

# Committee Meeting: Friday 1<sup>st</sup> February 2019

## 1 Matters Arising:

Item:	Action:	Assigned
Car Park Access	Chairman informed meeting he had not yet heard from NP Law.  <b>ACTIONS:</b> MC to chase NP Law for clarification on ownership of land behind Equestrian Centre and relationship to Woodbastwick Estates and summary of meeting. MC to contact original trustees for information on what were the negotiations regarding the original Deed of Grant.	Martin
Leaflets	1000 leaflets have been printed. Martin to arrange distribution to Wherry Gardens and Barns Piece and any other areas that may not know about village hall facilities.	Martin
Website	Sarah distributed information to go on Village website. This was agreed with addition of wifi. Action: To be sent to Village Website editor for publication.	Sarah
Heater Covers	Replacement covers continue to be out of stock. <b>ACTION:</b> Natalie to make enquiries about other replacements.	Natalie
Fire Exit Ironmongery	This has now been fixed.	
Radiator and Boiler service	It was noted the radiator in the hall is no longer knocking. The boiler has been serviced and gas certificate will be sent on. <b>Action:</b> Martin to laminate and display when it arrives.	Martin

## 2 Finance & Outstanding Payments

The Treasurer updated on the current financial position. Outstanding payments have been paid. A small payment of £30 remains.

**Action:** Sue/Pat to investigate further. The Money Manager account continues to have a good balance. The Current account has sufficient funds for 2019 running costs.

## 3 Christmas Fayre

It was noted that the Christmas Fayre was successful event and well attended. Funds raised on the day was £300. Martin confirmed that Britvic has contributed a further £250 as a donation, which has already been paid into out account. Future events will be arranged by the committee.

**Action:** Sarah to send details organising details to Martin.

## 4 Porch Light and defibrillator

The Parish Council has requested that there is a sensor light for the defibrillator.

**Action:** Martin to get quote from Nigel Critten Electricals. Village Hall will request payment support from the Parish Council.

## 5 AOB

- **Posters for the Village Hall Notice Board:** Parish Council have requested new poster for the external notice board.

**Action:** Martin to arrange A3 poster to be displayed.

- **Kettle:** Kettle in the kitchen no longer working.

**Action:** Sue Potter to purchase new kettle.

**Action:** Martin to arrange to descale remaining kettle and urn.

- **Gutters & flat roof:** This was carried out in December 2018. Geordie will carry out annual gutter cleaning in December 2019.

**Date of next committee meeting:** Monday 29<sup>th</sup> April 2019 at 7.30 in Village Hall Office.

**Comms:** Martin to email all regular users to let them know date of next meeting. Details will also be sent to Salhouse Village Facebook page.