

SALHOUSE PARISH COUNCIL

Minutes of the Parish Council Meeting held at Salhouse Jubilee Hall on Monday, March 7th 2016 at 7.30pm.

Present: Cllr. C. McCormick (Chairman)
Cllr M.Murrell
Cllr. M. Thrower
Cllr. F. Whymark
Cllr. N. Ball
Cllr. V.Tapp
Officer: Mrs. D.R.Wyatt – Clerk
Visitors in Attendance: Nine members of the public.

2016

43 APOLOGIES RESIGNATIONS CO-OPTIONS AND ELECTIONS.

- a) To accept resignations - None
- b) To accept co-options - None
- c) Apologies received and accepted from Cllr. Mrs. R. Constantine.
- d) Confirming that Cllr. Murrell put forward as our Nominative Trustee representative on the Salhouse United Charities Trust. Acceptance or not will take place at the Salhouse United Charities Trust meeting on 16th March 2016.

44 DECLARATIONS OF INTEREST (Agenda items only)

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2nd July 2012.

45 MINUTES OF PREVIOUS MEETING.

Minutes of the Parish Council meeting of February 1st 2016, were confirmed as a true report, proposed by Cllr.Whymark and seconded by Cllr.Thrower and duly signed by the Chairman, Cllr. McCormick.

46 CHAIRMAN'S REPORT (not including items on Agenda)

There was no report from the Chairman.

47 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3 mins:

- a) To receive a report from County Councillor Tom Garrod.- None
- b) To receive report from District Councillors F.Whymark and V.Tapp.
Cllrs did not have anything specific to report, but Cllr. Tapp did explain that there had been several reports of litter in Stonehouse Road.Council suggested that they might like to purchase two more “We are watching you” boards to place there.
- c) Mr. S.Piper read out letter from Mr. Prestwood who was unable to attend .“Referring to Planning application 20131408 Solar Farm. The assumptions made then about the visual impact of the Solar Farm on the surrounding landscape and Conservation area have proved to be totally incorrect. This solar farm is immediately ‘in your face’ when viewed from all angles, and particularly from the high ground and road near the church. Throughout the planning committee report there is much reference to this being mitigated through screening. Specifically, the wire fencing was to be coloured ‘Moss Green’ which it is not, hedging was to be planted along the eastern fence .boundary parallel with Bell Lane, in double staggered rows, in the first planting season after completion. That was this last December however, I see

no evidence of this. Also, additional trees were to be planted along the hedgerow adjacent to Bell Lane.

My point is that no effort appears to be taking place to meet the requirements of the planning consent to minimise the horrendous impact of this development. Any such screening will take an inordinate amount of time and should be instigated urgently”.

- d) Mr.S. Piper also stated “ Following on from last month’s PC meeting, I have asked NCC Highways to provide me with a plan of the proposed trod from Salhouse Bell corner to the Church together with associated risk assessment documents.
I took this initiative because Parish Council, despite several requests, was unable to provide me an agenda item reference or an entry in minutes showing proper discussion in Council for a project that was to cost a substantial amount of public money.
At the last PC meeting it was stated that NCC was unwilling to provide a detailed plan for the proposed trod as the cost was too small to justify the effort of producing said plan.
If I, or anyone here, were to spend £40,000 on home improvements, I’m sure that a detailed account on how that money was to be used would be demanded of the contractor.
The same attitude must be taken by PC when intending to use public money.
It should also be remembered that the trod, if approved, will require ongoing maintenance to keep it fit for purpose, requiring further public money from County, District or Parish Council funds.
I would urge Councillors to consider the safety and environmental issues together with the cost implications when they discuss this item this evening”.
- e) Mr.M. Nudd asked about progress on the “finger board” on sign at Lower St/Upper Street junction. Clerk to contact Highways – Justin-le-May.
- f) Mr.R. Cooper reported that the hole in Lower Street, where GPO had carried out works, was worsening. Clerk to chase this enquiry,

SHARED ACCESS. To welcome and receive information from Mr. Neil Latimer.

Mr. Latimer explained the details of their proposed communication scheme, which involved a 14.5 mast with floodlight facilities. Where it was proposed to go and coverage was not confirmed at the moment.

Questions asked were dealt with to the satisfaction of the residents and Councillors.

Resume Standing Orders.

