

SALHOUSE PARISH COUNCIL

Minutes of Salhouse Parish Council meeting held in the Jubilee Hall on January 11th 2012, at 7.30pm.

PRESENT: Cllr. R. Cooper (Chairman), Cllr. K. Robbins (Vice Chairman) Cllrs J. Rose, C. McCormick, N. Taylor P. Peck, S. Piper, D. Hastings, S. Simpson, P. Jefford and the Clerk. D.R. Wyatt.
Three residents were present and also District Cllrs. S. Buckle and B. McGilvray.

Chairman welcomed those present and advised them of vicinity of fire exits, should they be needed. Reminded residents that the meeting was being recorded and that they should inform the Clerk now if they wished to be excluded from the minutes. There were no requests for exclusions.

12/1 APOLOGIES FOR ABSENCE

Verbal apologies were received from Mr. T. Moralee and accepted by the Council.

12/2 DECLARATION OF INTERESTS (Agenda items only) –Members are invited to declare a personal or prejudicial interest in items on the Agenda, requirement of revised Parish Council Model Code of Conduct Order 2008 s8 Form.

Declarations were declared by:-

Cllr. Cooper as member of Salhouse United Charities and Salhouse Village Fete

Cllr. Jefford as member of Salhouse United Charities.

Cllr. Peck as a resident of Mill Close.

12/3 CHAIRMAN'S REPORT.

There was no report owing to pressure of other Council business.

12/4 PUBLIC PARTICIPATION

-consider adjournment of meeting for Public Participation, inc: District and County Councillors and Norfolk Constabulary.
Standing Orders suspended

a) Norfolk Constabulary.

Report was forwarded from P.C.S.O. 8238 Bob Hall as follows:-

1 – Theft from a motor vehicle, 13-14/12/2011 Stonehouse Rd diesel taken from farm vehicles.

2- Domestic 27/12/2011

District Councillor B. McGilvray reported that the Key Issue at BDC this month had been the Budget. Cuts have to be made to find £1- £1.2 million pr year. There will be cuts when the reserves run out and views would be welcomed on how to save monies.

Updated members regarding the application for approximately 100 houses by the Railway line at Rackheath. This will be on the agenda for Public Planning meeting of February 29th, being held at BDC.

Cllr. Hastings suggested that they look inside the BDC (reducing staff) before making cuts.

Resident Mr. Richard Williams was given permission to speak at Item 12/16 on tonight's Agenda.

He thanked the Council for completion of the many consultations, it was a most daunting task, very ably carried out, but expressed his disappointment of the residents not knowing what was being said and done.

Reported on CIL - He had attended the Greater Norwich Development Partnership meeting at Broadland District Council offices on 5th January 2012. The Developers would not accept the figures put forward. Major problems ahead for young people.

Cllr. Rose reminded Mr. Williams that he had been invited to serve on the advisory committee. Mr. Williams acknowledged this.

Standing Orders resumed.

12/5 MINUTES OF MEETING 7.12.2011

Minutes were agreed as a true record, proposed by Cllr. Simpson, seconded by Cllr. Hastings and duly signed by the Chairman as a true record.

12/6 CLERKS REPORT.-previous minutes

a) Second playground sign will be removed from outside The Pippins to a position nearer the Norwich Road outside No.36.

- b) Confirmation received from Mr. Garner (Team Salhouse) that the invasive weed has been sprayed in pond at Bell Lane.
- c) One further complaint received (Mr. R. Halliday) re: sewerage from pumping station. Noted.
- d) Report of fallen branch from Willow tree by Upper Street Pond. May require complete removal.
- e) Report of tree down by the Lodge, Highways responsibility, it has been cleared.
- f) Further tree at 90 Lower Street, (Willow failure). Tree Warden has been contracted to clear this.
- g) Request received from resident Jerry Dunham to be placed on our mailing list.
Clerk confirmed that regarding minutes, this does not happen until after Council have agreed them.
- h) Change of House name – Lusty Glaze, Bell Lane, Salhouse, has been changed to Saint Decumans.

12/7 CORRESPONDENCE

- a) Letter received from Mrs. Bray re-traffic, Honeycombe Road.
- b) Further letter from Mrs. Bray.

Letters were discussed and it was agreed that Highways should be informed and also Great and Little Plumstead Parish Council as the other end of Honeycombe Road is in their Parish. This will also be included in our discussions within the Vanguard Scheme commencing soon. Reply to Mrs. Bray to be forwarded by the Clerk and letter also forwarded to Lt. Plumstead Parish Council.

Late Correspondence

Letter received from Mr. David Benham (Resident) pointing out confusing signage in the village. After discussion it was agreed to forward this to Highways with our other requests and await their reply.

12/8 DELIVERING LOCAL HIGHWAY IMPROVEMENTS. (FROM LAST MEETING)

Discussion regarding taking over maintenance of footpaths was discontinued owing to lack of information. Awaiting further approaches.

Improvement Scheme from corner of Station Road to the Bus Stop. “A better, safer permanent footpath surface to be provided” suggested to Highways as a reply to the Grant Scheme recently notified. This area has been enquired about before and was subject of report from our County Councillor James Carswell.

12/9 CONSULTATIONS.

BROADLAND DISTRICT COUNCIL – LOCAL FRAMEWORK DOCUMENTS.

All items have been processed and are available from the Broadland District Council Website.

a)CIL: Regulation 15 Preliminary Draft Charging and Regulation 16 being published for interested parties to comment. 6th February – 5th March 2012. Clerk to enquire if more detail is available.

12/10 FINANCIAL RISK MANAGEMENT- progress report.

