

SALHOUSE PARISH COUNCIL

Minutes of the Parish Council Meeting held at Salhouse Jubilee Hall on Monday, July 21st, 2014 at 7.10pm.

Present: Councillor C. McCormick (Chairman)
Councillor N. Ball
Councillor C. Dady
Councillor S. Heard.

Officer: Daphne Wyatt – Clerk

Visitors in Attendance: District Councillor Alex Cassam
Twelve members of the public.

2014

663 APOLOGIES RESIGNATIONS CO-OPTIONS AND ELECTIONS.

663.1 Apologies for absence were received, considered, and accepted from Councillor N. Taylor and Councillor Mrs. S. Blow.

663.2 There were no co-options

663.3 There were no resignations.

664 OTHER MATTERS

664.1. Election of Vice-Chair. Cllr N. Taylor will be known as Vice-Chair elect, until he can assume responsibility. There is not a vacancy available.

664.2 There were no questions asked.

665 DECLARATIONS OF INTEREST (Agenda items only)

Members are invited to declare Disposable Pecuniary Interest (DPI's) rather than prejudicial interests and none pecuniary interests (NPI's) rather than personal interests, as required by Salhouse Parish Council Code of Conduct adopted on 2nd July 2012.

Cllr. C. Dady declared a pecuniary interest in item No. 679.3 as a very near resident, although a different Parish.

666 MINUTES OF PREVIOUS MEETING.

Minutes of meeting dated 16th June 2014, were confirmed and agreed as a true record. Proposed by Cllr. S Heard and seconded by Cllr. N. Ball and duly signed by the Chairman.

667 CHAIRMAN'S REPORT (not including items on Agenda)

“ The weather has been very changeable recently with extremely hot spells followed by heavy downpours; bringing with it a quantity of complaints regarding localised flooding. Although the water has cleared locally as fast as it came, it left us with the problem of debris. I travelled to Spixworth and the debris left at Dobbs Beck would easily have a motor cyclist off, especially if dark. Nobody reported flooding in their home but there was extensive flooding around the village. We must remain aware and see what action can be taken.

Yet again I must remind you that we are five councilors short and would welcome volunteers to the Parish Council. Please contact the Clerk to register your interest.”

668 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3 mins:

668.1 No report received from County Councillor Thomas Garrod.

Clerk was requested to write again to County Councillor Thomas Garrod as he has only attended two of our meetings and has not replied to previous communications.

668.2 District Councillor Alex Cassam presented a report covering the main points of the BDC Full Council meeting held on 10th July 2014.

668.3 Norfolk Constabulary Report forwarded by PCSO Bob Hall for the month of June, reported two recorded crimes.

668.4 Resident Mr. S. Piper commented on the fact that the meeting started at 7.00pm to allow for a planning meeting..

668.5 Resident Ms. P. Gallanders concurred with Mr. Pipers comment.

668.6 Resident Mr. R. Jakob reported continued concern about parking in the lay-by outside the shops in Lower Street.

668.7 Resident Mr. R. Jakob also reported that the Chapel Loke sign had been removed from the entrance.

Could the Council confirm that this is being returned to the same spot?

Clerk replied that she had been contacted about this and it will be replaced with a new sign

668.8 Resident Ms. P. Gallanders asked a question regarding Cllr. Heard's proposed address to the NDR Open Floor Hearing on July 22nd. Has the parish Council something significant to add to its submitted written representation

668.9 Resident Ms. P. Gallanders asked a question regarding the Parish Council's support for the objectives of the CPRE Alliance.

Resume Standing orders.

669 CORRESPONDENCE

669.1 To note the monthly e-mail received from Broadland District Council containing Electoral updates.

669.2 To note the **Voluntary Norfolk** invitation to all at the Vincent Room, Colegate, Norwich, at 10.30 – 12.noon on 11th July. **What can Europe offer to the voluntary sector?** Free to voluntary workers in Norfolk, others £50. E-mailed to members. There were no attendees.

669.3 Letters received

Norfolk Constabulary – Damage to Bus shelter, Thieves Lane, Salhouse.

Crime No CR33731/14/2.

Police initiative in relation to Village Hall Bookings. – Circulated at meeting.

