

# SALHOUSE PARISH COUNCIL

Clerk: 19a, Stonehill, Green Lane West, Rackheath Norwich, NR13 6LX  
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**Minutes of Salhouse Parish Council meeting held in the Jubilee Hall on February 15<sup>th</sup> 2012 at 7.30pm.**

## **WELCOME AND HOUSEKEEPING.**

Chairman welcomed all to the meeting and informed them of the Fire exits should they be required and other relevant facts relating to the meeting.

**PRESENT:** Cllr. R. Cooper (Chairman), Cllrs. J.Rose, S.Simpson, Taylor, Hastings, Piper and Jefford.  
Two residents and the Clerk were also in attendance

## **12/24 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. Robbins, Peck, Moralee and McCormick. Apologies were also received from P.C.S.O. Hall.

## **12/25 DECLARATION OF INTERESTS**

Were declared by:-

Cllr. Cooper as member of Salhouse United Charities and Salhouse Village Fete.

Cllr. Jefford as member of Salhouse United Charities.

## **12/26 CHAIRMAN'S REPORT.**

After a mild winter, February has brought us the first snow and cold snap of the winter. It has lasted just over a week but the problems it has caused are still with us. Once again the water main on Norwich Road has burst and after almost a week the problem is still not fixed, hopefully this will be and repairs completed shortly.

I am sure that you all will have noticed the flashing speed signs, first on Bell Lane and then on Norwich Road between Thieves Lane and Mill Road. These have worked really well and we can now look forward to the permanent speed signs being put up very soon.

The Parish Council met with representatives of Norfolk County Council to discuss the proposed NDR and a report will be read out later in the meeting.

Regarding the possible acquisition of a flagpole for the Jubilee celebrations, Cllr. Robbins has enquired of the Planning Department District Council. They have advised that no planning permission is required if the flagpole is temporary and will be used only for special occasions.

If a permanent flagpole is required, Planning permission would need to be applied for, stating the requirement would be for a "focal point in the village". They were not too keen on an aluminum flagpole but if it was a temporary one this would not be too much of a problem.

## **12/27 PUBLIC PARTICIPATION**

### ***Suspend Standing Orders.***

**P.C.S.O Hall** had forwarded the following report:-Only two recorded crimes

1 – Domestic 11/01/2012

2-Theft 25-27/01/2012 Cheyney Ave, air compressor taken from driveway..

**County Councillor James Carswell** gave his update on affairs which consisted of:-

- Salhouse issue with traffic on Honeycombe Road and on bend from Wroxham to Salhouse. He will contact Phil Reilly, Highways Engineer.
- **Northern Distributor Route** .He urged Parishes to join together, attend the forthcoming Roadshows and make sure that your views are heard.
- Announced that there would be further cuts to face.
- Press further to enrol people in the "Say Yes to Broadband" campaign. The more numbers there are the better.

**District Councillor Steve Buckle updated members on:-**

- **Drainage, Mill Road and Hall Drive**  
e-mail conversations had been had with Jessica Bowden (Environment Agency) and Carly Summers (Anglian Water)  
Suggested Site visit with Cllr. McCormick.  
Letter received Anglian Water -read to Council by Cllr. Buckle.
- **NDR**  
I attended the briefing, the postwick hub will slow traffic entering the City  
Increase traffic Plumstead Rd to Salhouse Road.  
Traffic surveys entering City from Wroxham excluded traffic from North Walsham via Coltishall.  
Residents living in Wroxham would not be affected by the NDR.

Cllr. Jefford read a report to the Council members that he had spoken to Anglian Water referring to the Sewerage problems in Lower Street. Chairman thanked Cllr Jefford for his effort. Clerk requested copy to keep all letters on this subject together.

**12/28 MINUTES OF MEETING 11.01.2012**

Minutes were agreed, proposed Cllr. Taylor and seconded Cllr. Jefford and duly signed by the Chairman as a true record.

**12/29 CLERKS REPORT.-previous minutes**

Letter had been received from the Environment Agency, requesting help from the Parish Council to reduce water leakage from private sewerage works and septic tanks. They are publishing a double page article in the March edition of the local District Council magazine explaining the problem and recommendations and residents are to be encouraged to read this. Noted by Council.

**Insurance renewal** had been received from AON and after checking Clerk suggested that this should be inspected by Cllr Taylor, for a more balanced outlook. This was agreed.