48 PLANNING
PA20160238 – 18a, Station Road, Salhouse
Variation of Condition 3
Mr. David Farman.
There were no objections.

PA20160235 – 128, Lower Street, Salhouse
Alts to front and rear elevations, including cladding.
Mr. J. East
There were no objections

PA20160149 – 41, Heron Close, Salhouse
New Conservatory to existing side extension
Mrs. Joanne Gibbs.
There were no objections

49 CORRESPONDENCE

- a) HM Queen Elizabeth 90th birthday commemorative medal.
The Council declined to purchase but would forward this offer to Salhouse Primary V.C. Councillors Whymark and Tapp explained that these could be ordered from Broadland District Council at £1.99 each and save the postage.
- b) Norfolk Constabulary letter from Sgt Bedder, explaining how to obtain future crime reports. Council agreed that the Clerk was to obtain these details monthly for the Council.
- c) Roadside litter – e-mail copy from Team Salhouse member – request for litter removal. This roadside litter from car accidents was cleared up very promptly.
- d) Information Commissioner’s Office –Certificate of registration received. Reference Z219173X. Renewal date 9th March 2017.
- e) Renewal of Mr. P. Greens Insurance Policy received. Cover Expires 16th January 2017.

50 FINANCIAL MATTERS.

- a) **AGREE** and **RESOLVE** the following payments and other matters:-
- b) Cheque payments as per list.
Cheques to the value of £2373.66 were agreed by the Finance Chairman and recommended for payment.
Cllr. Whymark queried the payment for Wroxham Parish Council. This was explained by the Clerk to his satisfaction.
- c) Monthly balances as per ledger figures.
Balance sheets not available.
- d) Statement balances as declared on cheque list.
Checked for correctness by the Finance Chairman Cllr. Murrell.
- e) Confirm that our usual donation of £25 for refreshments will be forwarded to the W.I for providing refreshments at the Parish Annual meeting.
- f) Consider quotation for “Salhouse Parish Council” header panels for notice boards. (New home build allowance £700 for 2009, on books)
After discussion it was agreed not to accept the quotation and leave the boards as they were.
- g) Zurich Insurance renewal received at £848.82 (last year £816.49) recommend acceptance. Renewal 1st April, 2016.
Council agreed to accept the Responsible Finance Officer’s recommendation.
- h) Cllr. Tapp confirmed his willingness to become the council internal auditor.

51 NEIGHBOURHOOD PLAN.- Report read by Cllr. McCormick,

There is not much to report following the open day on 30th January. We have now collated the comments received and can say that there is really nothing new arising. The general view was of approval. We are now in the process of finalising the Sustainability Appraisal and Neighbourhood Plan documents. For the benefit of those unable to attend the open day, the information provided on the day has been summarised in the next edition of Saga.

What remains to be done?

- The Sustainability Appraisal Scoping Report has now completed the statutory consultation stage with the relevant bodies – we have to make one or two minor amendments.
- We need to finalise the precise wording of the policies to ensure compliance with higher level policies and complete one or two minor sections of the Plan.

- We then have to complete a Sustainability Appraisal for each policy separately.
- Next, the Plan goes to a public consultation for 6 weeks.
- Views are taken into account and amendments made if appropriate.
- The Plan is then submitted for Independent Examination.
- When the Plan has passed the examination (we are told this could take about 6 months) there will be a referendum within the Parish to confirm its acceptance.
- Once accepted it becomes an integral part of the Broadland District Council Local Plan.

We do not anticipate having any further open days at this stage – the next information for the village will hopefully be to announce the start of the Public Consultation. (We are aiming to start this by the end of May).

Enhancement of the playing field

If, following their own consultation, the Parish Council decide to carry out work on the playing field which would require planning permission, it would be sensible for this project to be incorporated into the Neighbourhood Plan as a specific policy to ease the planning procedures.

53 NORFOLK COUNTY COUNCIL 50/50 PARTNERSHIP 2015/16.TROD PATH, BELL LANE, SALHOUSE.

- a) Discussion took place on this item and the concern of the Clerk of obtaining funding from the correct account. Council asked for written confirmation of regulations and agreed to hold this over to the next meeting.
Clerk to transfer 50% of Reserve funds to Current account in readiness of reply or decision. Further sum to be transferred as the full 50% had not been completed as agreed.
- b) **NORFOLK COUNTY COUNCIL 50/50 PARTNERSHIP 2016/17, SAM 2 PURCHASE.**
Westcotec quotation in the sum of £3289 forwarded to Phillip Schramm, this has now been accepted for participation in the scheme.

