

SALHOUSE PARISH COUNCIL

Minutes of the Parish Council Meeting held at Salhouse Jubilee Hall on Monday, 1st December 2014 at 7.30pm.

Present: Councillor C. McCormick (Chairman)
Councillor N. Taylor
Councillor C. Dady
Councillor Mrs. S. Blow
Officer: Daphne Wyatt – Clerk

Visitors in Attendance: Six members of the public.

2014

718 APOLOGIES/RESIGNATIONS & CO-OPTIONS

718.1 Apologies for absence received and accepted from Cllr. N. Ball
Apologies also received from District Councillors, Alex Cassam and Fran Whymark

719 DECLARATIONS OF INTEREST (Agenda items only)

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2nd July 2012.

Cllr. C. Dady, declared a non-pecuniary interest in C.P.R.E as a member, (Items 724.5 and Item 730.

720 MINUTES OF PREVIOUS MEETING.

Minutes of 20th October 2014 were confirmed as a true report, proposed by Cllr Taylor and seconded by Cllr. Dady.

721 CHAIRMAN'S REPORT (not including items on Agenda)

“Chairman read an amended report from cancelled November 17th meeting main points being:-

Owing to the distress caused to some pets, if you were intending to have firework parties, please notify your neighbours.

Telephone call from a company based at Gt. Yarmouth reporting that they were hopeful of obtaining the contract for removal of the “tyre mountain” on the edge of the parish on Station Road. Apparently the good tyres will be used for sea defences and the others shredded on site. Noise and traffic will not be a problem.

“I attended a meeting held by N.A.L.C at Broadland District Council offices at which we discussed the Highways Budget and the Public Participation Scheme and filming at council meetings”

Representing the Parish a wreath was laid at the War Memorial during the service on November 9th. This was very well attended including many young people and the weather was fine. It occurred to me during this event that the access to the War Memorial should be improved, which will be discussed later on in the meeting.

722 ADDITIONAL MEMBER FOR CHEQUE SIGNING.

It was agreed that the third signatory for cheque signing would be Cllr. Blow.

723. PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 30mins. Each speaker allowed a maximum of 3 mins:

Chairman read a report received from P.C.S.O. Robert Hall.

District Cllr. Alex Cassam forwarded a report in her absence, which was read by the Chairman and to be filed with the minutes.

Resident Mr. Stephen Piper, reported on the state of the footpath by the Church, stating that during the work on the field next door it has become almost impassable. Also that the road sign at Thieves Lane had been disturbed during the B.T. works and was in need of replacement. Clerk was asked to contact B.T. and request that this be carried out. Also commented on was the length of time taken to place the approved October meeting minutes on to the notice boards as there had been no November meeting.
Resume Standing Orders.

724 FINANCIAL MATTERS.

724.1 BUDGET CONSIDERATIONS FOR 2015-16

To approve the draft Budget and agree 'set aside' figures for other potential projects.

After further discussion it was agreed that a Precept would be suggested at xxxxxxxxxxxx

724.2 Councillors received copy of completed Audit of the Annual Return 31st March 2014 to which there were no comments.

724.3. Consider donation request for Christmas decorations at Jubilee Hall.

Request withdrawn, items kindly received from elsewhere.

724.4 Consider donation request for assistance with Wi-Fi installation

After due and careful consideration, Council decided to support this project and it was that a cheque for £419.97 covering:-

Installation and set up costs £119.97 and 12 months rental at £25 per month would be forwarded to Jubilee Hall Management Committee. Proposed by Cllr. McCormick and seconded by Cllr. Dady.

724.5 Consider and agree all cheque payments

Cheque lists as presented were agreed as follows:-

October 2014 – Total £2074.91 Proposed Cllr. Taylor and seconded by Cllr. Dady.

November 2014 – Total £ 1350.44 Proposed Cllr. Taylor and seconded by Cllr. Dady.

December 1st – Total £301.45. Proposed Cllr. Dady and seconded by Cllr. Taylor.

Further December cheques will be confirmed at the January meeting.

724.6 Finance report and balances as per bank Statements.

Finance Reports received for October and November 2014. Accepted.

725 FINANCIAL REGULATIONS – UPDATED.

After discussion and agreement of answers to questions received, it was agreed to accept the new Financial Regulations presented. Copies will be circulated to all Councillors and forwarded to the Website. Proposed Cllr. Taylor and seconded by Cllr. Dady.

726 PLANNING APPLICATIONS & APPEALS – Report from Cllr. McCormick.

Planning Applications Received

None

Decisions Received

P.A. 20141584 – Salhouse Garden Centre, Honeycombe Road, Salhouse.

Single Storey extension to Café.