**12/28 CORRESPONDENCE**

a) BDC – Informed Council that the correct postal address for replacement dwelling, Woodlands, Hall Drive, Salhouse, would be The Woodlands, Hall Drive, Salhouse, Norwich, NR13 6RS

b) Norfolk County Council requested selection of position of Countryside Vehicle Activated Sign. Salhouse Parish Council together with residents chose Option 1 which was on Bell Lane approaching the junction with Lower Street and Mill Road.

c) NORFOLK LINK– Issue 186 – received and taken by Chairman R. Cooper to read.

d) NALC – NEIGHBOURHOOD PLANNING – ‘How to make it Work’ Meeting dates copied to Councillors for them to contact the Clerk if wishing to book a place.

e) NALC – AFFORDABLE HOUSING – SEMINAR- Tuesday 20<sup>th</sup> March 10am-1pm, Pilgrim Hall, Walsingham Shrine, Walsingham. NR22 6BP. Noted, ditto as above.

f) NPTP – Initial Training for Clerks & Cllrs. Evening & Daytime Sessions. Details with Clerk.-Noted

g) N.C.C. Adult learning Education. Posters for learning difficulties. To place on Notice boards.

h) FLP Sport – Correspondence relating to Recreation Ground – Passed to Cllr. Rose, P.F. Chairman

**LATE CORRESPONDENCE.**

London 2012 Flower Festival.

The Parish Church of All Saints’ Salhouse invited Parish Council to participate in a Flower Festival taking place from Thursday 9<sup>th</sup> to Sunday 12<sup>th</sup> August 2012. The theme will be celebrating the UK 2012 Olympic Games. Reflecting on events and places involved with this international happening in London. List of suggestions included. Scanned to all members, to be placed on then next agenda.

- 12/29 ALL SAINTS CHURCH – REQUEST FOR HELP WITH CLEARANCE.**  
 Letter had been received from the PCC requesting assistance with the cost of removing accumulated waste from the Churchyard.  
 Council being mindful of our finances, thought that the removal figure was far too high and that other possibilities should be sought, such as finding a local resident with the equipment to remove and dispose of this for a lower figure. Clerk to write with suggestion.
- 12/30 CONSULTATIONS.**  
 a) **CIL:** Regulation 16- Preliminary Draft Charging and Regulation 16 being published for interested parties to comment. 6<sup>th</sup> February – 5<sup>th</sup> March 2012.
- Comments were “just because it is on a web site does not mean that all have been consulted.”
  - An extra burden on our youth re the increased cost of housing as developers cost their charges into the prices.
  - Members will have to look harder to find this on the Website.
- 12/31 FINANCIAL RISK MANAGEMENT- progress report.**  
 We can now report that our Clerk has a new computer and external hard drive to back it up and we will soon be in a position to carry out further discussed matters.
- 12/32 DIAMOND JUBILEE 2012**  
 The suggestion referring to a flagpole a Jubilee Hall was met with general agreement by the committee but questions asked about planning permission and being in a Conservation area. The question of Planning permission had been answered in the Chairman’s report and the other questions will be put to BDC Conservation officers.
- 12/33 FINANCE**
- a) Cheques to the value of £1474.81 were agreed for payment by the Council. Proposed by Cllr. Jefford and seconded by Cllr. Taylor.
  - b) Donation request received from Citizens Advice Bureau and the Council proposed a cheque value £50 be forwarded as our contribution for 2012.
  - c) Co-operative Bank- change of signature, further paperwork to be completed.  
 This paperwork was completed and forwarded as requested.
  - d) Eversheds LLP – Balancing cheque received in the sum of £1285.87. This matter is now closed and cheque banked.
- 12/34 TO RECEIVE COMMITTEE REPORTS.**
- a) **Planning –Submitted by Cllr. Robbins , Planning Committee Chairman.**  
 There has been one Planning meeting held since the last Parish Council meeting on 11<sup>th</sup>. January, 2012.
- Planning Meeting held on Wednesday 25<sup>th</sup>. January, 2012 to consider:**
- P.A. 20111812- Milestones, Stonehouse Road, Salhouse**  
 For: Demolition of Existing Outbuildings and replacement Single Storey Detached Recreation Unit. Internal Alterations, Single Storey Front Extension.  
 There were **no objections**
- P.A. 20120057- 99 Lower Street, Salhouse**  
 For: conservatory & Garage.  
 There were **no objections**
- DECISION FROM BROADS AUTHORITY:**  
**BA/2011.0415.NEIGHB – Mr. W. Coulet**  
 Screening opinion in relation to environmental impact assessment for the project related to works at Salhouse Spit Restoration Phase 1.
- DECISIONS FROM BROADLAND DISTRICT COUNCIL website**  
**P.A.20111812 – Milestones, Stonehouse Road, Salhouse. Full Approval**

