

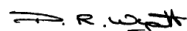
NOTICE OF MEETING

To – Members of Salhouse Parish Council.

You are hereby summoned to attend the Annual Parish Council Meeting in Jubilee Hall, Lower Street, Salhouse on:-

Monday 19th May 2014 at 7.30pm

for the purpose of transacting the following business



Mrs. Daphne R. Wyatt
Clerk to Salhouse Parish Council.
13th May 2014

Press and public are very welcome

Photocopying, Recording, broadcasting or transmitting the proceedings of this meeting by any means is not permitted without the Council's prior consent.

AGENDA

2014

622 APOLOGIES RESIGNATIONS CO-OPTIONS AND ELECTIONS.

622.1 To elect the Chair of the Council and complete acceptance of Office.

622.2 To elect the Vice-Chair

622.3 To appoint the Responsible Finance Officer

622.4 To agree any Committees that are required, disband any that are not required and elect Chairman of same.

622.5 To consider apologies for absence.

622.6 Co-options

622.7 Resignations.

623 OTHER MATTERS

623.1. To allocate Councillor's responsibilities.

623.2 To consider those relevant matters (if any) contained in paragraphs (iii) to (ix) and (xi) to (xvii) of Paragraph K of Section 2 of Standing Orders

623.3 Questions of the Clerk by Members.

624 DECLARATIONS OF INTEREST (Agenda items only)

Members are invited to declare interests as required by Salhouse Parish Council Code of Conduct adopted on 2nd July 2012.

625 MINUTES OF PREVIOUS MEETING.

To confirm and agree the minutes of the Parish Council for 31st March and 7th April 2014

626 CHAIRMAN'S REPORT (not including items on Agenda)

To receive report from Chairman

627 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 15mins. Each speaker allowed a maximum of 3 mins:

627.1 To receive a report from County Councillor Tom Garrod.

627.2 To receive a report from District Councillors S. Buckle and Ben McGilvray.

627.3 To receive a report from Norfolk Constabulary

627.4 Public submission questions relating to local issues.

Resume Standing Orders.

628 CORRESPONDENCE

628.1 E-mails received:

BDC – Change of House name- Brooksbank Cottage Guest House, 1, Lower Street-Changed to Brooksbank Cottage.

628.2 **Martin Harding, Willowbank, 2, Mill Road,Salhouse.** – Vehicle Damage and other matters. Copied to Councillors.

628.3 **Norfolk County Council** – Sharon Bland – Vegetation Cutting. – **Noted.**

628.4 **Susanne & David- Footpaths.- Motorcross racing bike.**

Noted and being monitored.

628.5 **Minutes of Salhouse 2000 – 6th May 2014.**-Available on line or from Sarah Oldfield or Parish Clerk.

628.6 Letter format

Norfolk County Council – Planning & Transportation – Trod Grant, Norwich Road.

628.7 Broadland District Council – Electoral monthly updates.

628.8 David Cameron – 10, Downing Street – Refund of Employers N.I. Contributions

629 FINANCIAL MATTERS.

629.1 To **AGREE** and **RESOLVE** the following payments and other matters:-
Cheque payments as per list.

629.2 Monthly balances as per ledger figures.

629.3 Statement balances as declared on cheque list.

629.4 To note payment of 1st instalment of 2014-2015 precept received.

629.5 To consider and approve the Parish Council's accounts for the year 2013/2014
Our current Internal Auditor(Mrs. P. James) will countersign them.
Council to authorise the Chairman and Clerk to sign where appropriate and submit the Annual Return to the External Auditor.

630 PLANNING APPLICATIONS.

630.1 **AGREE** and **RESOLVE** upon the following applications and/or matters:-

630.2 Planning Application (BDC) 2014 0560 – Oaklea, 32, Lower Street.
Extension to existing Rear Dormer Window.

**Planning Application 20140673 – Honeycombe Farm, Honeycombe Road.
Demolition of Existing Dwelling & Erection of replacement dwelling.**

Planning Application 20140750 – 12, Mill Road, Salhouse.

1. Front Porch. 2. Two Storey Rear Extension. 3. Detached Garage with room in roof.

PLANNING DECISIONS AND APPEALS.

630.3 Planning Application 20140313 – Change of Use of Sorting Office – B DC - Full Planning Approval.

631 NEIGHBOURHOOD PLAN.

631.1 Report from presentation during Parish meeting of 28th April 2014

631.2 Decision whether to proceed or not.

632 CONSULTATIONS.

632.1. Broadland District Council – Publication of Site Allocations Development Plan (DPD) and Development Management DPD – Proposed Submission (Reg 19) versions.-
Reply by 30th May 2014. Available on BDC Site.

633. COMMITTEE & REPRESENTATIVES REPORTS.

633.1. FOOTPATHS

633.2. RISK ASSESSMENT – GENERAL

633.3 JUBILEE HALL

633.4 RECREATION GROUND

634 SOCIAL MEDIA & COMMUNICATION PAPER.

634.1 Cllr. Heard.

635 JUBILEE HALL – WI.FI.

635.1. Cllr Heard's proposal

636 CHOOSING YOUR CHARITY

636.1 One Charity has been nominated at present. Will run until May 28th.

636.2. Donation request received – copied to councillors –to consider with others included above.

637 BELL CORNER – ACCIDENT & SPEED LIMIT.

Following further accident at this location. -C.Dady.

638. STATEMENT OF COMMON GROUND.

To agree, sign and return or amend as required.

639 PUBLIC PARTICIPATION (Standing Orders suspended)

Meeting will be adjourned for up to 15mins.Each speaker allowed a maximum of 3mins.

640 COUNCILLOR'S INPUT.

To report other matters and request items for further Agendas.

640.1 Complaint regarding untidy grass in Cheyney Avenue. – Checked on grass cutting schedule.
Highways have not yet cut in any parishes.

Area alongside Redell Close entrance will not be cut by anybody as it is not owned by anyone.

641 MISCELLANEOUS

641.1 Annual Parish Meeting minutes 2013 and 2014.

Does the Council wish these converted to pamphlet and distributed to all?

642 DATE AND TIME OF NEXT MEETING.

642.1 To note that our next meeting is on 21st July at 7.30p.m, in Jubilee Hall (Memorial Hall).