will be pleased to help. We are contactable on 01493 333262 this number goes straight to Acle police station and may not be answered, but there is an answer phone facility which will be listened to at the earliest opportunity. You can also contact me on e-mail Hallr@norfolk.pnn.police.uk

**District Cllr: Ben McGilvray reported**

- Thanks to everyone who had worked so hard to make his re-election possible.
- He would carry on as before, doing all possible to achieve what the Parish wanted.
- Andrew Proctor was about to become the Leader of the Council as Broadland.
- Thanks to Chris Green, who had been worked very hard over the last few years with planning applications, advice, talking to residents and taking their cases on board.

**District Cllr: Steve Buckle reported**

- Thanks to everybody for all their hard work in getting me elected. I shall continue to fight for what this area requests and keep you up to date with developments.
- You have all worked very hard over the last four years and hope that that relationship will continue with myself.

Mrs. J. Blake stated that there was a lack of publicity over the Annual Parish meeting.

Council explained that it had been advertised in the Saga, for many months, talked about at Council meetings and a banner had been erected first at Station Road and latterly at Jubilee Hall, but they would try to do better for next year.

**Ms.P.Gallanders .**

At the last Parish Council meeting I spoke in Public Participation and, in summary, expressed my views that the Parish Council had comprehensively represented the views of the Parishioners during the consultations for the Joint Core Strategy. I stated that, in the future, a line should be drawn under the differences between everyone which should cease and we should all work together. This was just after the adoption of the JCS and in the period in which a challenge could take place and I did not say it was a 'done deal; or that 'democracy was dead'.

However, the next morning I received 2 e-mails from SNUB members. The first was from Richard Williams criticising me not just for what he thought I had said but also for a matter which was later resolved and, after which, Richard to his credit, modified his position. The second e-mail came from David Hastings, who tonight sits here as a Councillor, and quite frankly I am not sure we were at the same meeting as I was not only misquoted but also gratuitously insulted by him. I

have distributed these e-mails and my responses far and wide in the interests of transparency.

A few weeks later my attention was drawn to the SNUB blog site where vindictive attempts were being made at a character assassination and had taken place after the P.C. meeting; it could only have been initiated by SNUB members who attend these meetings. I have done nothing to defend myself against that as I believe such behaviour is disgraceful and I intend to retain the moral high ground. Those who know me see the attacks for what they are but it begs the question as to why SNUB members feel they have to resort to such underhand tactics and what it is, in what I say or question, that they find so dangerous

Councillors, I believe in free speech and in debate. Parishioners should be able to stand up and speak on a range of subjects without the fear of reprisal; SNUB members do not have and should not have the monopoly on the debate. They make much of the loss of democracy and of dictatorship, citing Broadland as the cause. I now believe that actually some SNUB members are guilty of both of these by their intimidating behaviour and their attempts to gag debate in these ways. In essence, they will not entertain any other views other than their own.

SNUB members should remember that, at the outset, this Parish Council was involved in heated debates, at meetings with Broadland, over development plans for the NE and over the eco town. Because of that and numerous subsequent consultations the wishes of the Salhouse parishioners, as expressed in the Parish Plan and the 2008 Housing Needs Survey, have been met by the small development allocation for the Parish contained in the JCS. I participated in all of that debate and in the consultations, at the request of the Parish Council, and, as they know, have always fully supported them and totally opposed overdevelopment.

Mr. Chairman I urge the Council to resist any pressure from any members of SNUB and to continue to encourage and support free input from all parishioners without the risk to them of such aggravation. Salhouse Parish Council is here to represent all parishioners, their needs and views, as an entirety.

**Resume standing orders.**

## **15. CHAIRMAN'S REPORT**

Good evening ladies and gentlemen. Once again I am honoured to have been voted in as Chairman of this Parish Council. I welcome the new blood to the Council and I hope that, together, we shall be able to continue to make improvements to the village and to ward off any unwanted development.

I extend my congratulations to the two District Councillors on their election but would like to place on record the Parish Council's appreciation for the hard work of Chris Green for the last six years.

Chris has consistently attended our Council meetings and he has represented all the interests of this Parish; he has been a hardworking and visible Councillor. We wish him well.