Further discussion had taken place, but it was agreed that progress would not be made if updated equipment was not purchased for the Clerk. It was agreed that Cllr. Piper would seek out suitable items and a budget of £500 - £700 was agreed. Items, included Computer, external hard drive, current software and service cover. Proposed Cllr Jefford and seconded by Cllr. Hastings, all agreed.

12/11 DIAMOND JUBILEE 2012

Clerk reported that The Lions had offered a tree to the Parish and would like to plant in March. The Council agreed that an English Oak would be acceptable and decision on a planting site would be available at the next meeting.

The idea of formulating a filmed documentary of old pictures and videos of Salhouse was discussed again and as this would have to be a co-ordinated project it was agreed that letters should go to all village groups and clubs together with their invitation to the Annual Parish meeting in April. Cllr. Rose to produce template letter for the Clerk to forward and also place on our Website.

District Cllr. B.McGilvray left at 8.45pm.

12/12 FINANCE

- a) Cheques in the sum of £1868.00 were agreed for payment. Proposed Cllr. Taylor and seconded Cllr. Hastings.
- b) Donation request from Search & Rescue.

It was agreed that a list be drawn up of previous requests and a specific date made for dealing with these items.

- c) Co-operative Bank signatures were obtained from Councillors as required. To be returned by Clerk.

12/13 TO RECEIVE COMMITTEE REPORTS.

a) Planning

There was no planning report.

b) Playing Field – Cllr. Rose

We have depleted numbers for our last meeting of 2011.

Obviously some of the things we need to discuss will have to be left until the January meeting but hopefully we can discuss the more pressing matters this evening.

The repairs to the toilet block have been completed, also the necessary electrical works. It would improve the toilets slightly more if a working party could be organised to give the toilets a good clean.

Unfortunately, the moles seem to be appearing on the field once more and I feel that action needs to be taken to eradicate these as soon as possible.

Thank you for coming to the meeting this evening.

c) Footpaths – Cllr. Taylor.

I walked all of the public footpaths in the Salhouse Parish in early December. Other than the already reported potholes there was nothing to cause concern.

I then met with Mr Henry Cator and walked the footpaths on his land on 30th December. There were several points where brambles and hawthorn overhanging the path were pruned by Mr Cator whilst we walked. The potholes on Gun carriage way were identified and Mr Cator arranged for them to be filled in.

Mr Cator is keen that the footpaths on his land are safe to use and has asked that we notify him of any problems that arise. As a matter of interest he confirmed that the rambler gates on the path leading to Vicarage Rd were erected as a requirement of Norfolk County Council.

Since the potholes have been filled in I noted on 8th January that the larger hole on Gun carriage way has opened up again and been joined by another deeper hole. On investigation it seems that these potholes link with a burrow further towards the hedge and bank – clearly the home of rabbits or other burrowing animals who don't like their home being filled in!!

I telephoned Mr Cator to make him aware of the situation - he will try to sort the problem out.

d) Risk Assessment. – Not required this month.

Cllr. Jefford presented a more comprehensive list of risk assessments included with Recreation Ground risks. This had provisionally been priced by Mr. Paul Green, to assess the cost of putting these additional factors into the Playing Field responsibilities.

After discussion this was passed to the Responsible Finance Officer to consider and inform the Council later if this could be sustained within our new Budget for 2012/2013. RFO to report at next meeting.

12/14 PROPOSALS AND RECOMMENDED PRECEPT FOR 2012/2013.

This had been agreed at the last meeting of 7th December 2011.

12/15 EMERGENCY RESPONSE

District Councillor S.Buckle, reported that he was on the Resilience Committee at BDC and would offer help if required.

On going.

12/16 DRAINAGE, MILL ROAD POND.

Resident Richard Williams explained how he was now having to proceed and the problems that could arise. District Councillor Steve Buckle promised to support Mr. Williams as this could now become a local floodrisk. There is loss of environment and ecological habitat and letter of support was promised to Mr. Williams from the Parish Council.

- 12/17 TREES, MILL ROAD, SALHOUSE.**
After discussion it was agreed that the Eucalyptus tree should be removed to avoid further problems. The other trees should be pruned and corrected where required, as per the report from Anne Crotty, Arboricultural Officer, Norfolk County Council. Clerk to notify N.C.C..
- 12/18. DIRECTIONAL SIGNAGE FROM SALHOUSE BROAD & BROWN TOURIST SIGNS ETC.**
The Parish has no signs indicating the way to Salhouse Broad, which causes problems to tourists and residents being approached on a regular basis. It was suggested that one by The Bell and another by the Fur and Feathers plus an attachment to the signpost at Stonehouse Road would be most helpful. Clerk to notify Highways.
- 12/19 NORFOLK POLICE AUTHORITY**
Invitation to Jubilee House, Wymondham, 19th January 2012, 7 – 9pm – noted.
- 12/20 NORFOLK VILLAGE GAMES**
Request from Playing Field Committee resulted in asking the Clerk to arrange for their representative to attend one of our meetings.
- 12/21 COUNCILLORS INPUT - Any other relevant matters**
Cllr. Hastings reported how pleased he was to hear the prime Minister state on T.V “that he defended the Countryside Dispersal Option”. He has written and thanked him and asked for a copy confirmation.
Cllr. McCormick reported that he had looked at the Broads Authority report and passed it on to another Cllr.
Cllr. Jefford asked that we confirm the issue about Jubilee Hall and Charity Status.
Mrs. J.Blake, complimented Cllr. Taylor on his footpath report.
- 12/22. PARKED ITEMS (on-going items, awaiting response)**
ALLOTMENTS
BI- MONTHLY NEWSLETTER – Footways, Dog Fouling.
JUBILEE HALL.
CONTAINERS – RECREATION GROUND
- 12/23. DATE OF NEXT PARISH COUNCIL MEETING.**
Date of next meeting will be 15th February 2012.