

SALHOUSE PARISH COUNCIL

Clerk: Mrs. D.R.Wyatt

19a, Stonehill, Green Lane West, Rackheath, Norwich NR13 6LX

Phone: 01603 721474 Email: Salhousepc@btinternet.com

YOU ARE SUMMONSED TO THE ANNUAL MEETING OF SALHOUSE PARISH COUNCIL WHICH WILL BE HELD ON WEDNESDAY 9th May 2012 AT 7.30.PM IN JUBILEE HALL, LOWER STREET PRESS & PUBLIC WELCOMED

AGENDA

2012/

- 93 ELECTION OF CHAIRMAN** (Existing Chairman asks for nominations) for the Chair.
- 94 SIGNING OF ACCEPTANCE OF OFFICE BY NEWLY ELECTED CHAIRMAN.**
- 95 NOMINATIONS FOR VICE CHAIRMAN.**
- 96 CONSIDER AND ACCEPT APOLOGIES FOR ABSENCE.**
- 97 DECLARATIONS OF INTEREST (ITEMS ON THE AGENDA ONLY)**
- 98 COUNCILLORS RESIGNATIONS.**
- 99 CHAIRMANS ALLOWANCE** (in pursuance of section 15(5) of the Local Government Act 1972)
- 100 TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING COMMITTEES.**
 - PLANNING**
Members select their Chairman.
 - PLAYING FIELD**
Members select their Chairman
 - FINANCE COMMITTEE– Particularly for Budget setting x the RFO**
Members select their Chairman/ Council’s Internal Auditor.
- 101 CONFIRMATION OF CONTINUANCE OF Mrs. James as our External /Internal Auditor**
- 102 TO APPOINT MEMBERS AS REPRESENTATIVES FOR THE FOLLOWING:-**
 - FOOTPATHS**
 - RISK ASSESSMENT**
 - FINANCE RISK ASSESSMENT**
 - ADVISORY GROUP – CONSULTATIONS ETC.**
- 103 TO APPOINT MEMBERS TO SERVE ON OUTSIDE BODIES**
 - SALHOUSE UNITED CHARITIES**
 - JUBILEE HALL**
 - TREE WARDEN – MR. I.FLATTERS**
 - CHEQUE SIGNATORIES (ANY TWO OF THREE TO SIGN) Countersigned by Clerk.**

- 104 MINUTES** of the meeting held on 11th April 2011 to be confirmed.
- 105 CLERKS REPORT** – matters arising from last month’s minutes (if any)
Pollarding of Willow Tree Upper Street Pond.
Meeting with Mr. Harvey re: guard around trees.
Ordering of Plaque for Rowan Tree.
Order for basketball hoop.
- 106 PUBLIC PARTICIPATION** (including Police, District & County Councillors, and all members of the public, including Team Salhouse.
- 107 CHAIRMANS REPORT**
-Receive a report from the Chairman.
- 108 COMMITTEE REPORTS**
- Planning Report
 - Playing Field Report – Discuss toilet cleaning anddecorating.
- To receive progress reports from:-**
- Footpaths.
 - Risk Assessment
 - Finance Risk Assessment.
- 109 ANNUAL AUDIT COMMISSION REVIEW FOR YEAR END MARCH 31ST 2012**
To carry out the review and sign the Annual Accounts for forwarding to the Audit Commission.
- 110 EXPENDITURE**
To consider cheque payments and schedules
To agree payment of £1505.06 for the new Insurance.
Fidelity Guarantee papers to be signed.
T.S.B. Bank – Debit Card – further signature required.
- 111 QUEENS DIAMOND JUBILEE.**
To clarify details about the Flagpole
Rowan Tree availability
Presentation mug for the School children of Salhouse.
- 112. SALHOUSE FETE – Awareness of Health & Safety factors.**
Moles
Ground Conditions
- 113. JUBILEE HALL –**
E-mail received from Norfolk alc, with advice.
Suggestions for Annual Christmas Fayre, Confirmation of Keyholders etc.
- 114. CORRESPONDENCE**
- Letter received from Mr. Dady. Copied to all councillors.
 - Nalc – Election of members –Executive Committee Broadland.
 - Nalc – Initial Training- dates on notices supplied.
 - Invitation to How Hill Trust – Friday June 8th 10am – 3pm

- Copy of Insurers recommendations for the Queen's Diamond Jubilee.
- Nalc – Joint Summer Conference Tuesday July 3rd, N.C.F.C.9.30am – 14.45pm.
- Norfolk Link copy No. 187.
- Norse Quotation for tree planting.

115. EMERGENCY RESPONSE.

116. DRAINAGE, MILL ROAD.

117. DIRECTIONAL SIGNAGE

118. NEIGHBOURHOOD PLAN

119. NORWICH POLICY AREA.

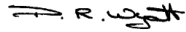
120. COUNCILLORS INPUT

bring residents complaints, comments and praise to the attention of the council.

121. FUTURE BUSINESS

122. DATE AND TIME OF NEXT MEETING.

To note that our next meeting is on 13th June at 7.30p.m.



Mrs. D.R. Wyatt,

Clerk to Salhouse Parish Council

1st May 2012.