

**Minutes of Meeting of the Salhouse Playing Field Committee held on 25th. July, 2011
in Jubilee Hall Office at 7.30pm.**

1. PRESENT:

Cllr. J. Rose (Chairman) Cllrs. K. Robbins, R. Cooper, Cllr S. Piper & . P. Jefford.
Also attending were Mrs. T. Woolner (Salhouse Rovers Secretary & Mr. N. Allen
(resident)

K. Robbins was minute taker in the absence of S. Simpson

2. APOLOGIES

-consider acceptance of **apologies** for absence:
Apologies received from Cllr. S. Simpson prior to meeting.

3. DECLARATION OF INTEREST (Agenda items only)

None

3a.. MR.P. JEFFORD

Although Cllr. Jefford attended the Playing Field Meeting as usual, as he has recently been elected on to the Parish Council, his return as a councillor to the Playing Field Committee will need to be confirmed at the Parish Council meeting on 3rd. August so that he will be a full participating member of the Committee.

4. CHAIRMANS REPORT:

The Committee is still attempting to organise some facilities for the youngsters at the playing field, although it is not sure whether it will be possible to do this for the school holidays, which have just started. When using tax-payers' money, we must be careful not to waste the money but try to get good value and products that will last.

Committee will also be discussing the future of the notice board, which has been vandalised.

The toilets are of some concern and some thought needs to be given to updating them somewhat. Perhaps we can all give some thought to this.

It is understood from the Clerk that SMP Ltd (the company which took over Record RSS) are attending the playing field for repairs to equipment on Monday 25th and hopefully some report of their work can be made at the meeting.

Contact received from Mr Fyans of Horning Parish Council relating to the person responsible for building the football walls at Horning and Hoveton. I hope to have more to report at the meeting.

5. PUBLIC PARTICIPATION –consider adjournment of meeting for members of public to speak.

“Suspend Standing Orders”.

Mr N. Allen attended the meeting and requested that the Parish Council upgrade the toilets on the playing field as he said they very difficult to keep clean, the disabled toilet did not have a safety hand rail, one of the hand towel dragged on the ground and there were no toilet roll holders. He suggested the walls be re-plastered and painted, replace chains for push button cisterns, replace hand towel with electric hand blow dryer, install safety rails in disabled toilet, toilet roll holders for all toilets and repair broken ladies toilet.

Mr. Allen also said the hedge on edge of playing field was overgrown, obstructing vehicular vision exiting onto Thieves Lane and offered to lop the overgrowth.

“Resume Standing Orders”

6. MINUTES OF LAST MEETINGS

-confirm the Minutes of meetings held on 23rd. May & 27th. June, 2011.

The amended minutes of 23rd. May and the minutes of 27th. June were accepted. Proposed R. Cooper & seconded K. Robbins and signed by the Chairman as a true copy.

7. **MATTERS ARISING:**(from last minutes)
Play area signs still not displayed, P. Jefford has taken signs to attach to the gates and find appropriate site to attach the parking sign.
8. **CAR PARK UPDATE:**
J. Rose still waiting for quote from J.S. Asphalt , will follow up.
9. **RECREATION GROUND TOILETS:**
It was agreed that the Disabled toilet and Ladies toilet with unsafe pedestal should be closed at present and a recommendation be given to the P.C. to seek 3 quotes to upgrade the toilet block. K. Robbins to contact BDC regarding regulations for disabled toilets and look for possible grant.
10. **BALANCE OF PLAYING FIELD ACCOUNT:**
The Clerk reported that the account now stands at £3,208.41.
11. **PROVISION OF FOOTBALL WALL & BASKETBALL HOOP:**
J. Rose, K. Robbins & S. Piper met with Mrs. D. McCormick for advice on erecting a basket ball hoop on the playing field. After discussing the hoop that had been approved for purchase at the P.C. meeting on 5th. July, it was agreed that it would not be strong enough for a public area and more research needed to be done to find a more suitable one at a reasonable price. The football wall is also still being researched.
12. **REPORT FROM SALHOUSE ROVERS.**
Mrs. T. Woolner, Secretary of Rovers Football Club, advised she would attend P.F. meetings in future to represent the Rovers Football Club and that two goal nets had been chained to a pole on the playing field for all children in the village to use. Also asked about progress with the planning application for the containers. Mrs. Rose advised the queries had been sorted out and they would hear from Broadland District Council very soon regarding approval to retain the containers subject to certain conditions.
13. **RSS LTD:**
The Clerk reported receiving a call stating that RSS have now been taken over by a company called SMP and that they would be on site Monday 25th July to carry out works found faulty during their inspection of the play area. J. Rose met them on site on Monday morning and they were re-cementing the swings, which were loose and repairing other equipment. The work was to be finished by Tuesday afternoon.
14. **RECREATION GROUND NOTICE BOARD REPORT:**
Mr. Mitchell has reported that he can put an upward motion door on the original notice board and replace it opposite the Post Office as requested.
It was suggested that the information required to be put on the notice board outside the play area should be screwed on if possible.
15. **ROSPA REPORT:**
Inspection of the Play Area has been carried out by ROSPA. Their report indicates that our overall risk rating is Medium. Also the Tower is at risk. If works recommended are undertaken the risk may be reduced. Chairman to ask Clerk for copy of full ROSPA report to ascertain whether ROSPA carried out a full inspection as it did not appear they had noted the swings being unstable, and decide if a letter should be sent to them regarding this matter.
16. **DATE OF NEXT MEETING:**
The date of the next meeting will be 22nd. August, 2011.
It was agreed that a meeting should be held in August this year as well as September as there were urgent matters to discuss regarding the ROSPA report.

There being no other business the Chairman thank all for coming and closed the meeting at 8.30pm.