669.4 Broadland District Council. – Training at the ECO CUBE –copied to members and forwarded to Website.

669.5 Norfolk Wildlife Trust – reminder of talk – Invasive species of the Bure and Ant valleys Thursday 24th July 7 – 9pm, Upton Village Hall, booking essential 01603 598333

669.6 Norfolk RCC – NHS Complaints Advocacy Service. Copied to all members.

669.7 NDR PLANNING INSPECTORATE. Changes made in procedure dates.

Material previously called for Deadline 2 will now be required by 11.59am Monday 30th June and Statements of Common Ground or amendments to same by 11.59am by July 14th 2014.

Sites for information as below:-

<http://infrastructure.planningportal.gov.uk/document/2524278>

<http://infrastructure.planningportal.gov.uk/norwich>

List for times of Open Floor meetings and other information supplied to Councillors and main notice boards.

NDR UPDATE AND DEADLINE FOR OPEN FLOOR HEARINGS.

To agree wording from Planning Chairman representing Salhouse Parish Council.

Wording had previously been forwarded to Council members by e-mail and was discussed fully and finally agreed at this Parish Council meeting.

669.8) Land adjacent 96, Norwich road, Salhouse.

670.6) Trod footpath Grant.

The Chairman stated that this item would be combined with Agenda item 670.6 (Department of Planning and Transportation Grant offer), as the two issues are connected.

A letter and plan in follow-up to the presentation of March 10th has been received (forwarded by agents on behalf of the resident proposing the development) responding to suggestions made at that meeting. This involved a change in the

composition of housing types and a new footway from the site to the railway line at Rackheath.

The Chairman reported that, as agreed at last month's meeting, Broadland District Council had been contacted regarding the offer of a donation of funds for the Parish Council's share of the trod path by the resident, and they had no objections. The Chairman also reported that, in a phone call to the Clerk, and follow-up e-mail, Mr. Justin Le May of Norfolk County Council Highways had advised that following a review of the grant funding offer, NCC were not prepared to support a trod path all the way from the existing bus stop to the railway crossing. The trod path offer would extend only from the bus stop to no. 96; in addition, the width of land available along this stretch was not consistently wide enough for a trod path on the north side of Norwich Road, as proposed, and so the path would have to cross the road at certain points.

Following a discussion, it was agreed that it would not be reasonable to request the funding donation offered by the local resident, as the reduced scope of the project was not what was envisaged in the supplied letter and plans and the Council had not budgeted for this outlay itself; furthermore, a path which crossed this busy road would defeat the safety objective.

It was agreed that the Council would decline NCC's offer for funding for this reduced scope, but would retain the option to claim funding for an alternative project under this scheme before the end of the current financial year. It was further agreed to consider as the next priority a trod path along parts of Station Road and it was agreed that Cllr.S.Heard would investigate this further.

District Cllr. Alex Cassam left at 8.10pm.

670 FINANCIAL MATTERS.

670.1 To **AGREE** and **RESOLVE** the following payments and other matters:-

Cheques to the value of £1949.34 were agreed for payment. Proposed by Cllr. C. Dady and seconded by Cllr. N.Ball.

670.2 Monthly balances as per ledger figures to be available next month.

670.3 Statement balances as declared on cheque list were signed and agreed by the Chairman.

670.4 To consider and approve the Parish Council's accounts for the year 2013/2014

Confirming that our Annual Return had to be adjusted because of the Revenue Support Grant (it could not be included in the Precept). The Annual return will be copied to all when received from the Audit Commission.

670.5 Confirming receipt of signed contract for Playing Field Hire on 28.29th June 2014.

671 PLANNING APPLICATIONS.

Confirmation of application for premises licence to be granted under the Licensing Act 2003

For:- 82c Lower Street, Salhouse RADLEYS.

PA20141092 – Post Office & Store, 82, Lower Street, Salhouse.

Proposed Mixed Use A1(Shop) and A3 (Café) including Alterations to Shop Front and Installation of Velux windows.

Salhouse Parish Council recommended conditional approval, subject to the concerns noted in the following reply forwarded to Broadland District Council.

1. Salhouse Parish Council believe that the drawings are incorrect in that the front elevation has the right hand roof eaves coming over the fire escape corridor and the reality is that this lies under the pitched roof of the adjacent cottage. The Plans and drawings do not show any dimensions or scale, nor

do they show the comparison between existing and proposed, making it impossible to fully evaluate the interior layout.

2. With the application being for a café it is felt that the car parking is inadequate as potential customers will be staying longer. The car park bay outside was only ever utilised for short term parking when the premises were the Post Office. As this will be the second of two similar establishments (82c Lower Street will also have refreshments available) then there is concern that the car parking will become a problem.

