

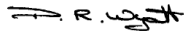
# NOTICE OF MEETING

## **To – Salhouse residents**

You are warmly invited to attend the **Annual Parish Council Meeting** in Salhouse V.C Primary School on:-

**Monday 13<sup>th</sup> May 2013 at 7.30pm**

for the purpose of transacting the following business



Mrs.Daphne R.Wyatt  
Clerk to Salhouse Parish Council.  
7<sup>th</sup> May 2013.

**Press and public are very welcome**

**Photocopying,Recording, broadcasting or transmitting the proceedings of this meeting by any means is not permitted without the Council's prior consent.**

\*\*\*\*\*

## **AGENDA**

**2013**

### **337 APOLOGIES RESIGNATIONS CO-OPTIONS AND ELECTIONS.**

**337.1.** To elect the Chair of the Council and complete acceptance of Office.

**337.2** To elect the Vice-Chair

**337.3** To appoint the Responsible Finance Officer

**337.4** To consider apologies for absence.

**337.5** Co-options

**337.6** Resignations.

### **338 OTHER MATTERS**

**338.1.** To allocate Councillor's responsibilities.

**338.2** To consider those relevant matters (if any) contained in paragraphs (iii) to (ix) and (xi) to (xvii) of Paragraph K of Section 2 of Standing Orders

**338.3** Questions of the Clerk by Members.

### **339 DECLARATIONS OF INTEREST (Agenda items only)**

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2<sup>nd</sup> July 2012.

### **340 MINUTES OF PREVIOUS MEETING.**

To confirm and agree the minutes of the Parish Council for 8<sup>th</sup> March and 8<sup>th</sup> April 2013

### **341 CHAIRMAN'S REPORT ( not including items on Agenda)**

To receive report from Chairman.

### **342 PUBLIC PARTICIPATION (Standing Orders suspended)**

**Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3 mins:**

**341.1** To receive a report from County Councillor Tom Garrod.

**341.2** To receive a report from District Councillors S. Buckle and Ben McGilvray.

**341.3** To receive a report from Norfolk Constabulary

**341.4** Public submission questions relating to local issues.

**Resume Standing Orders.**

### **343 CORRESPONDENCE**

- 343.1** E-mail received confirming donated bench is ready for delivery. Times selected by Chairman have been forwarded for ratification.
- 343.2 Salhouse V.C Primary School..**  
Information letter re Federation circulated to all. **See consultations.**
- 343.3 Consultation procedure the Private Sector housing team were undertaking, BDC**  
E-mailed to all councillors – Chairman no interest, Councillors no feedback
- 343.4 E-mail received from T.Rowlandson (BDC).**  
No request has been received to hold an election so we may proceed to co-opt onto the Council to fill the vacancy left vacant by G.Kirby.
- 343.5 Conservation.**  
E-mails received from B.Hornbrook, referring to communications with Cllr. Dady, who will update us on the current position.

### **344 FINANCIAL MATTERS.**

- 344.1** To **AGREE** and **RESOLVE** the following payments and other matters:-  
Cheque payments as per list.
- 344.2** Monthly balances as per ledger figures.
- 344.3** Statement balances as declared on cheque list.
- 344.4** To note payment of 1<sup>st</sup> instalment of 2013-2014 precept received.
- 344.5** New Homes Bonus Oct 2011 – Sept:2012 – Note details of £553.88 due.
- 344.6 To consider and approve the Parish Council's accounts for the year 2012/2013**  
Our current Internal Auditor(Mrs. P. James) will countersign them.  
Council to authorize the Chairman and Clerk to sign where appropriate and submit the Annual Return to the External Auditor.

### **345 PLANNING APPLICATIONS.**

- 345.1 AGREE** and **RESOLVE** upon the following applications and/or matters:-
- 345.2** Planning Application (BDC) 2013 0491. First floor extension over existing ground floor side extension. – 41, Heron Close, Salhouse.

### **PLANNING DECISIONS AND APPEALS.**

- 345.3** None available at this time.

### **346 SALHOUSE POST OFFICE.**

- 346.1** Updated progress report by Cllr. Dady.
- 346.2** Report of meeting with Gary Howlett – Post Office Ltd.

### **347 COMMUNITY SHOP/ LAND OFFER.**

- 347.1** Updated reports from meeting had by Cllr. Dady with various representatives.
- 347.2** Land offer to build Community Shop, made by Mr. H. Cator at Parish meeting 20<sup>th</sup> April 2013.

To discuss this option with Cllr Dady updating us on his conversation with NCC and BDC officials.

### **348 NEIGHBOURHOOD PLAN.**

- 348.1** Report from meeting of 20<sup>th</sup> April 2013 including results from questions.
- 349.1** Decision whether to proceed or not.

**349 CONSULTATIONS.**

**349.1 Salhouse V.C Primary School.**

Parish Council invited to comment on Federation letter circulated. Comments by June 5<sup>th</sup>.

**349.2 Consultation Plans for Broadland Development/ Growth Triangle.**

To discuss and agree reply to be forwarded by June 10<sup>th</sup>.

**349.3 To confirm whether any additional comments forwarded to the JCS hearing.**

**350 POSTWICK HUB**

**350.1** Letter of objection to Highways request. Cllr. Heard.

**351 DEFIBULATORS.**

**351.1** To discuss the pros and cons of having a defibrillator.

**352 CHOOSING YOUR CHARITY**

**352.1** To decide to use recommendations or carry on as normal.

**353 COMMITTEE REPORTS.**

**353.1 Planning**

**353.2 Footpaths**

**353.3 Risk Assessment**

**354 PUBLIC PARTICIPATION (Standing Orders suspended)**

**Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3mins.**

**355 COUNCILLOR'S INPUT.**

To report other matters and request items for further Agendas.

**355.1** To invite Barbara Hornbrook (BDC Conservation Officer) to our June meeting, to discuss the Conservation Area and Grade II listed buildings.

**356 MISCELLANEOUS**

**356.1 Annual Parish Meeting minutes 2012.**

Does the Council wish these converted to pamphlet and distributed to all?

**356.2 C.P.R.E. –How to improve travel choices where you live.**

New Transport Toolkit available at [www.transporttoolkit.org.uk](http://www.transporttoolkit.org.uk) and recent food toolkit at [www.cpre.org.uk](http://www.cpre.org.uk)

**356.3 Little Tykes Bouncy Castle Hire.**

Request to place posters on notice boards. – Done.

**356.4 Clerks & Councils Direct Issue 87 received.** – Information only.

**356.5 NALC – Coffee and Chat, Tuesday 21st May 2013, between 2 – 4pm at The Old**

**Coachhouse** Visitors Centre Tea Rooms. St. Helens Church, Ranworth. Advance notification. See Poster enc:

**356.7 ROSPA-** Notification of playground area inspection during June.

**357 DATE AND TIME OF NEXT MEETING.**

**357.1** To note that our next meeting is on 13<sup>th</sup> June at 7.30p.m.