May I remind you all of the Annual Parish Meeting to be held on Saturdays at 7pm in the Jubilee Hall. We are fortunate to once again have the Broadland Youth Choir to entertain us when the business is done. Oh and by the way, Congratulations to the Canaries!!

## **16. COMMITTEES AND WORKING PARTIES.**

### **(a) PLANNING**

**There has been one Planning Committee meeting since the last Parish Council meeting on Wednesday 6<sup>th</sup> April 2011. This was on 20<sup>th</sup> April 2011.**

**Committee considered:-**

**20110312 – 2, Mill Close** – Proposed rear extension\_Flat to pitched roof dormers to front and detached Garage.

**20110558 – The Spinney** – Conversion of Garage into residential accommodation, with infill extension to form annex.

**20110541 – The Lodge, Vicarage Road, Salhouse.** – Conversion of P.H. to dwelling and annex.

There were no objections to any of the above applications.

**Decisions from Broadland District Council Web Site.**

**20110100 – 32 Thieves Lane – Full Approval**

**20110312 – 2, Mill Close, - Full Approval**

Enforcements notices for May not yet received

During the past year since the A.P.M of 5<sup>th</sup> May 2010, there have been 11 Planning Committee meetings considering 82 applications and two appeals.

#### **PLAYING FIELD**

We are working on producing plans for a new Car Park and obtaining a ball park figure. Today's appointment was not kept.

Complaints have also gone to Record SS.Ltd regarding some items in the Playground, but their staff are proving rather elusive.

**To receive progress reports from:-**

- Footpaths – Reported that Footpath No.14 was so overgrown in spots to allow very little passage. Clerk to chase this again.
- Risk Assessment – This was read to Council and given to the Clerk for processing.

#### **17. ANNUAL AUDIT COMMISSION REVIEW FOR YEAR END MARCH 31<sup>ST</sup> 2011.**

The Financial Risk Assessment had been carried out in readiness for the accounts at the next meeting.

#### **18. EXPENDITURE**

Cheques totalling £1809.22 were proposed for payment by Mr. Taylor and seconded by Mr. Peck. It was resolved by a unanimous decision to approve the cheque schedule for payment.

Balances for year end were provided and balances to date for this new year.

##### **Salhouse Bell Bowls Club.**

Mr. Peck declared an interest in this matter, but councillors asked him to remain to answer their questions After much discussion a payment of £250 was agreed for Salhouse Bell Bowls Club to assist with their current expenses.,

#### **19. NP LAW – LEGAL SERVICES.**

Letter read to Council referring to legal services available from solicitors and the chance to obtain instant answers for a fee of £400 per year. Council declined this offer.

#### **20. LLOYDS TSB – Cheque guarantee card scheme closing.**

Letter received regarding the above and Clerk reminded Council that cheques were being phased out and electronic payment are advisable now. Council debit card would be required by the Clerk.

21. **NORFOLK ASSOCIATION OF LOCAL COUNCILS** – Advance paperwork for response at the next meeting – Group training.
22. **CORRESPONDENCE**  
**Consultations**  
None.
- For Information.**  
**Norfolk Playing Fields Association** – members certificate for 2011/2012 received.
- Norfolk RCC Play Area Inspection Course.**  
Held at NCC Offices, Ambassador Way, Greens Road, Dereham on 20<sup>th</sup> May 2011 at 9.45am – 1.30pm.
- Norfolk Parish Training Partnership.-** offers of group sessions for training. Council agreed that they would be willing, if other Councils could make up the quota.
23. **COUNCILLORS INPUT**  
Council agreed to hold a meeting to allocate hours to various Committees for the Clerk.  
Confirmed that Clerk should write to ex District Councillor Chris Green.  
Apologies for next two meetings Mr. P. Peck.  
Chase notification of missing roadsign on Thieves Lane.  
Verges at the entrance to Thieves Lane from Norwich Road require cutting urgently.  
Clerk to arrange a grass cut with Norse for the Fete.  
Mr. D. Hastings, remarked how well Highways had finished the road in Thieves Lane
24. **FUTURE BUSINESS**  
Notice board at Post Office.
25. **DATE AND TIME OF NEXT MEETING**  
Date of next meeting was confirmed as June 8th at Jubilee Hall 7.30pm.

There being no further business the Chairman closed the meeting at 9.50