3. Salhouse Parish Council would like to see the applicant re-consider the Primrose Corner name as they see no real reason why this name would be used particularly as there is an existing Primrose Corner which may confuse people.

4. Salhouse Parish Council are not sure that the plans would be acceptable to the building inspectors as the plans seem to close the fire exit off as the only way, in a land locked building, of an emergency exit. If the premises have cooking facilities at the back then the chances of a fire have increased.

5. There are also concerns that the filtering and extraction of cooking odours would be detrimental to the residential amenity adjacent to the property as no plans regarding ventilation are seen.

6. No objections were received from the public at the meeting.

Two councillors had been approached with verbal objections about competition between the two shops. Both had been brought to the attention of the Council.

PA20141082 – Swallow Barns, Hall Drive.

This is a non-consultation application. If residents feel that they would like to comment, via the Broadland Planning website, they may do so before August 3rd.

672. NEIGHBOURHOOD PLAN

672.1 It was reported that Terms of Reference were in the process of being formulated. Leaflet being produced for distribution with the current issue of the Saga. Meetings will be arranged in the near future to discuss options with the village groups. Suggestions of obtaining the services of a consultant experienced in Neighbourhood Plan matters, is being looked into and funding is being investigated.

673 R.T.P.I. EAST OF ENGLAND ANNUAL CONFERENCE FOR COUNCILLORS – July 4th.

673.1. Excellent feedback report from Cllr. McCormick, who attended on behalf of the Council and forwarded a copy to all members. This report is available to interested parties by applying to the Clerk.

674. COMMITTEE & REPRESENTATIVES REPORTS.

674.1. FOOTPATHS - None

674.2. RISK ASSESSMENT – GENERAL - None

674.3 JUBILEE HALL- None

674.4 RECREATION GROUND

Cllr. N. Ball had attending the Norfolk Wildlife Trust meeting at Upton on the 24th July and was very interested in “The Living Landscape”. This is about connecting strips of land to one another for the wildlife.

He suggested a strip of land around the perimeter of the Recreation Ground and other areas of roadside verge.

Council showed interest in this idea and asked Cllr. N. Ball to produce a map and dimensions at the next meeting to outline his ideas.

675 BROADS AUTHORITY SITES SPECIFICS LOCAL PLAN – ADOPTION STATEMENT.

Available on website at <http://www.broads-authority.gov.uk/planning/planning-policies/site-specific-policies>. Replies/comments forwarded by 22nd August 2014.

Councillors to check this item and any comments would be dealt with at the next meeting.

676 SOCIAL MEDIA & COMMUNICATION PAPER.

676.1 Neither the Chairman nor Cllr. S.Heard had time this month to pursue this issue, but the Chairman reported that a new Facebook page had been formulated for Rackheath, Salhouse and the Plumsteads to gather information and pass on.

677 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 15mins.Each speaker allowed a maximum of 3mins.

677.1 Resident Mr. P. Roofe commented on the viability of a Youth Council, given the current lack of support and lack of members at the Youth Club.

Chairman said that he would make enquiries to verify this.

677.2 Resident Ms. P. Gallanders. Commented on the comparisons made between the neighbourhood Plan and the Parish Plan.

677.3 Resident Ms. P. Gallanders reported two alleged instances of Councillors - compliance with the Regulations for the Declaration of Interest.

677.4 Resident Ms. P. Gallanders commented on the parish Councils responses regarding the Old Post Office Planning Application (20141092)

678 COUNCILLOR'S INPUT.

To report other matters and request items for further Agendas.

678.1 To agree new Financial Regulations as required by Audit Commission.

678.2 Cllr S. Heard reported flooding again under the Station Rd bridge.

679 LATE CORRESPONDENCE.

679.1 Internal Audit report received, will place details on next Agenda.

679.2 Surface Water – 70B Lower Street.

E-mail and pictures were circulated to members, but there is little that can be done at present.

679.3 Unit 2, The Old Coal Yard, Muck Lane Salhouse.

Communication received regarding purchase of the above and removal of tyres. The Council requested more details from the applicant regarding how and when the tyres would be removed and disposed of before it could offer support .After discussions it was agreed that Cllr. Ball would compose a reply, forwarding it to the Clerk for despatching.

679.4 Dakenham Farm Cottage, also forwarded photographs of flooding for consideration of support. Clerk to reply

680 DATE AND TIME OF NEXT MEETING.

680.1 To note that our next meeting is on 18th August 2014 at 7.30p.m in Jubilee Hall (Memorial Hall).