**Current Enforcement Notices to January, 2012.**

**2011ENF278- 32 Thieves Lane-**

Pre-commencement condition check.

**2008ENF4515 – 2 Lower Street**

Erection of gates over 1m high- Timetable for works agreed upon or prosecution action will follow. Gates have been removed partial compliance with Enforcement Notice 10/12/2011.

**2011ENF518- 28 Norwich Road-** Additional window in NE elevation – this is permitted development.

**2011ENF199-Football pavilion Thieves Lane** – Storage container condition check-Containers still not painted – e-mail to Parish Council 19/12/2011.

**2011ENF309 – 6 Mill Road** -Complaints received about ditch being filled in- Ecologist visited site to assess effect of drainage on nearby ponds 14/11/11.

**b) Playing Field. – Submitted by Cllr. Rose. Playing Field Chairman**

At the last Playing Field Committee Meeting on 30<sup>th</sup> January, we discussed various options for providing more equipment at the playing field. We had received a couple of new brochures but as there was so much to go through, we decided that we should each have the brochures to peruse and then come back to this at our next meeting at the end of February.

Cllr Jefford is progressing a potential budget for the Playing Field Committee and it may be possible to have this ready for the Parish Council Meeting. If not, it should be ready for the March meeting.

Regarding the car park, at the time of our meeting, we had received no quotes. We discussed the possibility of splitting the work into two parts which hopefully would make it easier to quote for. Since our meeting, we have received a quotation which gives a figure just below £44,000.

With regard to the hedging at Thieves Lane, I was instructed at our last meeting to contact Tobi Baker and Ian Roofe for advice on what would be suitable to fill the gaps in the hedge. Tobi has said that he would inspect the hedge and report back, also suggesting that the Youth Club get involved. Ian Roofe has advised that bare root hawthorn hedging would be ideal and has said he will measure up to see how many plants are required and the approximate cost from a very reasonable source. He was also asked to quote for carrying out the work. It is hoped that this will be ready for the meeting on Wednesday.

Cllr. Jefford reported that the Contract for the Caretaker had been updated and could this be checked and confirmed in time for the next Council meeting.

Clerk also asked that an agreement be made on the provisional sum of £1000 placed into the Budget as rent from Salhouse Rovers for the year 2012/2013 as Salhouse Rovers were anxious to be advised.

**c).Footpaths**

No report available.

**d.)Risk Assessment.**

Not required this month.

**12/35 WATER MAIN, NORWICH ROAD, SALHOUSE**

Chairman expressed his concern regarding the constant breakdown of the water main in inclement weather. Constantly the area experiences two breaks on Norwich Road, Salhouse and others on Thieves Lane, Salhouse. Following the last ones on Norwich Road, they were still working there many days later. Clerk was requested to write to A.W.A and inform them that in their opinion the pipes were no longer fit for service and should be replaced.

**12/36 EMERGENCY RESPONSE**

District Councillor S. Buckle, being on the committee dealing with this at Broadland DC had contacted Cllr. , offering help and advice.

**12/37 DRAINAGE, MILL ROAD POND.**

District Councillor Steve Buckle had dealt with this in his report. Parish Council had received no replies to their letters of the 25<sup>th</sup> January 2012.

- 12/38 TREES, MILL ROAD, SALHOUSE.**  
Letter forwarded to N.C.C. (Ann Crottie) – no response to date. Clerk to contact again.
- 12/39. DIRECTIONAL SIGNAGE FROM SALHOUSE BROAD & BROWN TOURIST SIGNS ETC.**  
Information forwarded to Highways – Ref: 305518 – Currently no update. Clerk to contact again.
- 12/40 NEIGHBOURHOOD PLAN.**  
Members of the Council who have been on the NHP training sessions will meet on Monday 20<sup>th</sup> February to hold a working party and produce a budget request for funding of the plan.
- 12/41 MEETING RE NORTHERN DISTRIBUTOR ROUTE- submitted by Cllr. Piper.**  
NDR progress meeting held at the Jubilee Hall, Wednesday 8<sup>th</sup> February 2012, 7.30pm.