54 FOOTPATHS

Report number 6 distributed and discussed. Clerk to follow up monies available to make up this path from Norfolk County Council. See Appendix 1.

55 ST.GEORGE’S DAY PARADE- SUNDAY APRIL 17TH

After discussion and receiving the information of a Stewards meeting in the near future, it was agreed to mention this at the Parish meeting, if more are still needed.

56 RECREATION GROUND.

Minutes had been received at the last minute from the Working party together with revised layout, which the chairman had circulated.
As Councillors could not agree the proposed layout, the Chairman decided to refer it back to the Working Party for further consideration.

SHARED ACCESS – Report from Chairman on meeting of Thursday 25th February 2016.

Chairman explained that a meeting had been held at the Recreation Ground to discuss the pros and cons of the communication system offered to the Parish Council.
Meeting was attended by, Chairman Cllr.McCormick, Mr. Jefford and the Clerk.
Mr. Latimer introduced us to his team members, seven or eight, who promptly set about surveying, measuring and discussing options for the location of the proposed installation.
There was much to discuss and understand and finally, we were treated to a display of their

drone, measuring at various heights.

Mr. Latimer consulted with his team and promised that he would try to get drawings to us before attending the meeting on 7th March

57 TRAFFIC ON UPPER ST AND CAMP SITE.

In reply to repeated requests from residents for a meeting, Mr. H. Cator has asked if a presentation could be made at the Annual Parish Meeting on March 21st. This presentation would be for the plans for the coming season, after robust discussion about the Changing Rooms and containers, it was agreed to reject this initial plan and was prepared to answer residents' questions. This presentation required a projector which Jubilee Hall does not have, so it was agreed that the venue would be moved to the Salhouse VC Primary School.

58 PARISH MEETING 21st March 2016.

Confirming revised details regarding this year's Venue change to the Salhouse VC Primary School have been published and refreshments will be carried out by ladies of the W.I.

59 NEW GROUP – Mother and Baby – Cllr. Constantine.

As there was not a representative present to answer questions this was deferred to the next meeting.

60 PUBLIC PARTICIPATION – Standing orders suspended.

Chairman allowed Mr. Piper to report that although he had requested information from the Clerk recently he had not had a reply and would ask that the Councillors consider this Trod on Bell Lane, very carefully.

Resume Standing Orders.

61 LATE CORRESPONDENCE – received since Friday 26th February.

- Bridge Signing – Station Road/Muck Lane – Clerk to e-mail this detail to all councillors.

62 COUNCILLOR'S INPUT.

To report other matters and request items for future Agendas

Cllr Ball asked that Highways be informed that the flooding continues at the junction with Muck Lane and the A1151. Clerk to carry out this task.

63 DATE OF NEXT MEETING confirmed as the Annual Meeting of the Parish on March 21st.

Next Parish Council meeting confirmed as April 4th 2016.

TO SALHOUSE PARISH COUNCIL

FROM RAY HALLIDAY

March 7th 2016

FOOTPATH REPORT NO 6

In view of the recent rain, hail, sleet and snow I decided to rewalk most of our footpaths today. Despite the recent weather most of our right of way footpaths are still in a satisfactory condition. Where there are puddles and areas of mud, in most cases these can be walked round. However FOOTPATH 14 from Station Road is in a very bad condition between the metal barriers. In several areas it is impossible to avoid areas of water and mud which go completely across the footpath. Thus it is very slippery which makes the path dangerous in its current condition. The rotten finger post next to the telephone box on Station Road is still leaning on the hedge despite the fact I reported this to the N.C.C Highways (Rights of Way) Department before Christmas! Footpath 11 near the Stables is also in a poor condition at present.

Today a section of Howletts lake was flooded and if people use this as a part of a circular walk, it is possible to get through by walking on the verge nearest to the railway. However the verge is muddy in places.

I mentioned in my last report that the permissive path to Salhouse Broad was closed. I spoke to the Ranger Belinda yesterday and the various works are now unlikely to be completed before Easter. Thus the planned Easter Egg Hunt has been cancelled and there is no access to the Car Park or Broad till further notice.

RAY HALLIDAY

FOOTPATH OFFICER