Submitted 23rd September 2014

Full Approval 28th October 2014

PA 20141092 – 82 Lower Street, Salhouse – proposed mixed use as shop and café and installation of velux lights to roof.

Submitted 9th July 2014.

Full Approval 10th November 2014

Awaiting Decision

PA20141505 – Land Adj: 24, Norwich Road, Salhouse.

Residential Development for 19 dwellings.

Submitted 11th September 2014

P.A. 20140341 – Holly Tree Cottage, 74, Lower Street, Salhouse

Notice of Appeal. APP/K2610/A/14/2225014 – Appeal opened 17th September, closed 22nd October.

Correspondence Received

None

Investigation/Enforcement Cases Open

None

Investigation/Enforcement Cases Closed

None

Planning Applications or Decisions Received from THE BROADS AUTHORITY

None

727 CORRESPONDENCE

Residents letter from Luscombe Way, Rackheath. Copied to all councillors.

This letter informs us of two large dogs running up to the fence of the footpath running alongside Old Hall Farm. This caused alarm and seems to be a weekend occurrence. The dogs give the impression of being able to jump the fence and the owner does not seem able to control them. Owner informed that a complaint would be made.

Clerk will find out the owners responsible and suggest that an inner fence is erected to prevent the dogs being able to reach the outer fence.

Request for information from resident regarding item in the Saga, Winter 2013.

Clerk to reply with information of whereabouts this can be found.

Temporary Bus stops on Norwich Road, Salhouse.

Council found that they had no objections to Norfolk County Council's request. Clerk to confirm our support.

728 RURAL OPEN SURE MOBILE SIGNAL.

Chairman was thanked for his perseverance in submitting paperwork required and contacting enough residents to enable us to achieve a position on the shortlist.

729 NEIGHBOURHOOD PLAN

Meeting was held on 10th November and it was agreed by the NP Committee that the whole of the Parish area would be submitted in the Plan. Acceptance of this was agreed by the Parish Council which was proposed by Cllr. McCormick and seconded by Cllr. Dady.

The next meeting would be held on the 5th January 2015 and a Workshop session would be held at Broadland District Council on the 7th January 2015. An Open Day has been organised for February 28th 2015 at Jubilee Hall.

Also confirmed that we have received a letter from a consultant who although at this stage we have not agreed to require, may be contacted for further details. Cllr. Taylor will draft a letter for the Clerk to forward.

730 SALHOUSE PARISH COUNCIL & NDR and CPRE.

This will be carried forward to the January 2015 meeting.

731 FURTHER TROD PATH DESIGNS

Meeting held with Highways Officer, Mr. Justin-le-May. Various schemes being costed. Funding of £9000 allocated to the council for the 2014-2015 Parish Partnership Scheme.

This offer is still available to us to use should we will to do so.

Items discussed were:-

1. Bus shelter on Norwich Road, opposite Station Road junction, Norwich-bound.

This was rejected as not enough pavement space to erect safely.

2. Yellow flashing warning lights attached to the "Pedestrians Crossing" warning sign on approach to the Church, to be activated when church service/wedding/funeral taking place.

The following items were agreed to go forward for costings which would be returned for our consideration.

Trod paths appear to be favourable, they are:-

1. Trod path on Station Road from Norwich Road to Howlett's Loke in full or part.
2. Trod path on Norwich Road from Station Road going eastwards, in full or part.
3. Trod path, B1140 Bell Lane from Bell Corner to the Church, in full or part.

Date for final submissions 31st January 2015.

732 COMMITTEE & REPRESENTATIVES REPORTS.

It was reported that the correct nameplate at Chapel Loke had still not been replaced.

733 MEMBERS POINTS OF INFORMATION.

To report other matters and request items for further Agendas

Chairman suggested consideration of Stone pathway from Church car park to war memorial (part highways land) part Church land as it was obvious that at the Remembrance service there was a safety aspect.

Clerk to check the correct ownership of the areas at Salhouse church, i.e. Roadside, Memorial area and Car park.

734 CHANGE OF DATES FOR NEXT YEAR.

To consider changing meetings to a Tuesday or Wednesday and altering the week currently used.

Clerk to forward e-mail to all councillors to receive advance replies for consideration.

735 DATE AND TIME OF NEXT MEETING.

The next Parish Council meeting will be held on (currently listed as 19th January 2015) 7.30pm.

736 EXCLUSION OF PRESS AND PUBLIC.

The Chairman moved that press and Public be excluded from the meeting for the following items of business because otherwise, information which is exempt information by virtue of Paragraph 1,2,3 and 6(b) of part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation)Order 2006, would be disclosed to them.

737 CONFIDENTIAL MATTERS

Contracts. The way forward with any contracts that the Council may have, was discussed and agreed.