

# SALHOUSE PARISH COUNCIL

Clerk: Mrs. D.R.Wyatt

19a, Stonehill, Green Lane West, Rackheath, Norwich NR13 6LX

Phone: 01603 721474 Email: Salhousepc@btinternet.com

YOU ARE SUMMONSED TO A MEETING OF THE ABOVE NAMED PARISH COUNCIL WHICH WILL BE HELD ON WEDNESDAY 11<sup>th</sup> May 2011 AT 7.30.PM IN JUBILEE HALL, LOWER STREET

**PRESS & PUBLIC WELCOMED**

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## AGENDA

- 1 Election of **Chairman** (Existing Chairman asks for nominations) for the Chair.
- 2 **Signing of Acceptance of Office by newly Elected Chairman**
- 3 **New Chairman calls for nominations for Vice Chairman**
- 4 **To consider and accept apologies of absence**
- 5 **Declarations of Interest - anything on the Agenda.**
6. **Co-option onto the Council.**
- 6 To fix the amount of the Chairman's Allowance in pursuance of section 15(5) of the Local Government Act 1972
7. **To appoint members to serve on the under-mentioned committees.**
  - Planning Committee**  
Members select their Chairman.
  - Playing Field**  
Members select their Chairman
  - Finance Committee – Particularly for Budget setting x the RFO**  
Members select their Chairman/ Council's Internal Auditor.
- 8 Confirmation of continuance of Mrs. P. James as our External /Internal Auditor
- 9 **To appoint members as Representatives to:-**
  - Footpaths
  - Risk Assessment
  - Advisory Group - Consultations.
- 10 **To appoint members to serve on outside bodies.**
  - Salhouse United Charities
  - Jubilee Hall
  - Tree Warden - Mr. I. Flatters.
  - Cheque Signatories (three, any two to sign)
- 11 **MINUTES** of the meeting held on 6<sup>th</sup> April 2011 to be confirmed.
12. **CLERKS REPORT** – matters arising from last month's minutes (if any)
13. **OPEN FORUM** (including Police, District & County Councillors, and all members of the public, including Team Salhouse.
- 14 **CHAIRMANS REPORT**

**15 COMMITTEES REPORTS**

- Planning Report
- Playing Field Report

**To receive progress reports from:-**

- Footpaths.
- Risk Assessment

**16 ANNUAL AUDIT COMMISSION REVIEW FOR YEAR END MARCH 31<sup>ST</sup> 2011**

To carry out the review and sign the Annual Accounts for forwarding to the Audit Commission.

**17 EXPENDITURE**

To consider cheque payments and schedules  
To consider request for assistance from Salhouse Bell Bowls Club.

**18. NP law - LEGAL SERVICES – Subscription services available.**

**19. Lloyds TSB – Cheque guarantee card scheme closing.**

**20. NORFOLK ASSOCIATION OF LOCAL COUNCILS. – Advance paperwork for response on the 8<sup>th</sup> June**

**21 CORRESPONDENCE**

- **Consultations**  
**None**
- **For information.**  
**Norfolk Playing Fields Association – member’s certificate for 2011/2012 received.**

**Norfolk RCC Play area Inspection Course**  
**Held at the NCC offices, Ambassador Way, Greens Road, Dereham on 20<sup>th</sup> May 2011 at 9.45am – 1.30pm.**

**Broadland District Council**

Active Norfolk – Get back into County Sports Partnerships Posters received.  
Contact [maria.alborough@broadland.gov.uk](mailto:maria.alborough@broadland.gov.uk)

GBSG – Community Security Services advertisements received.

**General**

Norfolk RCC – Signpost March 2011 Issue – available from the Clerk.  
C.P.R.E. – Fieldwork Spring 2011 issue – available from Clerk.

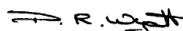
**22. COUNCILLORS INPUT**

To bring residents complaints, comments and praise to the attention of the council.

**23. FUTURE BUSINESS**

**24. DATE AND TIME OF NEXT MEETING.**

**To note that our next meeting is the Parish Meeting on Saturday 14<sup>th</sup> May at 7.00p.m.**  
To note that the next meeting of the Parish Council is on Wednesday June 8th in Jubilee Hall, at 7.30pm.



Mrs. D.R. Wyatt,

Clerk to Salhouse Parish Council

5th May 2011