Those present;

David Allfrey, Norfolk County Council (NCC)  
Mark Kemp, Norfolk County Council (NCC)

Salhouse Parish Councillors,  
Robert Cooper, Kerry Robbins, Jenny Rose, Sue Simpson, David Hastings, Stephen Piper

NCC is meeting with Parish Councils who are affected in some way by the NDR to inform them of the progress so far and the likely progression of the development.

At the meeting with Salhouse PC the route of the NDR was outlined with maps that are available for viewing on the following link;

[http://www.norfolk.gov.uk/Travel\\_and\\_transport/Transport\\_future\\_for\\_Norfolk/Norwich\\_Area\\_Transport\\_Strategy/Northern\\_Distributor\\_Road/Proposed\\_route/index.htm](http://www.norfolk.gov.uk/Travel_and_transport/Transport_future_for_Norfolk/Norwich_Area_Transport_Strategy/Northern_Distributor_Road/Proposed_route/index.htm)

The road will initially run from the A47 at Postwick to the A140 Cromer Road and will be extended to the A1067 Fakenham Road. Extending to the A47 in the West is not a consideration due to environmental issues with the Wensum valley.

Funding of £86.5m has been allocated to the project and the total cost, estimated at £111.1m, will be funded through “cost cutting” in line with Government directives and “CIL contributions”.

The road will be landscaped to reduce noise, have roundabouts at each major road intersection which should help to reduce speed and is regarded as being a major benefit to the area.

There are going to be road shows at Rackheath, Sprowston, Spixsworth and other locations to keep people informed of progress. Dates between 19<sup>th</sup> April and 11<sup>th</sup> May will be advertised on Parish notice boards and in the media.

Likely timescales are for planning applications around Autumn 2012, inquiries up to September 2013, site clearance 2014/2015 and completion (to the A140) 2017.

There was a description of the Postwick Hub arrangement and a justification of what many may regard as an overly complicated system of roundabouts. Clearly the topography of the area dictates limits to the junction feed roads and the connection to the NDR is obviously a major factor in its design.

Plans of the Postwick hub can be found on the following link;

[http://www.norfolk.gov.uk/Travel\\_and\\_transport/Transport\\_future\\_for\\_Norfolk/Norwich\\_AreaTransport\\_Strategy/Northern\\_Distributor\\_Road/Postwick\\_Junction/index.htm](http://www.norfolk.gov.uk/Travel_and_transport/Transport_future_for_Norfolk/Norwich_AreaTransport_Strategy/Northern_Distributor_Road/Postwick_Junction/index.htm)

A cost of £21m has been allocated to this project which, subject to a planning inquiry regarding the closure of side roads in Summer this year, could be open in Summer 2014.

Emphasis was made of the “rapid transit corridors” which would accompany the Postwick Hub and the NDR and that there is an opportunity to rearrange the road system in and out of Norwich City centre.

**12/42 COUNCILLORS INPUT**

Any information received regarding the Mill Road Roundabout closure and bus changes to be instantly communicated to those concerned.

Cllr. Jefford asked if the Council would enquire who the current Trustees are for Jubilee Hall.

It was suggested by our District Councillor, S.Buckle, parishes should have a joint working party to discuss Strategy for future development.

Cllr. Piper asked, on behalf of the Chairman of the Jubilee Fete Committee, if the Council would donate £250 to cover the cost of Insurance and could the booking fee of £60 also be waived. Surprise was expressed at this request as it was completely opposite to the rules of the Committee, will place on next Agenda for further discussion.

- 12/43** **PARKED ITEMS** (on-going items, awaiting response)  
ALLOTMENTS  
BI- MONTHLY NEWSLETTER – Footways, Dog Fouling.  
JUBILEE HALL.  
CONTAINERS – RECREATION GROUND

- 12/44. DATE OF NEXT PARISH COUNCIL MEETING.**  
Date of next meeting will be 14<sup>th</sup> March 2012.

There being no further business the Chairman thanked all for coming and closed the meeting at 9.46pm.