

SALHOUSE PARISH COUNCIL

Minutes of the Parish Council Meeting held at Salhouse Jubilee Hall on Monday, November 2nd 2015 at 7.30pm.

Present: Councillor C. McCormick (Chairman)
Councillor M.Murrell
Councillor N. Ball
Councillor V.Tapp
Councillor F. Whymark
Councillor M. Thrower
Councillor R.Constantine.
Officer: Mrs. D.R.Wyatt – Clerk
Visitors in Attendance: Ten members of the public.

2015

890 APOLOGIES RESIGNATIONS CO-OPTIONS AND ELECTIONS.

890.1 There were no resignations.

890.2 There were no further co-options.

890.3 Apologies for late arrival received from Cllr. Thrower, previous engagement.

891 DECLARATIONS OF INTEREST (Agenda items only)

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2nd July 2012.

There were no objections.

892 MINUTES OF PREVIOUS MEETING

Minutes of the Parish Council meeting of October 5th 2015, were agreed as a true report, proposed by Cllr. Murrell and seconded by Cllr. Ball and duly signed by the Chairman Cllr. McCormick.

893 CHAIRMAN'S REPORT (not including items on Agenda)

Last week on behalf of the Parish Council I attended a very interesting briefing on the Freedom of Information Act. While it might not sound a terribly exciting topic, this is a piece of legislation which has been in place now for several years, and so the opportunity now arises to review how it has worked in practice.

A number of interesting facts emerged, which affect us at the Parish Council, for example:

- any written record, including emails, private jottings or even post-it notes, can be demanded under an FOI request
- only 3% of FOI requests come from residents. 70% come from commercial organisations and the media doing research.
- the District Council can pass an FOI request on to a Parish Council if they think they might have the information required
- the average FOI request takes 18 hours work at taxpayers' expense to research the answer

What this means is that, as our Clerk has been reminding us for some time, the Parish Council must be prepared for an FOI request. This involves making sure our record keeping policy is in order and that we have the resources to respond to an FOI request if we receive one. That could include incurring the extra cost of Clerk's overtime or employing someone to handle the request, which would of course have to be passed on to the precept in due course.

894 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3 mins:

894.1 To receive a report from County Councillor Tom Garrod.

No report received.

894.2 To receive report from District Councillors F. Whymark and V. Tapp.

Cllr.V. Tapp produced a leaflet called “Emergency in Acle” and suggested that the council might like to consider a similar review in the future.

Cllr.F. Whymark agreed with this stating that “Rackheath P.C. are working on a Community scheme, which is part of the Emergency procedure.”

894.3 To receive a report from Norfolk Constabulary –September
No report had been received.

Mr. Martin Nudd, resident, reported that he felt there had been a misunderstanding by all concerned with his Planning Application 20151569 and had contacted Broadland District Council with a further amendment to this.

Mr W.Prins & Mrs. S. Watkins residents of 11,Otter Close, Cheyney Avenue, reported nuisance by youth kicking balls into the gardens, against garage doors and walls repeatedly. Had contacted Safer Neighbourhood Police at Acle, but had received no reply. Council to follow up.

Resident of Upper Street, asked if the access opposite her property had been given permission for use and other questions relating to the Broads Camping project.

Mrs. P. Gallenders, stated her reasons for objecting to the way PA20151569 had been handled.

Resume Standing Orders.

895 PLANNING

Planning Applications received since previous meeting

PA20151615 – Landadj:24, Norwich Road, Salhouse

Variation of Condition 2 (Approved Plans and Documents) of Planning Permission 20141505 – Single Storey Garden Room addition to Rear of Bungalow on Plot 14. Ingram Homes.

Decisions Received from Broadland District Council

PA – 20151428, The Grange 21, Lower Street.

Alterations to a listed building.

Full approval 28th October.

PA – 20151446, 18A Station Road

Erection of a dwelling. Plus-revised drawing

Full approval 16th October.

Awaiting Decision

PA – 20151489, 20 Lower Street,

Subdivision of plot and erection of a dwelling

PA – 20151569, 82 Lower Street, Prima Rosa

Variation of Condition 3 (Opening Hours) of Planning Permission 20141092

Correspondence Received

None

Planning Applications or Decisions Received from THE BROADS AUTHORITY

None

895.1 PA20151615 – Landadj:24, Norwich Road, Salhouse

Variation of Condition 2 (Approved Plans and Documents) of Planning Permission 20141505 – Single Storey Garden Room addition to Rear of Bungalow on Plot 14.
Ingram Homes.

After discussion, the Council agreed there was nothing that they could do to alert the owners of nearby Plot 15, as the property was unoccupied.

It was agreed that the Council would express their concern to BDC as it felt there is a risk of the purchaser of an adjacent property not being aware of this application.

895.2 PA20151569 – Prima Rosa – Amendment to Parish Councils original reply.

To confirm that an amendment was forwarded to Broadland District Council and three letters of Complaint received by the Clerk from residents.

896 CORRESPONDENCE

896.1 Letter received from Mrs.Simpson, regarding increased traffic in Upper Street.
Forwarded to councillors, another confirmation of the traffic increasing .

896.2 Norfolk County Council – Highways.

New signage for bridge in Stonehouse Road and our request for same for bridge in Station Road.

