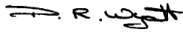


# SALHOUSE PARISH COUNCIL

Clerk: 19a, Stonehill, Green Lane West, Rackheath Norwich, NR13 6LX  
e-mail: salhousepc@btinternet.com Tel.01603 721474

You are warmly invited to a meeting, being held at Salhouse V.C.Primary School, Salhouse on Monday **26<sup>th</sup> November 2012 at 7.30pm** for the purpose of transacting the following business.



D.R.Wyatt

Clerk to Salhouse Parish Council

## PRESS AND PUBLIC ALWAYS WELCOME

### AGENDA

**12/202 WELCOME AND HOUSEKEEPING.**

Chairman welcomes all to the meeting and informs them of the Fire exits and other facts should they be required

**12/203 PRESENT**

-record attendance.

**12/204 APOLOGIES FOR ABSENCE**

-to consider apologies and acceptance.

**12/205 DECLARATION OF INTERESTS** (Agenda items only) –Members are invited to declare a personal, prejudicial or pecuniary Interest in items on the Agenda, requirement of Parish Council Model Code of Conduct Order 2008 s8 Form, revised 1<sup>st</sup> July 2012 and Localism Act.

**12/206 CHAIRMAN’S REPORT.**

-to receive Chairman’s report.

**12/207 MINUTES OF MEETING 8.10.2012**

-agree minutes of the last meeting.

**12/208 PUBLIC PARTICIPATION**

-consider adjournment of meeting for Public Participation, inc: District and County Councillors and Norfolk Constabulary.

*Standing Orders suspended*

*Resume Standing Orders.*

**12/209 APPOINTMENTS FOR COUNCILLORS.**

209a Parish Council Vice Chairman.

209b Representative for Salhouse United Charities Trust

209c Representative for Salhouse Jubilee Hall meetings.

209d - appoint an advisory Committee or not

- 209e - appoint a Conduct Committee or not
- 209f - appoint a Planning Committee or not
- 209g - re-affirm C.McCormicks position of Finance Chairman
- 209h - re-affirm N. Taylor as Footpath representative.
- 209i -re-affirm Mrs. Pauline James as External/Internal Auditor.
- 209j - re-affirm Cllr. McCormick as Internal Auditor.

**12/210 NEIGHBOURHOOD PLAN  
-the way forward.**

**12/211 CORRESPONDENCE.**

- 211a **H.M.REVENUE AND CUSTOMS – Getting your business ready for PAYE Real Time Information.(RTI)**
- 211b **PRECEPTS -** request from BDC to hold precepts if possible until regulations have been received.
- 211c **NORFOLK COUNTY COUNCIL –** Change of Highway Engineer looking after our Parish.
- 211d **NORFOLK POLICE AUTHORITY –** Notification of Consultation by Police and Crime Commissioner (PCC) for Norfolk on 2013/2014 Precept (Council Tax) proposal. Tuesday 18<sup>th</sup> December.
- 211e **LLOYDS TSB –** Confirmation received in writing 16<sup>th</sup> November, of signature acceptance.
- 211f **NORFOLK POLICE AUTHORITY–** Diary date.  
Provisionally allocated date for public consultation regarding (Precept) (Council Tax) as Tuesday 18<sup>th</sup> December, starting at 11am to 12.30pm.Falconers Chase, Wymondham.

II.

**12/212 NPTP -Training reports.**

**12/213 PLANNING.**

P.A. 20121421 – Willow Tree at Upper Pond – No objection from Broadland District Council.

**12/214 RISK ASSESSMENT**

-To receive report. Not required until January 2013.

**12/215 FOOTPATHS**

-To receive report.

**215a Norfolk County Council –** From the Cabinet Member for Environment and Waste.

**12/216 MEETING DATES**

216a -To agree Parish Council meeting dates as presented.

216b To agree a date for the Budget meeting. RFO, Chairman, Cllrs Taylor and McCormick.

216c To agree a date for Clerks assessment.

216d - agree 14<sup>th</sup> January 9.30am for Internal Audit.

**12/217 CONSULTATIONS**

Broads Authority – Comment on Proposed planning policies for sites and areas that need special treatment Replies by 13th December 2012 .CD in circulation.

**12/218 DISPENSATIONS.**

Clerk to report on completed forms received

**12/219 POST OFFICE AND SORTING OFFICE.**

Discuss possible solutions.

**12/220 FINANCE**

a) Agree donation for British Legion..

b) Donation requests from, Vitalise, Norfolk & Suffolk 4 x 4 response, Magpas (Emergency Medical Charity), Nourishing Norfolk Together (H.Cator) and Homewatch.

c) Norse Contract figures received for 2013 Season – Under Contract year 4 of 5.

d) agree cheques for payment.

e) agree balances

**12/221 AON INSURANCE CONTRACT AT RECYCLING BANKS AT RECREATION GROUND, SALHOUSE AND FIDELITY AGREEMENT.**

Has answer been received from AON?

**12/222 JUBILEE HALL.**

No further information received from Management Committee. Enquire before meeting.

**12/223 EMERGENCY RESPONSE**

Progressing.

**12/224 REVIEW CONSERVATION AREA.**

-to arrange a review of area.

**12/225 COMMUNICATIONS**

Discuss proposal tabled by the Chairman.

**12/226 REMEMBRANCE SERVICE.**

Report by Chairman.

**12/227 FLAGPOLE.**

Siting of Flagpole at Village Hall, previously discussed.

**12/228 SALHOUSE FETE.**

To ask Mr. Cooper if he would be willing to form a committee for the next Village Fete.

**12/229 CHRISTMAS FAYRE AT JUBILEE HALL.**

-should Parish Council have a stall?

**12/230 THANK YOU'S**

Subject asked for by Chairman.

**12/231 TYRE MOUNTAIN AT STATION ROAD/ RACKHEATH.**

Letter to Mr. Dady copied to councilors.

**12/232 CHAIRMAN'S LETTERS.**

Approve Clerk forwarding these letters to outside bodies.

**12/233 COUNCILLORS INPUT** Any other relevant matters

Chairman – Cllrs areas of responsibility.

**12/234 DATE OF NEXT PARISH COUNCIL MEETING.**

Date of next meeting will be 10<sup>th</sup> December 2012

**12/235 PARKED ITEMS** (on-going items, awaiting response)

ALLOTMENTS

DRAINAGE – MILL ROAD

HALL DRIVE PONDS

TREES – MILL ROAD

DIRECTIONAL SIGNAGE.

BDC – AWAITING REPLY FROM BARBARA HORN BROOK RE- CHANGE OF NAMES TO LISTED HOUSES IN VILLAGE