

SALHOUSE 2000
Registered Charity No 1061044

COMMITTEE MEETING: Monday 16th April, 2018.

Present: Martin Carney (Chair), Sarah Oldfield, Sue Potter.

Apologies: Pat Barnes, Shirley Blow.

REVIEW OF PREVIOUS MINUTES, Friday 19th January 2018: The previous minutes were reviewed and agreed correct.

1 Matters Arising:

Item:	Action:	Assigned
Leaflets	Rachael has produced a leaflet. Action: Martin to arrange printing of leaflets and liaise with committee members regarding leaflet drop of Wherry Gardens and new development in Rackheath	Martin to feedback
Website	Action: Martin to re-circulate website draft, with photos of activities taking place at the village hall	Martin to feedback
Outstanding payments	Overdue payments still outstanding despite being contacted again. Key also still outstanding. Action: Agreed to write off debts and being uncollectable. Martin to arrange to collect key.	Martin
Stage	Shirley Shorten is new contact for the stage. It was noted the stage belongs to Brownies, not village hall. Action: Martin to make a new notice	Martin
Heater Covers	Replacement covers were out of stock. Action: Martin to buy new covers when back in supply.	Martin
Fire Exit Ironmongery	Replacement Fixer still required. Action: Martin to arrange replacement	Martin
Carpets	Due to be cleaned during Easter holidays, however now arranged for Spring Half Term (31 st May). Action: Sarah to liaise with carpet cleaner	Sarah

2 Finance & Outstanding Payments

The Treasurer updated on the current financial position. The Money Manager account continues to have a good balance. The Current account has sufficient funds for 2018 running costs. Quarter 4 invoices have been sent out and further funds are coming in.

CCLA have contacted Treasurer regarding the COIF Investment Account, which has funds of £1,103.27, with details of the account number. **Action:** Martin to complete the mandate with contact details and details of Trustees.

Current energy supplier has submitted new contract costings for electricity and gas supply.

Action: Sue to send figures to Martin for review.

3 Planning Update:

A revised planning application at the Equestrian Centre has been re-submitted. A response from the Village Hall has been submitted by the Chairman, who will also speak at the Planning Committee on 24th April 2018. **Action:** Martin to update on outcome.

4 AOB

PAT Testing of electrical items.

Electrical items are due their annual testing. **Action:** Sarah to contact Critten Electrical and arrange date. To include Mother & Toddler and WI items.

Date of Next Committee Meeting: Monday 23rd July 2018, 8pm. Village Hall Office