Council has been informed that signage is being arranged for Station Road Bridge.

Clerk to enquire whether dates are known.

897 FINANCIAL MATTERS.

897.1 **AGREE** and **RESOLVE** the following payments and other matters:-

897.2 Cheques to the value of £1479.91 were agreed for payment.

897.3 Monthly balances as per ledger figure were presented.

897.4 Statement balance figures were agreed as being correct and together with the above were proposed by Cllr. Murrell and seconded by Cllr. Whymark.

897.5 Confirming receipt of Community Infrastructure Levy payment – £5479.00, relating to 24,Norwich Road.- Noted.

898 NEIGHBOURHOOD PLAN. Read by Cllr. McCormick.

898.1 We are almost at the stage of producing the Draft Neighbourhood Plan but not quite.

The draft Sustainability Appraisal Scoping Report is currently with Broadland District Council who are checking the contents and will be suggesting some small changes to enable a smooth passage through its consultation stage.

The policies have been drafted and checked over by our planning consultant. He has put forward some changes to the wording to clarify the policies.

Once we have the revisions suggested by BDC approved by the group we can draft the wording of the Neighbourhood Plan itself. Most of the wordings are ready and we propose to bring these into a single document in the middle of November. This will be carefully checked and then illustrated with maps and photographs so that the draft can be finalised by mid-December.

There is a statutory 6 week consultation period when the pre submission draft can be inspected and commented upon by the residents, businesses and other interested parties. Whilst we would probably be in a position to start this consultation at the end of December we do not feel that it is appropriate to include the Christmas / New Year period within the consultation period. We are now, therefore, intending to hold an Open Day to start the consultation period on 30th January 2016.

We plan to do a ‘leaflet drop’ to each household within the parish during the second week in January to very briefly summarise what will be in the plan and inviting them to the Open day.

There will be an article in the forthcoming Saga to update residents.

Whilst this is a slippage in the originally proposed timetable we feel it more important to have the documents and consultation properly presented than adhere strictly to a timetable.

899 VODAPHONE. – Chairman Cllr. C. McCormick.

899.1 Chairman reported that he had waited all day for B.T to arrive at Jubilee Hall, to no avail.
A new date has been given as 12th November and hopefully we will be able to move forward.

900 NORFOLK COUNTY COUNCIL 50/50 PARTNERSHIP 2015/2016. TROD PATH, BELL LANE, SALHOUSE.

900.1 Amended drawing received showing alignment of proposed path, discussions with Highways engineer ongoing. Council did not feel that the drawings were defined enough and although Highways officer Justin Le-May suggested another site visit, it was felt that progress would be improved by discussion by e-mail.

901 TRAFFIC LEVELS UPPER STREET.

Discussion had taken place with Mr. H. Cator, who apparently supported our proposals and it was agreed to write to Justin-le-May (Highways) and suggest our options.

902 SALHOUSE BROAD CAMPING FIELD.

902.1. Meeting had taken place with Mr. H. Cator, who proposed a change of arrangement for developing tourism around Salhouse Broad. Further talks will have to be agreed.

903 FOOTPATHS

Footpaths reported to be in good condition, with the exception of FP8 where stinging nettles are overhanging the footpath and crops have encroached onto this footpath and FP4 where despite the crops being established the footpath has not been re-established within the time scale required. Other reported matters were regarding the non-repair of signposts and the replacement of the markers on the Circular Walk. Clerk to enquire again.

904 NORFOLK COUNTY COUNCIL– 50/50 PARTNERSHIP 2016/2017.

Discussion took place on suggestion for further speed monitoring controls, raised by Community Speedwatch, plus additional offer of pothole repair scheme. It was agreed that we would apply for the speed controls but not require the pothole repair system. Clerk to notify Norfolk County Council.

905 RECREATION GROUND.

905.1. To discuss future plans for Recreation Ground improvements in light of proposal for new pavilion and S106 and CIL funding. Meeting had been arranged with the developers for 10th November.

905.2 To discuss SRFC rent and lease for 2016/2017. This too had now become problematic to the Council owing to the uncertainty of the lease situation.

906 MEETING DATES FOR 2016.

Confirming that copies of arranged dates for 2016 were distributed to Councillors.

907 PUBLIC PARTICIPATION

Although the meeting time had expired, Chairman suspended Standing Order to allow Mr. Piper to speak.

Mr. Piper thanked the Chairman for placing a second opportunity for residents to speak on the Agenda and asked “was the any news of the small sign at the Upper Street/Lower Street junction?” Clerk will enquire again about this and report back.

Mr. Piper made a statement that “Speedwatch could only operate in 30 and 40mph areas so if a 20mph limit were to be applied in Upper Street, for example, we would be unable to monitor it so it would become ineffective”.

908 COUNCILLOR’S INPUT & ITEMS FOR FURTHER AGENDA.

Chairman reported that during his talk with Mr. Henry Cator, he broached the subject of trees being planted on the edges of the field, to hide the visibility of the Solar panels. Mr. Cator thought it a

good idea and called for details being forwarded to him for consideration.

To arrange a future discussion on an emergency plan for the village.

909 DATE OF NEXT MEETING.

Next meeting confirmed as 7th December 2015.

There being no further business, Chairman thanked all and closed the meeting at 10.35pm.